

# STELLA MARIS

## MTWARA UNIVERSITY COLLEGE

*(A Constituent College of Saint Augustine University of Tanzania)*



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TANZANIA



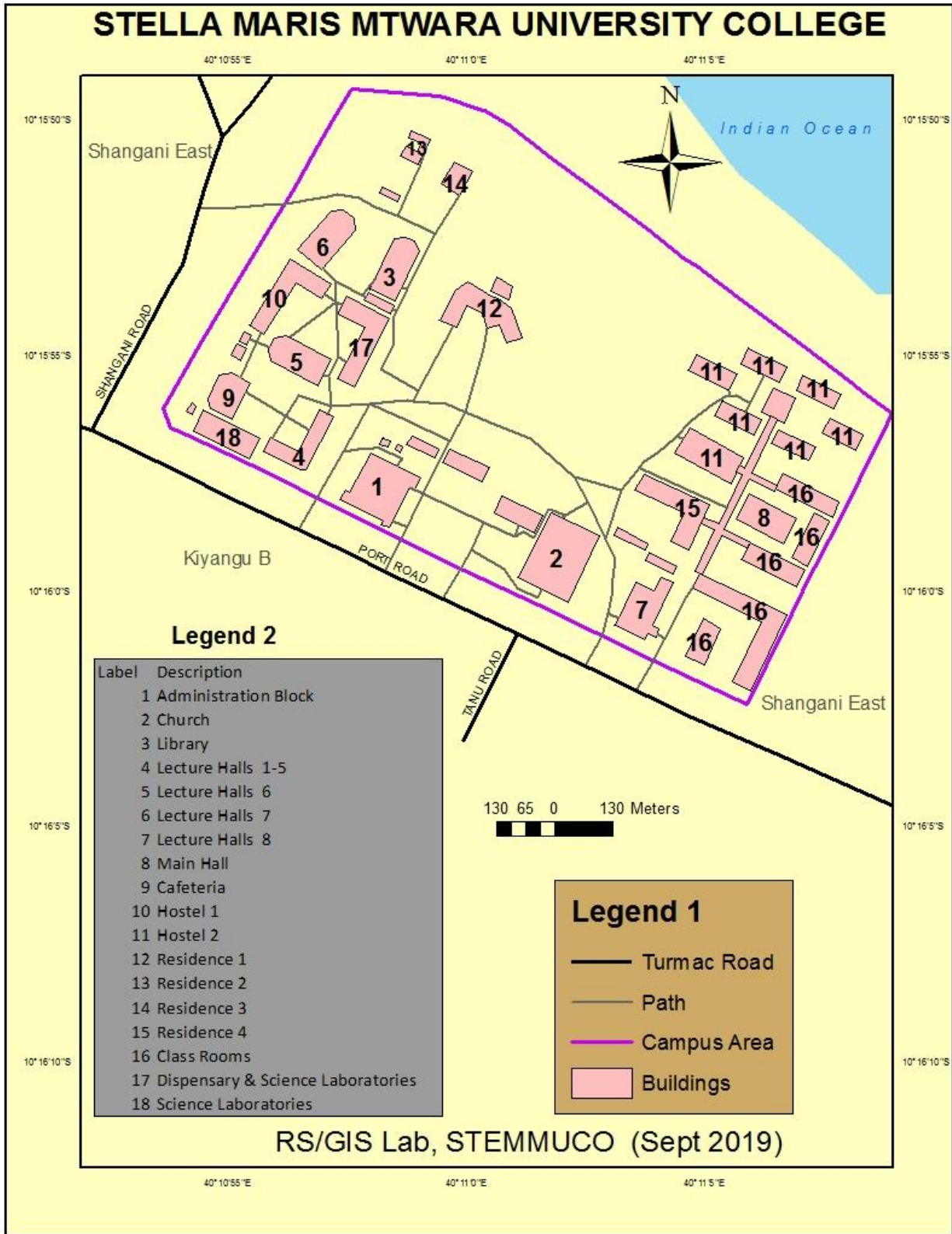
# Prospectus

## 2023-2024

Education is the Light of Hope

Building the City of God

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Source: STEMMUCO Geography Unit, 2019

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## **PRINCIPAL'S MESSAGE**

Welcome to Stella Maris Mtwara University College (STeMMUCo) a Constituent College of the Saint Augustine University of Tanzania. As we are beginning a new academic year 2023-2024, this is a new journey to our new students and to continuing students a journey which has new experiences in the same environment. I invite you to start this journey with a spirit of collaboration, curiosity, and dedication. It is a moment of joy yet challenging as we embark, students and staff to joyfully learn together. I am confident that this year will be blessed with remarkable achievements and lasting memories.

To our new students, I give you a big welcome. Please remember that by choosing STeMMUCo you have made a big step in changing your lives. This college is a place where you are given an opportunity to advance your knowledge, skills, and abilities. You will find friendly people who are ready to guide you and become your companions and support inside and outside the lecture rooms.

For our continuing students, welcome back. STeMMUCo is here for you. STeMMUCo will continue to be your college that nurtures you and supports you to achieve your goals. Don't hesitate to embrace the challenges and opportunities that wait for you both inside and outside the lecture rooms. Remember that your journey is supposed to help you grow intellectually and enhance your ability to create deep connections that will shape your future.

To our committed and dedicated staff, thank you for your affective commitment and continued commitment to making this University College a vibrant learning place. Your passion and dedication to learning new ways to support your students and excel in your career inspire and shape the lives of our students every day. We are fortunate to have you in our university college and we cherish your talents as a very supportive team on campus.

Remember this is your home and we encourage you to take ownership of your experience, get involved in activities, contribute your voice and actively participate in shaping the vibrant community that defines STeMMUCo.

Together let us make this year successful, with excellence, growth, and unforgettable experiences. May Almighty GOD bless your stay at STeMMUCo.

**Rev. Prof. Thadeus Mkamwa**



# **INTRODUCTION TO STELLA MARIS MTWARA UNIVERSITY COLLEGE (STEMMUCO)**

***(A CONSTITUENT COLLEGE OF SAINT AUGUSTINE UNIVERSITY OF TANZANIA)***

Welcome to Stella Maris Mtwara University College (STEMMUCO), located in the South Eastern part of Tanzania.

The College started as a University Centre of St Augustine University of Tanzania (SAUT) in 2009 in accordance with the mission and vision of the University which foresees the holistic formation of a person for the national development. It was purposefully established in southern Tanzania so as to uplift the zone in education and development panacea. For a long time the southern zone of Tanzania including Mtwara, Lindi and Ruvuma has been lagging behind in terms of various social and economic developments. In Tanzania apart from having a low university enrolment rate, there are also regional disparities in access to higher education. Many of the higher education institutions are clustered in cities and municipalities of Dar es Salaam, and other parts of the country except the southern zone. In implementing its envisioned ideal, SAUT found it important to establish the centre which was later upgraded into a College in April, 2012 for the purpose of shedding light to the zone. It is envisaged that the College would become a full-flagged University in the South East of Tanzania. This is in line with the National Development Vision 2025 to have a high quality of life, a well-educated and learning society that will be able to competitively organize the Tanzanian economy necessary for sustainable growth.

## **Vision**

To become a reputable and vibrant higher learning institution responsive to regional, national and international development needs

## **Mission**

- Holistic development of the human person by providing transformative and formative education laden with human values
- Preparing people for responding to the regional and national development needs calling for professional excellence and integrity.
- Being a centre of excellence by providing quality education, carrying out quality researches and rendering quality and responsive service

## **Core Values**

- Integrity in human values through holistic human formation
- Optional and preference for the disadvantaged
- Bias-free and all-inclusive professional service

## **MEMBERS OF BOARD OF TRUSTEES OF TANZANIA CATHOLIC UNIVERSITIES**

Most Rev. Renatus Nkwande	Archbishop of Mwanza
Most. Rev. Jude Thaddeaus Ruwai*chi	Archbishop of Dar es Salaam, Chairman
Most. Rev. Paul Ruzoka	Archbishop of Tabora
Most. Rev. Damian D. Dallu	Archbishop of Songea
Most. Rev. Isaac Amani	Archbishop of Arusha
Most. Rev. Beatus Kinyaiya	Archbishop of Dodoma
Most. Rev. Gervas Nyaisonga	Archbishop of Mbeya (Chancellor)
Rt. Rev. Tarcisius Ngalalekumtwa	Bishop of Iringa
Rt. Rev. Titus Mdoe	Bishop of Mtwara
Rt. Rev. Salutaris Libena	Bishop of Ifakara
Rt. Rev. Ludovick Minde	Bishop of Moshi
Rt. Rev. Augustine Shao	Bishop of Zanzibar
Rt. Rev. John C. Ndimbo	Bishop of Mbinga
Rev. Augustin Van Baelen SDS	General Mission Secretary
Fr. Claudius Nkwera	Corporate Counsel- Secretary to the BOT

### **INVITED MEMBERS**

Rt. Rev. Flavian Kassala	Bishop of Geita
Rt. Rev. Severine Niwemugizi	Bishop of Rulenge
Rt. Rev. Bernadin Mfumbusa	Bishop of Kondoa
Amb. Prof. Costa Ricky Mahalu	Vice Chancellor, St. Augustine University of Tanzania
Prof. Paschal Rugarabamu	Vice Chancellor, Catholic University of Health and Allied Sciences
Rev. Prof. Philbert Vumilia	Vice Chancellor, Mwenge Catholic University
Rev. Prof. Pius Mgeni	Vice Chancellor, Ruaha Catholic University
Rev. Prof. Thadeus Mkamwa	Principal, Stella Maris Mtwara University College
Prof. Henry R. T. Muzale	Principal, Archbishop Mihayo University College of Tabora
Prof. Erasmus Kamugisha	Principal, St. Francis University College of Health and Allied Sciences
Prof. Bertram Mapunda	Principal, Jordan University College
Prof. Ralph Masenge	Principal, Marian University College
Prof. Haule Romuald	Principal, Catholic University College of Mbeya
Rev. Dr. Charles Rupiliza	Director, SAUT- Arusha Centre
Dr. Crispin Mbogo	Ag. Director, SAUT- Dar Centre
Prof. Kalafunja Osaki	Secretary General- TECUS

## **MEMBERS OF THE GOVERNING BOARD 2023/24 -2024/25**

1. Rt. Rev. Bishop Titus Mdoe	Chairperson
2. Rt. Rev. Bishop Bruno Ngonyani	Member
3. Rt. Rev. Bishop Filbert Mhasi	Member
4. Rev. Dr. Charles Kitima	Member
5. Prof. Thadeus Mkamwa	Member
6. Prof. Bernadeta Kilian	Member
7. Dr. Watende Nyoni,	Member
8. Mr. Philip Stephen Magani	Member
9. Mr. Laurent Werema Paul	Member
13. Rev. Sr. Auxilia Hokororo	Member
14. Adv. Alex Msalenge	Secretary

## SECTION A

### ADMISSIONS INFORMATION



#### Introduction

Stella Maris Mtwara University College (STEMMUCO) offers various academic programmes including postgraduate, undergraduate, diploma and certificate leading to the award of degrees, diplomas and certificates. A total of **1** masters degree programmes, **7** undergraduate degree programmes, **6** Diploma programmes and **6** certificates programmes are offered at the college as detailed below.

S/N	Programme Code	Programme Name	Duration
1.	BAED	Bachelor of Arts with Education	3 Years
2.	BPHLED	Bachelor of Philosophy with Education	3 Years
3.	BASO	Bachelor of Arts in Sociology	3 Years

4.	LL.B	Bachelor of Laws	4 Years
5.	BPHLOP	Bachelor of Philosophy with Political Science	3 Years
6.	BBA	Bachelor of Business Administration	3 Years
7.	BSC.MATH&STAT	Bachelor of Science in Mathematics and Statistics	3 Years
8.	BSc.Ed	Bachelor of Science with Education	3 Years
9.	DBA	Diploma in Business Administration	2 Years
10.	DA	Diploma in Accountancy	2 Years
11.	DPSM	Diploma in Procurement and Supply Chain Management	2 Years
12.	DLRM	Diploma in Librarianship and Records Management	2 Years
13.	DL	Diploma in Law	2 Years
14.	DCD	Diploma in Community Development	2 Years
15.	ODPTE	Ordinary Diploma in Primary Education	3 Years
16.	CBA	Certificate in Business Administration	1 Year
17.	CA	Certificate in Accountancy	1 Year
18.	CPSM	Certificate in Procurement and Chain Supply Management	1 Year
19.	CLRM	Certificate in Librarianship and Records Management	1 Year
20.	CL	Certificate in Law	1 Year
21.	CDC	Certificate in Community Development	1 Year

**Note:** Students who take Bachelor of Arts with Education are obliged to major in two subjects from the following list: *History, Geography, Kiswahili, English Language, Literature, Economics, Mathematics and Commerce*. However, those taking Bachelor of Philosophy with Education are obliged to major only in one subject from the fore- given list. All the Degree programmes conducted at STEMMUCO commence in **November and non-degree programmes i.e. Diploma and Certificates commence in October.**

## **2. Contacts and enquiries**

All enquiries about admissions should be addressed as follows:

### **2.1 Masters Programmes**

The Director of Postgraduate Studies  
Stella Maris Mtwara University College  
(A Constituent College of St. Augustine University of Tanzania)  
P.O. Box 674  
932 Bandari Road  
63104 MTWARA  
MTWARA  
**TANZANIA**  
Telephone: +255 23 2334482  
Fax: +255 23 2334483  
E-mail: [info@stemmuco.ac.tz](mailto:info@stemmuco.ac.tz)

## ***2.2 Undergraduate and Non-Degree Programmes***

The Admissions Officer  
Stella Maris Mtwara University College  
(A Constituent College of St. Augustine University of Tanzania)  
P. O. Box 674,  
932 Bandari Road,  
63104 MTWARA  
**TANZANIA**  
Telephone: +255 23 2334482  
Fax: +255 23 2334483  
E-mail: [info@stemmuco.ac.tz](mailto:info@stemmuco.ac.tz)

## **3. Entry Requirements**

Candidates wishing to be enrolled at Stella Maris Mtwara University College to pursue the various postgraduate and undergraduate degrees along with non-degree programmes have to fulfill the general admissions criteria as well as the additional entrance requirements specific to each academic programme.

### **3.1. Admissions Criteria**

#### ***3.1.1 Masters Programmes***

A candidate applying for the masters' programmes must be:

- (i) Holder of at least **First or Second Class** degree with a minimum **GPA of 2.8** or equivalent in non-classified degrees. A degree must be of educational nature for those applying for MEMP.
- (ii) Holder of a **pass degree** who has at least 5 years of working experience after graduation plus a post graduate training of at least 6 months.
- (iii) Holder of Advanced Diploma from a recognized higher learning institution with a minimum of upper second class plus a postgraduate diploma.
- (iv) Holder of recognized professional qualifications (CPA, CSP, ACCA, CMA, CIM, etc), for those applying for MBA.

#### ***3.1.2 Undergraduate Programmes***

A candidate shall be deemed eligible for consideration for admission to any **first degree programme** of STEMMUCO if he or she has one of the following qualifications:

(i) Certificate of Secondary Education Examinations (C.S.E.E.) or equivalent with pass in FIVE approved subjects THREE of which must be at Credit level obtained prior to sitting for the Advanced Certificate of Secondary Education Examinations (A.C.S.E.E.) or equivalent.

**And**

(ii) **Two principal passes** in appropriate subjects in the A.C.S.E.E. or equivalent with total points from three subjects not below 4.5 based on the following grade to point conversion scale: A = 5; B = 4; C = 3; D = 2; E = 1; S = 0.5 and F = 0 point. [**Note:** Principal passes in Divinity/Islamic Knowledge are not counted].

**Or**

(iii) An appropriate equivalent Diploma of not less than **Second class/Credit level or B** grade obtained from a college which is fully registered by NACTE.

### **3.1.3 Diploma Programmes**

A candidate shall be required to have;

(i) At least **One A-level principal** pass.

**Or**

(ii) **O-level four passes** with a **Certificate** from an Institution recognized by NACTE.

### **3.1.4 Certificate Programmes**

A candidate aspiring for the certificate programme should have a Certificate of Secondary Education Examination (C.S.E.E.) with **at least any four** principal passes.

## **3.2. Modes of Application**

### **3.2.1 Masters Programmes**

Applicants must fill in the **application forms** and **medical forms** available from the **Admissions Office at STEMMUCO**. Alternatively, the application forms and other documents may be downloaded from our **website [www.stemmuco.ac.tz](http://www.stemmuco.ac.tz)** during the application period. Then the completed application forms are submitted **by post or by hand** to:

**The Director of Postgraduate Studies**  
**Stella Maris Mtwara University College**  
**P.O. Box 674**  
**932 Bandari Road,**  
**63104 MTWARA**  
**TANZANIA**  
**Telephone: +255 23 2334482**  
**Fax: +255 23 2334483**  
**E-mail: [info@stemmuco.ac.tz](mailto:info@stemmuco.ac.tz)**

### **3.2.2 Undergraduate Programmes**

Applicants with direct qualifications that is those who have completed A-level secondary education (Form VI) or relevant diplomas will have to apply through the procedures provided by the Tanzania Commission for Universities (TCU) as stipulated in the Undergraduate Admission Guidebook. For the academic year **2020 - 2021** the applicant is required to apply online through the University application online system known as SAS which is in the STEMMUCO website at <https://www.stemmuco.ac.tz/sas>

### **3.2.3 Diploma and Certificate Programmes**

Applicants aspiring for diploma and certificate programmes must fill in the **application forms and**



medical forms available from the **Admissions Office at STEMMUCO**. Alternatively, the application forms and other documents may be downloaded from our website [www.stemmuco.ac.tz](http://www.stemmuco.ac.tz). The completed application forms are submitted **by post or by hand** to;

**The Admissions Officer**

**Stella Maris Mtwara University College**

*(A Constituent College of St. Augustine University of Tanzania)*

**P.O. Box 674**

**932 Bandari Road,**

**63104 MTWARA**

**TANZANIA**

**Telephone: +255 23 2334482**

**Fax: +255 23 2334483**

**E-mail: [info@stemmuco.ac.tz](mailto:info@stemmuco.ac.tz)**

#### **4. Filling of the application forms**

When filling in the application forms, applicants must:

(i) Carefully read the accompanying 'Instructions to Applicants

(ii) Give full particulars of citizenship (including a copy of the birth certificate), physical fitness (submit a medical certificate from a government hospital) and enclose photocopies of "O" level and other academic certificates.

(iii) Pay a non-refundable application fee of **Tshs. 20,000/=** for Tanzanians or **US\$ 25** for foreigners directly to **Stella Maris Mtwara University College** via **Bank Account Number: 0151054341502 CRDB BANK, Mtwara Branch**. Applications without the required application fee will not be processed.

#### **5. Application deadlines**

The deadlines for programmes conducted at STEMMUCO vary accordingly. For **Postgraduate, diploma and certificate programmes** the deadline is normally at the **end of July** and **mid of August** respectively every year, However, there is always room for changes as these proceedings depend on regulations and directives of the National Council for Technical Education (NACTE). For undergraduate **programmes** the deadline depends on the TCU proceedings

**NOTE:** For more information on the notification of the selected students for all the programmes and the opening dates for new academic year, please visit our website: [www.stemmuco.ac.tz](http://www.stemmuco.ac.tz)

#### **6. Regulations on Student Credit Transfer at STEMMUCO**

(i) Student credit transfer is allowed between universities only.

(ii) Credit transfer applies to both undergraduate and postgraduate degree programmes.

(iii) Credit transfer can only be allowed if such credits have been obtained within a period of not more than two years.

#### **7. Conditions governing credit transfer from other Universities to STEMMUCO**

(i) The Higher education institution from which a student wants to transfer credit from must be a university with full accreditation by a recognized body in the country assigned to deal with such matters and the accreditation status of the institution shall be independently verified by STEMMUCO and the Tanzania Commission for Universities (TCU). If in doubt, STEMMUCO reserves the right to give any applicant a performance verification

test or reject the application.

- (ii) The applying student must have an active degree programme registration at his/her institution.
- (iii) The applicant's academic entry qualifications in the previous University shall be similar to that required by STEMMUCO including the respective programme cut-off point in the relevant year.

### **8. Conditions governing transfer from STEMMUCO to other universities**

Transfer of credits from STEMMUCO to other universities will be governed by the regulations of the recipient university.

### **9. Travel and other arrangements**

Students should make their own travel arrangements to the college and are advised to have enough pocket money for expenses/upkeep. Students from countries other than Tanzania are expected to conform to all immigration formalities in their countries before they depart for Tanzania. They must obtain a Residence Permit from the nearest Tanzanian Embassy or High Commission before they arrive. This should be done at the earliest possible date. It is advisable when travelling to Tanzania that one keeps readily available his/her travel documents as well as evidence from STEMMUCO to confirm that he/she has been offered admission. One should also have details of financial support, in case these documents are required at the port of entry by the immigration authorities.

### **10. Reporting to STEMMUCO**

Upon reporting, students are required to bring with them the **original certificates (Form IV, Form VI, Degrees or Advance diploma)** plus **original birth certificates** for registration. There is a penalty for late registration, i.e. after the orientation week, a student is liable to a penalty of Tsh. 100,000/= (One hundred thousand shillings).

### **11. Payment of Fees**

STEMMUCO registers students who have paid tuition fees and other fees (See the posted **fee structure on our website: <http://www.stemmuco.ac.tz/>**). The appropriate invoice is given to them before registration day. A copy of the invoice is also posted on the college website. All payments shall be paid directly to:

**Stella Maris Mtwara University College via Bank Account numbers: 0151054341502 CRDB BANK, Mtwara Branch;**

**Stella Maris Mtwara University College via Bank Account number: 70610056169 NMB PLC, Mtwara Branch and,**

**Stemmuco School Fees via Bank Account number: 340227000012 Tanzania Commercial Bank (TCB), Mtwara Branch**

(No Cheques are accepted). A student brings the **original pay-in slip** during the reporting time.

Cheques, cash, faxes, scanned pay in slips; emails of confirmation of payment and other forms of payments are not acceptable. Moreover, fees paid are not refunded if a student leaves or withdraws from the college. However, if a student receives prior permission from the Deputy Principal for Academic Affairs (DPAA) to withdraw or to be away from the University and provided that the application in writing to withdraw or to be away from the university is submitted within two weeks of the academic year or semester, 50% of the fees is refunded.

## **12. During and after registration**

- a) No student is allowed to postpone studies after the academic year has begun except under special circumstances. Permission to postpone studies shall be considered after the student has produced satisfactory evidence of the reasons for postponement to DPAA. Special circumstances shall include ill health or serious social problems.
- b) No student is allowed to postpone studies during the two weeks preceding final examinations, but may for valid reasons be considered for postponement of the examinations.
- c) Students shall commit themselves in writing to abide by the University Rules and Regulations as required in the registration form. A copy of the Students Rules and Regulations is made available to the students through the office of Dean of Students. These rules are also available in the STEMMUCO website [www.stemmuco.ac.tz](http://www.stemmuco.ac.tz). Students are encouraged to read and abide by them.
- d) Students are issued with identification cards, which must be carried all times and which shall be produced when demanded by appropriate University Officers. The identity card is not transferable and fraudulent use may result in loss of privileges or suspension.
- e) Loss of the identity card should be reported to the office of Dean of Students, where a new one will be obtained after paying a fee (currently Tshs 10,000/=) as stipulated in the STEMMUCO rules and regulations.

## **13. Scholarship and Financial Assistance**

All students are required to settle their sponsorships before registration. Students under Higher Education Students' Loans Board (HESLB) are always reminded to carefully read the guidelines and criteria for issuing loans for the respective academic under HESLB website: [www.heslb.go.tz](http://www.heslb.go.tz)

## SECTION B

### ACADEMIC PROGRAMMES



#### Introduction

STEMMUCO offers specialisations in several areas:

- Business Administration
- Community Development
- Education in Science and Arts Subjects
- Sciences (Mathematics and Statistics)
- Philosophy
- Political science

- Sociology
- Laws

The programmes lead to Certificates, Diploma, Bachelors and Masters Degree. Every programme belongs to a specific department and /or unit which shall be the hosting department or/ and unit as indicated in the following pages:

## **ACADEMIC ORGANS**

There are two faculties that have two departments each and several units as shown below:

- 1. FACULTY OF ARTS, BUSINESS STUDIES AND SOCIAL SCIENCES**
- 2. FACULTY OF EDUCATION AND SCIENCE**

### **FACULTY OF ARTS, BUSINESS STUDIES AND SOCIAL SCIENCES**

1. Department of Business Studies and Commerce
2. Department of Social Studies

#### **THE DEPARTMENT OF BUSINESS STUDIES AND COMMERCE**

1. Commerce Unit
2. Economics Unit

#### **THE DEPARTMENT OF SOCIAL STUDIES**

1. Law Unit
2. Library and ICT Unit
3. Philosophy and Ethics Unit
4. Sociology and Development Studies Unit

### **FACULTY OF EDUCATION AND SCIENCE**

1. Department of Education
2. Department of Science

#### **THE DEPARTMENT OF SCIENCE**

1. Biology Unit
2. Chemistry Unit
3. Geography Unit
4. Mathematics and Statistics Unit
5. Physics Unit

#### **THE DEPARTMENT OF EDUCATION**

1. Educational Foundations Unit
2. History Unit
3. Kiswahili Unit
4. Linguistics and Literature Unit

## **FACULTY OF ARTS BUSINESS STUDIES AND SOCIAL SCIENCES**



### **Introduction**

The Faculty of Arts Business Studies and Social Sciences at Stella Maris Mtwara University College (STEMMUCO) was established in 2012 following the growth of the college from the then Mtwara Centre to STEMMUCO. Currently the faculty houses the units of Commerce, Economics, Laws, Philosophy & Ethics, Sociology & Development Studies and the University library. The Faculty strives at offering students with the necessary skills that are found in the disciplines housed in the faculty.

The Faculty makes effort at employing innovation in teaching and learning and is committed to providing students with world class education that will prepare them to be the leaders of today and tomorrow. Our graduates are knowledgeable and well skilled and go on to enjoy rich and rewarding professional lives.

Students work with their qualified academics and are impacted with research skills in the areas of

their interests. Our graduates go on to fulfilling careers in a variety of workplaces in the private and public sectors and are empowered in making a difference locally, nationally and internationally. Moreover, the Faculty houses the department and unit that offer ethics to all students at the college with the intention of making them better ethical individuals as they operate in the world that is fast losing many moral values necessary to human beings.

**The faculty offers the following programmes:**

- Bachelor of Arts with Education (BAED) - Economics
- Bachelor of Philosophy with Education (BAPHILED)
- Bachelor of Philosophy with Political Science (BAPHILOP)
- Bachelor of Arts in Sociology (BASO)
- Bachelor of Laws (LL.B)
- Diploma in Community Development (DCD)
- Diploma in Librarianship and Record Management (DLRM)
- Diploma in Law
- Certificate in Law
- Certificate in Community Development (CCD)
- Certificate in Librarianship and Record Management (CLRM)



# THE DEPARTMENT OF BUSINESS STUDIES AND COMMERCE

1. The Unit of Commerce
2. The Unit of Economics



## Introduction

The Unit of Commerce offers the following programmes:

- Bachelor of Business Administration
- Diploma in Accountancy
- Diploma in Business Administration
- Certificate in Accountancy
- Certificate in Business Administration
- Certificate in Procurement and Logistics Supply Management

## **THE UNIT OF COMMERCE**

### **3.1. BACHELOR OF BUSINESS ADMINISTRATION (BBA)**

This three years programme challenges students to examine the responsibilities of the accountant and other business professionals in the contemporary society.

#### **3.1.1 Entry Requirements:**

i. Candidates must be holders of Advanced Certificate of secondary Education Examination (A.C.S.E.E) with at least two principal passes in relevant subjects. They must have at least five (5) credit passes in the Certificate of Secondary Education Examination (C.S.E.E “O” Level) including Mathematics and English. In addition, the applicant must have scored in the Advanced Certificate of Secondary Education Examination (A-Level) a total of five points or more in appropriate subjects at the same sitting. The points are based on the following scale: A=5, B=4, C=3, D=2, E=1, S=0.5, F=0

OR

ii. Candidates must hold qualifications equivalent to the above requirements from an institution recognized by the Tanzania Commission for Universities (TCU)

OR

iii. Candidates must hold a relevant Diploma of at least second-class standing from an institution recognized by TCU

OR

iv. A candidate of mature age (25 years and above) who possesses the Certificate of Secondary Education Examination (C.S.E.E “O” Level) with at least five principal passes and three credits in approved subjects, which should include Mathematics and English, and has a minimum of four years working experience in a relevant field may apply. Such candidates must be ready to take a special aptitude test.

#### **3.1.2 Programme Schedule**

**YEAR I**

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
QM 114	Business Mathematics and Statistics	9	Core	MK 124	Marketing Principles and Administration	8	Core
GM 118	Principles of Management and Administration I	9	Core	LW 125	Commercial Law II	8	Core
AC 116	Financial Accounting I	10	Core	AC 126	Financial Accounting II	8	Core
EC 114	Introduction to Micro Economics	8	Core	QM 124	Business Statistics	8	Core
LW 115	Business Law I	8	Core	HR 121	Principles of Human Resources and Management	7	Core
PB 113	Social and Business Ethics	9	Core	SC 126	Principles of Materials Management	7	Core
LG 101	Basic English	7	Core	EC 114	Introduction to Macroeconomics	7	Core
				LG 111	Communication Skills I	7	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

**YEAR II**

**SPECIALIZATIONS**

**Accounting**

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
AC 215	Taxation I	9	Core	AC 226	Financial Reporting II	11	Core
AC 216	Financial Reporting I	8	Core	AC 227	Taxation II	11	Core
RM 224	Research Methods	9	Core	QM 222	Quantitative Methods II	11	Core
QM 212	Qualitative Methods I	9	Core	TR 200	Practical Training Report	8	Core
AC 213	Cost Accounting	9	Core	AC 316	Management Accounting I	12	Core
PL 212	Introduction to Logic	9	Core	LG 161	Basic French II	PASS	Core
LG 160	Basic French I	PASS	Core	DP 112	Development Perspective II	7	Core
DP 111	Development Perspective I	7	Core				
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

## Banking and Finance

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
PL 212	Introduction to Logic	9	Core	FI 226	Marketing of Financial Services	11	Core
FI 216	Money and Banking	9	Core	FI 221	Financial Management II	12	Core
AC 213	Cost Accounting	9	Core	FI 225	Commercial and Investment	11	Core
RM 224	Research Methods	9	Core	TR 200	Practical Training Report	8	Core
QM 212	Quantitative Methods I	9	Core	QM 222	Quantitative Methods II	11	core
FI 215	Financial Analysis	9	Core	LG 161	Basic French II	PASS	Core
FI 213	Baking Law and Practice	8	Core	DP 112	Development Perspective II	7	Core
DP 111	Development Perspective I	7	Core				
LG 160	Basic French I	PASS	Core				
	<b>Total</b>	<b>71</b>			<b>Total</b>	<b>60</b>	

## Marketing

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
MK 217	Consumer Behaviour	10	Core	HR 225	Organizational Behaviour	11	Core
RM 224	Research Methods	10	Core	GM 223	International Business	12	Core
QM 212	Industrial Marketing	11	Core	QM 222	Quantitative Methods II	11	Core
MK 216	Marketing Research and Information Systems	10	Core	TR 200	Practical Training Report	8	Core
AC 213	Cost Accounting	11	Core	GM 221	Production and Operations Management	11	Core
PL 212	Introduction to Logic	11	Core	LG 161	Basic French II	PASS	Core
LG 160	Basic French I	PASS	Core	DP 112	Development Perspective II	7	Core
DP 111	Development Perspective I	7	Core				
	<b>Total</b>	<b>70</b>			<b>Total</b>	<b>60</b>	

## Procurement and Supply Chain Management

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
SC 211	Physical Distribution and Warehouse Management	9	Core	GM 211	Production and Operation Management	11	Core
SC 212	Procurement Practice and Techniques	8	Core	SC 222	Auditing and Assurance for Procurement and Supplies Function	12	Core
RM 224	Research Methods	9	Core	QM 222	Quantitative Methods II	11	Core
QM 212	Quantitative Methods I	9	Core	TR 200	Practical Training Report	8	Core
AC 213	Cost Accounting	9	Core	MK 228	Industrial/Business Marketing	11	Core
PL 212	Introduction to Logic	9	Core	LG 161	Basic French II	PASS	Core
LG 160	Basic French I	PASS	Core	DP 112	Development Perspective II	7	Core
DP 111	Development Perspective I	7	Core				
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

## Human Resource Management

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
HR 215	Human Resource Management I	9	Core	HR 225	Organizational Behaviour	11	Core
GM 211	Strategic Management	9	Core	GM 223	International Business	12	Core
GM 212	Business and Society	8	Core	QM 222	Quantitative Methods II	11	Core
RM 224	Research Methods	9	Core	TR 200	Practical Training Report	8	Core
QM 212	Quantitative Methods I	9	Core	GM 221	Production and Operations Management	11	Core
AC 213	Cost Accounting	9	Core	LG 161	Basic French II	PASS	Core
PL 212	Introduction to Logic	9	Core	DP 112	Perspective Development II	7	Core
LG 160	Basic French I	PASS	Core				
DP 111	Development Perspective I	7	Core				
	<b>Total</b>	<b>69</b>			<b>Total</b>	<b>60</b>	

## YEAR III

### SPECIALIZATION

#### Accounting

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
AC 311	Financial Management	9	Core	RM 399	Research Report	7	Core
AC 312	Information System and Business Computing	8	Core	AC 321	Project Management Appraisal	9	Core
GM 313	Entrepreneurship and Small Business Management	9	Core	GM 321	Case study analysis and business consulting skills	9	Core
AC 315	Auditing and Investigation I	8	Core	FI 322	International Finance	7	Core
AC 314	Advanced Accounting I	9	Core	AC 325	Advanced Auditing and	7	Core
AC 316	Management Accounting I	8	Core	CE 398	Comprehensive Examinations	7	Core
GM 323	Business Policy and Strategic Management	9	Core	AC 326	Management Accounting II	7	Core
				AC 324	Advanced Accounting II	7	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

#### Banking and Finance

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
RM 399	Research Report	3	Core	RM 399	Research Report	3	Core
AC 311	Financial Management	3	Core	AC 321	Project Management Appraisal	3	Core
AC 312	Information System and Business Computing	3	Core	CE 398	Comprehensive Examinations	3	Core
GM 313	Entrepreneurship and Small Business Management	3	Core	AC 322	Business Data Processing	3	Core
FI 315	International Banking Management	3	Core	GM323	Business Policy and Strategic Planning	3	Core
FI 314	Credit Analysis and Commercial Lending	3	Core	AC 322	International Finance	3	Core
FI 316	IT Banking Management	3	Core	FI 324	Investment and Portfolio Management	3	Core
				FI 325	Micro finance	3	Core
	<b>Total</b>	<b>21</b>			<b>Total</b>	<b>24</b>	

## Procurement and Supply Chain Managemnt

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
AC 311	Financial Management	9	Core	RM 399	Research Report	7	Core
AC 312	Information System and Business Computing	8	Core	AC 321	Project Management Appraisal	9	Core
GM 313	Entrepreneurship and Small Business Management	9	Core	SC 321	Global Sourcing and Procurement	14	Core
GM 323	Business Policy and Strategic planning	9	Core	SC 322	Procurement Contract Management	14	
SC 311	Public Procurement	8	Core	GM 321	Case Study Analysis and Business Consulting Skills	9	Core
SC 313	Inventory Management and Control	9	Core	CE 398	Comprehensive Examination	7	Core
SC 314	Transportation and Business Logistics Management	8	Core				Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

## Human Resource

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
AC 311	Financial Management	9	Core	RM 399	Research Report	7	Core
AC 312	Information System and Business Computing	8	Core	AC 321	Project Management Appraisal	9	Core
GM 313	Entrepreneurship and Small Business Management	9	Core	CE 398	Comprehensive Examinations	7	Core
HR 314	Human Resource Management II	9	Core	GM 321	Case Study Analysis and Business Consulting Skills	9	Core
HR 315	Performance Management	8	Core	HR 321	Labour Law	7	Core
GM 323	Business Policy and Strategic Planning	9	Core	SC 322	Procurement Contract Management	14	Core
GM 316	Principles of Management and Administration II	8					
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

## Marketing

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
AC 311	Financial Management	9	Core	RM 399	Research Report	7	Core
AC 312	Information System and Business Computing	8	Core	AC 321	Project Management Appraisal	9	Core
GM 313	Entrepreneurship and Small Business Management	9	Core	CE 398	Comprehensive Examinations	7	Core
GM 323	Business Policy and Strategic Management	9	Core	GM 321	Case Study Analysis and Business Consulting Skills	8	Core
MK 313	Introduction to Marketing of Services	9	Core	MK 324	Sales Management	14	Core
MK 228	Industrial/ business marketing	8	Core	MK 315	International Marketing	14	Core
GM 316	Principles of Management and Administration II	8	Core				
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

### 3.1.3 BBA Courses Description:

#### **LG 111: Communication Skills I**

This course aims at imparting knowledge on the key communication skills needed in the realm of academic and business life. It prepares the students for different communicative tasks within the modern business world, where effective communication is as important as the business goals. Memos, reports, speeches, collection letters, sales letters, minutes of meetings, advertisement messages make a vital part of any modern business.

#### **PH 112: Introduction to Philosophy**

The course is about the basic philosophical aspects, the general history of ideas and meaningful arguments. This will enable students to articulate in their views of issues, helps them develop a philosophical outlook on issues about man, the world and God.

#### **PHL 113: Social and Business Ethics**

The course deals with a human being and his behaviour in the society. It touches aspects of business, work, family and commitment to the society. The course enables students understand the nature and genesis of social moral problems in order to make appropriate and meaningful responses to them in the light of divinely inspired principles and equip them with mental tools to make rational sense of ethical concerns in personal, business and social spheres

#### **QM 114: Business Mathematics**

The course reviews basic mathematical functions, including differentiation, integration and mathematics of finance. It introduces them to the basic mathematical concepts, methodologies and applications used in solving business problems and formulating forecasting models.

#### **QM 124: Business Mathematics**

The course introduces students the basic mathematical concepts, methodologies and applications; reviews basic mathematical functions which includes



differentiation, integration and mathematics of finance and use differential calculus to pose, solve and interpret optimization problems in economics, business and the social sciences; Interpret and apply the derivative of economic functions (marginal functions).

**LW 115: Business Law**

The course is about basic principles of business law; it includes the law of contract, sales of goods, hire purchase and bankruptcy. The course lays the foundation for and provides deeper understanding of the business legal system, and it also develops awareness of problematic areas in which persons/institutions should seek professional legal advice. It seeks to provide a deeper analysis and understanding of the legal systems as they relate to business operations.

**AC 116: Financial Accounting I**

The purpose of this course is to equip students with the basic knowledge and skills of the techniques used to prepare financial statements, including necessary underlying records to ensure that candidates can exercise judgment and techniques in reporting matters encountered by accountants.

**EC 114: Introduction to Microeconomics**

This course is about the basic principles of microeconomics. It introduces students to the basics of economics at the lower units of organization, i.e, the firm and the household or consumer. The course covers demand, supply, and elasticity and consumer behaviour. It seeks to expose students to the techniques of how to apply, analyze and interpret the theories, principles, concepts and models of microeconomics in relation to the business environment in the economy.

**GM 118: Principles of Management and Administration 1**

This course introduces to students the foundation of management and administration, its history and functions. It equips students with managerial skills and knowledge which are necessary for analyzing and interpreting managerial issues.

**LG 121: Communication Skills II**

The principal purpose of this course is to equip students with skills for self-expression both orally and in written form. It is aimed at aiding students to reduce any language problem which may lead to underachievement arising from poor expression and organization in students' essays, examinations and outside communication. The course emphasizes the importance of the writing skills, reading and speaking. It exposes to students on how to recognize and use references and citations in a proper manner.

**QM 124: Business Statistics**

The course is designed to introduce to the students the basic statistical concepts, methodology and applications used in solving business problems and assist students gain knowledge necessary for applying statistics in various fields, such as research. It deals with methods for data collection, measures of central tendency, measures of dispersions and permutations. This course develops and refines decision-making skills of students by basing decision upon the outcome of statistical tests.

**LW 125: Commercial Law II**

The course is the continuation of Commercial Law I. It is about negotiable instruments, law insurance, partnership law and company law. Other aspects of the course are capital markets, international trade law and intellectual property law. It enables students to master business and commercial related laws.

**AC 126: Financial Accounting II**

The objective of the course is to improve students' understanding of advanced

issues in accounting as a way of preparing them to cope with the current challenges in the accounting profession. It seeks to build on the basic issues covered in Financial Accounting I and develops them further. Specifically, more advanced issues on partnership accounts and some specialized activities like hire purchase, etc. are covered.

**EC 102: Introduction to Macroeconomics**

The course introduces to students macroeconomics. It deals with National Income demand, money, banking and financial institutions, the theory of international trade and inflation. It provides students with a basic understanding of principles and concepts of macroeconomics and their applications to enable students to analyze macroeconomic issues and apply the principles for economic development.

**SC126: Principles of Materials Management**

This course covers all the aspects that have to do with the functions related to the acquisition, maintenance and storage of materials in an organization. The course introduces students to the organization of materials management functions in an organization. The course aims to create understanding on principles of materials management specifically to enable students to recognize and apply principles of procurement and warehouse operations on their duties. It further introduces the student to the practices and functions related to both purchasing and storage of materials in an organization.

**MK 124: Marketing Principles and Administration I**

This course is about the basic principles of marketing management, the marketing systems and its environment. It aims to expose to students some basic concepts of marketing management and its importance.

**HR 121: Principles of Human Resource Management**

The course introduces to students the basic principles of Human Resource management. It includes the history, major functions of Human Resource Management and Organization of Human Resource Department.

**RM. 224: Research Methods**

The course is all about research methods and students are introduced to formulation of the research problem, importance of literature review, research designs, data collection methods, analysis of data, hypothesis testing, and data interpretation.

**QM 212: Quantitative Methods I**

The course provides quantitative techniques for decision-making. It introduces students to the use of mathematical models in solving business problems

**LG160: Basic French 1**

The course is for students with no previous background in French or who have studied French up to Form Two. The course gives basic French language skills (listening, speaking, reading, and writing). It aims at making the student functional at an elementary level, both in written and spoken French (ex. Learning tenses necessary to operate in the past, present and future). Classes will be interactive and high degree of participation will be expected.

**PH 212: Introduction to Logic**

This course aims at developing essential philosophical tools among students for critical, analytical, clear and correct thinking and reasoning. This course introduces logical concepts and it provides scientific approaches to argumentation. It enables the students to acquire the essential tools of right reasoning in concrete day to day life issues and contexts.

**AC 215: Taxation I**

The objective of this subject is to provide students with a comprehensive

knowledge of public finance and taxation, government sources of revenue and government expenditure, tax assessment, collection and accounting for such revenue.

**AC 216: Financial Reporting I**

The aim of the course is to build on knowledge gained in the year one Financial Accounting units, specifically, to build understanding on issues like raising share capital, preparation of financial statements and other matters relating to companies and some specialized activities like hire purchase, investments leasing etc.

**FI 213: Banking Law and Practice**

This course is an introduction to laws pertaining to secured transactions, letters of credit and the bank collection process. The course also discusses a broad range of legal issues related to processing checks. It introduces to students the laws pertaining to secured transactions, letters of credit and the bank collection process.

**FI 215: Financial Analysis**

The purpose of this course is to teach the basic skills of financial analysis to the prospective bank lender/credit analyst who is already familiar with fundamental accounting procedures and practices. This course deals with the basic skills of financial analysis and fundamental accounting procedures and practices

**FI 216: Money and Banking**

Money and Banking is a fundamental treatment of the banker's stock in trade money and how it functions in the Tanzania and world economies. This course explores money as a medium of exchange, introduces the concept of money supply. It seeks to examine the role of banks as money creators and participants in the nation's payment mechanics

**MK215: Marketing Principles and Management II**

This course is about the basic principles of marketing management, the marketing systems and its environment and marketing environment. The course exposes to students some basic concepts of marketing management and its importance.

**Mk 216: Marketing Research and Information Systems**

Marketing research and information systems exposes to students on the types of marketing research and marketing research approaches, its process and how to evaluate marketing research projects. It seeks to acquaint students with the techniques of handling Marketing Research Projects in a business set up and induces a sense of value for information in marketing decision making process.

**MK 217: Consumer Behaviour**

This course introduces the students to marketing of various types of consumer behaviours and the dynamics of consumer behaviours and consumer markets. The course further provides students with understanding of factors that influence the acquisition, consumption and disposition of products, services and ideas.

**SC 211: Physical Distribution and Warehouse Management**

The aim of this course is to introduce students to the advanced study of activities involved in physical distribution and warehouse management. It examines in depth the policies, principles, techniques and methods involved in the physical, quantitative, financial and managerial control of stocks of goods and materials, including external and internal movement. It seeks to introduce students to the disposal and the legal implications in warehouse, stockyard and motor vehicle management, involving elements of transport management

**SC 212: Procurement Practice and Techniques**

This course is about purchasing practice and techniques. It deals with deeper analysis of various practices of purchasing and the techniques necessary to make the right buy. This course is expected to expose students to the practice and techniques of procurement that are used in both public and private procurement. It enables students appreciate and apply various procurement techniques in their business environment and to exercise professional buying behaviour.

**GM 211: Strategic Management**

The course introduces the importance of strategic management in organizations. The objective is to impart knowledge and different management strategic options and how to combine them making optimal use of the available resource to obtain best results, and to make students understand the Strategic Planning Process.

**GM 212: Business and Society**

This course is a result of human development which calls for closer interrelationship with business, government and society. The entire course covers the nature and scope of society and business, management of corporate social responsibilities and government regulations and business. Theories of social and economic justice, business ecology and environment as well as moral reasoning and organizational culture are issues covered under business and society course.

**HR 215: Human Resource Management I**

This course provides students with knowledge to analyze and determine human resource requirements in an organization. This course introduces the importance and how to plan for HR, how to acquire and implement HRIS. Furthermore, the course deals with job design, analysis, people resourcing, compensation, training and development.

**LG 161: Basic French II**

The course involves further intensive study of the language, to improve vocabulary pronunciation and grammar, with a view to developing self – expression, both in writing and speaking. It introduces students to authentic short texts (literary and others) and further listening practice to enable students to deal with more everyday situations as well as to develop and share critical attitudes towards French culture and society.

**REL 221: Comparative Religions**

The course introduces to students major religions of the world and introduces topics that enable students to understand the background of each religion. The course emphasizes also on African traditional religions. This course aims at enabling students to appreciate the common elements found in ATR, Islam and Christianity. It exposes students to differences between Islam and Christianity and to develop the art of tolerance. It enables the Students to understand the influence of ATR in our day-to-day life.

**QM 222: Quantitative Methods II**

This course builds on the ideas taught in the introductory course. It aims at understanding of the application of mathematical and quantitative techniques in decision making processes in organizations. It enables students choose and apply appropriate data analysis techniques at right situations in analyzing data. It seeks to introduce students to choosing and applying appropriate mathematical and quantitative techniques in decision making process in organizations.

**AC 223: Basic Management Accounting**

The course introduces to students basic management accounting. It introduces elements of marginal costing, budgeting and elements of standard costing. This course introduces the students to management information needs.

**AC 227: Taxation II**

The course extends the ideas of Taxation I. Topics in this course include VAT, the East African Community customs management Act 2004, tax revenue appeals, tax planning and international taxation. It exposes to students taxation methods in different circumstances. Specifically, it enables students to apply the Tanzanian tax laws in assessing the affairs of various tax payers.

**AC 226: Financial Reporting II**

The course builds on the basic techniques in Financial Reporting I. It is designed to ensure that students can exercise judgment and apply appropriate techniques in corporate reporting matters encountered by accountants in practice. Students will be required to apply this understanding by preparing and interpreting financial reports in a practical context. The objective of this course is to equip students with the knowledge on specialized topics such as executorship, bankruptcy, and Accounting for Reconstructions.

**FI 226: Marketing of Financial Services**

This course addresses a wide variety of issues about marketing. It makes the process understandable to the students in market banking products successfully. It exposes students to customer care, keeping in mind their buying behaviour and banking structure.

**FI 221: Financial Institutions and Markets**

The course is about the concepts of interest rates and their risks as applied to various financial instruments and an overview of different products offered by financial institutions. This course provides students with an overview of the basic contributions in the modern theory of corporate finance and financial institutions. The course is methodology oriented in that students are required to master necessary technical tools for each topic.

**FI 225: Commercial and Investment Banking**

The course explores commercial banking and portfolio management. This course examines the functions and management of depository institutions in a global, regulated market environment. Special attention is given to the risk and returns of the lending and investment function.

**GM 221: Production and Operations Management**

The course aims to introduce students to the concepts of production and operations management and to equip them with a better understanding of principles and practice of operations. It also provides students with knowledge of decision making pertinent to problems of production and conducting operations, particularly in both manufacturing and non-manufacturing organizations.

**HR 225: Organizational Behaviour**

The course is about foundation of individual and group behaviour, organizational culture and organizational dynamics. It introduces to students the nature of human behaviour in organization

**MK 228: Industrial/Business Marketing**

The course introduces to students to the industrial marketing system. The demand for industrial costs and services, understanding industrial buying segmentation in the industrial market, planning the industrial market strategy and industrial marketing intelligence. It also deals with product strategy in industrial marketing, channel strategy in industrial marketing, physical distribution strategy in industrial marketing, and promotional strategy in industrial

marketing. Also pricing strategy in industrial marketing and industrial marketing in the international environment are discussed in this course.

**GM 221: Production and Operations Management**

The course aims to introduce students to the concepts of production and operations management and to equip them with a better understanding of principles and practice of operations. It also provides students with knowledge of decision making pertinent to problems of production and conducting operations, particularly in both manufacturing and non-manufacturing organizations.

**SC 222: Auditing and Assurance for Procurement and Supplies Functions**

This course provides students with the basics and techniques of conducting auditing and its application to procurement and supplies function. It enables students perform auditing and apply the knowledge gained in conducting other type of investigations and assurances required.

**GM 223: International Business /Management**

This course is intended to introduce to students the basic concepts underlying international business operations. The course provides students with knowledge of the issues making international business. It also explains the role and impact of business conducted on an international scale.

**AC 311: Financial Management**

The course introduces the roles of the Financial Manager. It includes planning for funds, raising funds, utilizing funds and providing return to the providers of funds. Financial decisions, investment decisions, working capital decisions, and dividend decisions of corporations and portfolio managers and to interpret the behaviour of the securities of markets and corporations are key aspects in this course.

**GM 313: Entrepreneurship and Small Business Management**

The course aims at providing the basic framework for understanding the whole process of entrepreneurship and developing theoretical and practical capabilities in creation, development and operation of entrepreneurial ventures.

**AC 312: Information Systems and Business Computing**

This course introduces to students the importance of information systems and business computing. It is about the system theory, how to develop systems, systems design and analysis. The course also focuses on systems implementation, systems maintenance and information systems management.

**AC 314: Advanced Accounting I**

This is a course that builds on the basic techniques in Financial Reporting II to ensure that students can exercise judgment and apply appropriate techniques in corporate reporting matters encountered by accountants in practice. Students will be required to apply this understanding by preparing and interpreting financial reports in a practical context. The objective of this course is to equip students with the knowledge on preparing corporate financial reports and public sector reports for publishing guided by the International Financial Reporting Standards.

**AC315: Auditing & Investigations 1**

The course introduces to students the professional and ethical considerations of auditing. It introduces to students how to audit in computer environment and audit specialized entities.

**AC 316: Management Accounting I**

The course is about advanced standard costing, cost estimation and decision making under conditions of risk and uncertainty.

**F1 314: Credit Analysis and Commercial Lending**

The course introduces students to the lending industry; specifically, on how it identifies customer's needs and causes of consumer loan delinquencies.

**FI 315: International Banking Management**

The course introduces the student to international dimensions of the banking management. The course examines how current and historical events are reshaping the industry. The focus is on the basic analytics of managing a bank's exposure to liquidity, credit, and market and country risk.

**FI 316: IT Banking Management**

The course explores new delivery channels for banking products and risks involved. The purpose of this course is to examine and analyze the various risks associated with Internet Banking.

**SC 311: Public Procurement**

The course aims to examine in depth the principles, characteristics and procedures of public procurement and private procurement. It provides students with knowledge on procurement of goods, works, and consultancy services in the public sector and also examines the Public Procurement Act of no.21 of 2004 and its regulations of the United Republic of Tanzania.

**CS 313: Inventory Management and Control**

This course is about the techniques used in controlling inventories. It provides models that are used for adequate inventory control, provides students with the skills and techniques required in order to achieve proper management and control of stocks.

**SC 314: Transportation and Business Logistics Management**

The course is about a role of transportation and logistics management and how it adds value in the organization. It exposes to students the value of transportation and logistics in the organization.

**HR 314: Human Resource Management II**

This course is about HRM policies, employment, safety and health, labour relations, organizational exit and international HRM. The course enables students to understand how to maintain HR's in organizations and to develop an appropriate strategy for retention.

**HR 315: Performance Management**

The course is about the basis, plans, measures, and reviews of performance management. It introduces to students the nature, aims, characteristics, concerns and guiding principles of performance management

**MK 313: Introduction to Marketing of Services**

This Course aims at Introducing students to the service industry and imparts the requisite knowledge pertaining to the marketing of services activities for effective satisfying customers. The course centres around the attraction, retention and building of strong and effective customer relationships obtained through offering quality services to the clients.

**GM 316: Principles of Management & Administration II**

The course is about the importance of good leadership, innovation, creativity, organizational change and development. The course introduces to students the importance of research in management. It is intended to further extend the theory on management and administration, with emphasis on organization behaviour, efficient management organization change and development. It is to enable students develop the knowledge and skills needed for efficient and effective management of organizations in various environmental situations.

**MK 315: International marketing**

The course exposes to students international aspects of marketing. It introduces to students the international marketing strategy decisions, how to

manage international marketing mix, and how to implement the international marketing strategy.

**AC 322: Business Data Processing**

The course is about data processing. It is an overview of the type of application software; the accounting packages, data communication, data base applications and data security and control. It introduces students to the capabilities and limitations of computer applications and the use of computer technology as a tool for business problem solving.

**MG 323: Business Policy and Strategic Planning**

This course introduces to students the role of top management in corporate planning, systems theory and concepts, forecasting as a management tool and social responsibility. To introduce students to the strategies adapted in formulating business strategies.

**AC 321: Project Management Appraisal**

The aim is to introduce students to basic theories, concepts, principles and practical procedures in identifying, analyzing inputs/outputs, appraising selecting, writing and implementing projects.

**AC324: Advanced Accounting II**

The course aims at developing students' critical and analytical thinking on management and financial accounting issues by exposing them to new developments in accounting area. The course will equip students with competence; judgment and techniques in corporate reporting matters encountered by accountants and to prepare them to handle current developments or new practices in the accounting profession.

**AC 326: Management Accounting II**

This course provides the student with the intensive knowledge relating to performance evaluation and managerial decision making. The course focuses on relevant cost for decision purposes, divisional performance appraisal, and transfer pricing decision and inventory level decisions.

**AC 325: Advanced Auditing and Assurance Services**

This course equips students with techniques that enable them to make valuable judgment and how to apply them in the analysis of matters to the provision of audit and assurance services. The course equips candidates with knowledge of the auditing practices.

**AC321: International Finance**

The course focuses on foreign exchange market, international financial and monetary system, financial markets and financial instruments in Tanzania and elsewhere. The course also is about international capital budgeting, foreign exchange risks, portfolio theory and exchange rate forecasting.

**F1 324: Investment and Portfolio Management**

This course is designed to acquaint the student with the concepts of portfolio analysis in the general area of institutional investment management. The course discusses principles for managing financial assets. The purpose of this course is to provide the students with the necessary skills to value and to employ options, futures, and related financial contracts.

**FI 325: Micro Finance**

The course explores products services of micro finance and the lending approaches employed in micro finance delivery models. The purpose of this course is to acquaint and expose students with sound micro finance knowledge by examining the different lending approaches used by micro finance institutions both in Tanzania, and other parts of the world (Bolivia, Bangladesh, West Africa and East Africa) where micro finance has thrived.



**MK 324: Sales Management**

The purpose of this course is introducing the students to various sales and marketing principles; and its strategies.

**GM 321: Case Study Analysis and Business Consulting Skills**

This course is meant to equip students with the techniques of case study analysis and those of consulting in business matters. It is to enable the students apply proper attitude and the skills obtained in their studies into solving different problems facing different organizations.

**SC 322: Procurement Contract Management**

This course is about the procurement contractual obligations. It includes tendering, procedures and tender obligations. To inculcate and develop knowledge and skills on the principles, practices, and techniques for managing contract in various categories of organizational projects, and alike especially with the emphasis on the role of the Procurement and supply Chain Specialist

**SC 321: Global Sourcing and Procurement**

The course is about global sourcing and procurement. It deals with the planning for global sourcing, methods used and commercial considerations and documentations. It exposes to students important aspects of sourcing globally

**HR 321: Labour Law**

The objective of this course is to impart to the students the knowledge of basic concepts, sources of labour law and dispute settlement for issues arising from the contract of employment in Tanzanian context

### 3.2. BACHELOR OF ARTS WITH EDUCATION (BAED)

The unit of commerce in collaboration with other units and departments in the faculty of education participates in offering the degree of Bachelor of Arts with Education. The unit offers the expertise in the commerce specialization

#### 3.2.1 Entry Requirements

The entry requirements for this programme are as explained in The Faculty of Education

**The Commerce Specialization for the BAED programme is explained below:**

#### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Course Title	Credits	Status
BS 102	Commercial Knowledge	8	Core	AE 126	Financial Accounting II	8	Core
AE 116	Financial Accounting I	8	Core	AE 124	Business Statistics	8	Core
	<b>Total</b>	<b>16</b>			<b>Total</b>	<b>16</b>	

#### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Code	Title	Credits	Status
AE 213	Cost Accounting	6	Core	AE 227	Taxation II	7	Core
AE 215	Taxation I	6	Core	AE 226	Financial Reporting II	7	Core
AE 216	Financial Reporting I	6	Core				
	<b>Total</b>	<b>18</b>			<b>Total</b>	<b>14</b>	

#### YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
AC 314	Financial Reporting III	9	Core	AC 324	Advance Accounting II	7	Core
AC 315	Auditing Investigations I	8	Core	AC 325	Advance Auditing and Assurance Services	7	Core
AC 316	Management Accounting I	8	Core	AC 326	Management Accounting+ II	7	Core
				CE 398	Comprehensive Examination	7	Core
				RM 399	Research Paper	11	Core
	<b>Total</b>	<b>25</b>			<b>Total</b>	<b>39</b>	

### 3.3.2 BAED Commerce Courses Description

#### **BS 102 Commercial Knowledge**

#### **AE 116 Financial Accounting I**

The course equips students with the knowledge and skills of the techniques used to prepare financial statement

#### **AE 126 Financial Accounting II**

The course seeks to build on students the basic issues covered in Financial Accounting I and develops them further.

#### **BS 124 Introduction to Statistics**

#### **AE 213 Cost Accounting**

The subject assumes that students have a basic knowledge of elements of cost accounting.

#### **AE 215 Taxation I**

The course introduces students to the basics of taxation, relating to taxable income, taxable persons, tax assessment and capital allowances

#### **AE 216 Financial Reporting I**

The aim of the course is to build on knowledge gained in the year one Financial Accounting units, specifically, to build understanding on issues like raising share capital.

#### **AE 226 Financial Reporting II**

To build on the basic techniques in Financial Reporting I to ensure that students can exercise judgment and apply appropriate techniques in corporate reporting matters encountered by accountants in practice

#### **AE 227 Taxation II**

The course extends the ideas of Taxation I. Topics in this course include VAT, the East African Community customs management Act 2004, tax revenue appeals, tax planning and international taxation

#### **AC 314 Financial Reporting III**

To build on the basic techniques in Financial Reporting II to ensure that students can exercise judgment and apply appropriate techniques in corporate reporting matters encountered by accountants in practice

#### **AC 315 Auditing Investigations I**

The course introduces to students the professional and ethical considerations of auditing. It introduces to students how to audit in computer environment and audit specialized entities.

#### **AC 316 Management Accounting I**

The course is about advanced standard costing, cost estimation and decision making under conditions of risk and uncertainty.

#### **AC 324 Advance Accounting II**

The course aims at developing students' critical and analytical thinking on management and financial accounting issues by exposing them to new developments in accounting area.

**AC 326 Management Accounting II**

This course provides the student with the intensive knowledge relating to performance, evaluation and managerial decision making

**AC 325 Advance Auditing and Assurance Services**

This course equips students with techniques that enable them to make valuable judgement and how to apply them in the analysis of matters to provision of audit and assurance services.

**FI 322 International Finance**

This course focuses on foreign exchange market, international financial and monetary system, financial markets and financial instruments in Tanzania and elsewhere.

### **3.3. DIPLOMA IN ACCOUNTANCY (DA)**

This is a two years course offered in two different levels namely: Technician Certificate in Accountancy (NTA Level 5) and Ordinary Diploma in Accountancy (NTA Level 6).

#### **NTA Level 5**

The Technician Certificate in Accountancy offers the learner knowledge and skills in Bookkeeping and Accounts, Business Mathematics, Business Communication, ICT Application, Stores Management, Accounting Principles and Field Practical.

The whole programme has a total of seven (7) modules that will be covered in 34 weeks of study in one academic year. Out of these, 15 weeks in each semester are set aside for study and two weeks for semester examinations.

#### **3.3.1 Entry qualifications NTA Level 5**

The minimum entry requirements to the Technician Certificate in Accountancy are:

- Possession of at least one (1) Principal pass and one (1) Subsidiary pass in the Advanced Certificate of Secondary Examination (ACSEE) in the related field. **OR**
- Possession of the National Technical Award (NTA) level 4 in accountancy or related field.

#### **NTA Level 6**

The Ordinary Diploma in Accountancy offers the learner knowledge and skills of Business Communication and Information System, Commercial Law, Principles of Economics, Entrepreneurial Skills, Principles of Financial Reporting, Accounting for Specialized Entities and Items, Principles of Taxation and Auditing, Elements of Management and Cost Accounting and Principles of Financial Management.

The whole programme has a total of Ten (10) modules that will be covered in 34 weeks of study in one academic year. Out of these, 15 weeks in each semester are set aside for study and two weeks for semester examinations.

#### **3.3.2 Entry qualifications NTA Level 6**

The minimum entry requirements to the Ordinary Diploma in Accountancy are:

- Possession of the National Technician Award (NTA) level 5 in accountancy and or related field. **OR**
- Possession of equivalence qualification as established by the council.

### 3.3.2 Programme schedule

YEAR I							
Semester I				Semester II			
Code	Title	Credits	Status	Code	Title	Credits	Status
ACT 05101	Bookkeeping and Accounts	20	Core	ACT 05201	Principles of Accounting	22	Core
ACT 05102	Business Mathematics	16	Fundamental	ACT 05202	Accounting Package	22	Core
ACT 05103	Business Communication	12	Fundamental	ACT 05203	Stores Management	16	Core
ACT 05104	ICT Applications	12	Fundamental				
	<b>Total</b>	<b>60</b>			Total	<b>60</b>	

YEAR II							
Semester I				Semester II			
Code	Title	Credits	Status	Code	Title	Credits	Status
ACT 06101	Principles of Financial Reporting	15	Core	ACT 06201	Accounting for Specialized Entities and Items	14	Core
ACT 06102	Elements of Management and Cost Accounting	19	Core	ACT 06202	Principles of Auditing	18	Core
ACT 06103	Principles of Taxation	12	Core	ACT 06203	Principles of Financial Management	14	Core
ACT 06104	Business communication and Information System	7	Core	ACT 06204	Entrepreneurship Skills	8	Core
ACT 06105	Commercial Law	6	Core	ACT 06205	Principles of Economics	7	Core
	<b>Total</b>	<b>59</b>			<b>Total</b>	<b>61</b>	

### 3.3.3 DA - Courses Description:

#### ACT 05101 Bookkeeping and Accounts

This course is aimed at equipping the students with the basic skills of collecting data, writing-up and maintaining the books of accounts and to appreciate the role of accounting in the society. The course also highlights on the general framework for preparation and presentation of financial statements.

#### ACT 05102 Business Mathematics

This course aims at equipping candidates with the necessary knowledge and skills of identifying techniques in presenting, summarizing and analysing data. It also enables students to apply mathematical and statistical tools in business and planning process.

#### ACT 05103 Business Communication

This course aims at enabling candidates to be able to efficiently communicate in English language and to develop knowledge and understanding of techniques, processes and procedures which are required to ensure efficient and effective communication in various business undertakings, including use of media to the greatest possible benefit of the organization and individuals themselves.

#### ACT 05104 ICT Application

This course aims at ensuring that students can exercise judgement and techniques in identifying, implementing and managing information systems as part of the strategic management of the organization.

#### ACT 05201 Principles of Accounting

This course aims at giving students a thorough knowledge of more complicated transactions,

consignment accounts, hire purchase, accounting for payroll and an introduction to Company and Partnership accounts.

**ACT 05202 Accounting Package**

This course is aimed at equipping the students with the knowledge on the nature and features of accounting packages, the use of tally, quickbooks and pastel to process accounting information.

**ACT 05203 Stores Management**

This course is aimed at equipping the students with the basic skills on the nature of stores management as business function, the scope of stores management in an organization and how to perform stocktaking for stock control and reporting.

**ACT 06101 Principles of Financial Reporting**

This course aims at building on the Introduction to Financial Accounting course. The course covers credit transactions, control accounts and correction of errors. Topics like incomplete records, analysis and recording of business transactions, preparation of financial statements for service and trading concerns are also covered.

**ACT 06102 Elements of Management and Cost Accounting**

This course aims at providing students with elementary understanding of the principles and methods of cost accounting and making the students appreciate the role of the cost accounting function in the efficient management of the business.

**ACT 06103 Principles of Taxation**

This course aims at enabling students acquire knowledge in principles and concepts of taxation, the income tax system of the country and its tax administration. Also, the taxation of employment income and other income, personal relief and business deductions and goods and services tax (VAT).

**ACT 06104 Business Communication and Information System**

This course aims at enabling candidates to be able to efficiently communicate in English language and to develop knowledge and understanding of techniques, processes and procedures which are required to ensure efficient and effective communication in various business undertakings, including use of media to the greatest possible benefit of the organization and individuals themselves.

**ACT 06105 Commercial Law**

The complexity of business transactions has been a result of a number of technical issues which may be involved in one undertaking. A Business transaction may involve several persons dealing with a variety of transactions but who work in close connection to effect a single undertaking. This has made it essential for students who intend to be involved in commercial sector to have knowledge of a number of issues which relate to business transactions. Among those issues are those related to legal matters. This course therefore introduces students to general business law principles by orienting them to issues of law of contract, insurance law, negotiable instrument, sale of goods, agency and partnership.

**ACT 06201 Accounting for Specialized Entities and Items**

This course is aimed at equipping the students with the knowledge on the preparation of accounts for Bills of exchange for management of debtors and creditors, preparation of financial reports using single entry and incomplete records and the preparation of financial statements for not for-profit organizations

**ACT 06202 Principles of Auditing**

This course aims at equipping students with knowledge on internal auditing and the developments which are taking place in the world regarding the concepts, principles and roles of internal auditing in organizations

**ACT 06203 Principles of Financial Management**

This course aims at equipping students with the theoretical principles and practical aspects relating to corporate finance, including basic models for the determination of the value of the firm, and how these form the basis for decisions in financial planning and control.

**ACT 06204 Entrepreneurial Skills**

This course aims at acquainting students with relevant entrepreneurial skills for the development of successful small business enterprise in the competitive environment. In general, the course aims at preparing the students for a self-employment. The students will be equipped with various entrepreneurial skills like Business Idea Generation, Venture Creation, Legal business Ownership and Protection, Opportunity Recognition and Exploitation.

**ACT 06205 Principles of Economics**

This course aims at providing students with understanding and ability to apply, analyse and interpret the theories, principles, concepts and models of economics in relation to the business environment in the domestic and international economy



### **3.4. DIPLOMA IN BUSINESS ADMINISTRATION (DBA)**

Diploma in Business Administration aims at increasing and enriching students' knowledge across a broad range of business disciplines. This is a dynamic field of study for students who wish to develop skills relating to business operation in areas such as management, accounting, finance, marketing and human resources management.

This programme is designed to provide managerial based training to the people who want to become managers with the motive of adding value to production firm; service business and non-profit making business through directing their effort to bring in harmony human resources with non-human resources: machines, materials and money.

This is a two (2) year programme divided into four (4) semesters of 15 weeks each under the following levels:

#### **NTA Level 5**

The Technician Certificate in Business Administration offers the learner knowledge and skills in Commerce, Business Communication, Business Laws, Accounting Concepts and Principles, Office Management, Marketing and Elements of Procurement and Supply.

The whole programme has a total of 11 modules that will be covered in 34 weeks of study in one academic year. Out of these, 15 weeks will be used for industrial (field) practical training, while the time period for performing projects as per individual module requirement will be determined by module facilitator but shall be within the allocated learning period.

#### **3.4.1 Entry Qualifications NTA Level 5**

The minimum entry requirements to the Technician Certificate in Business Administration are:

- Form VI with at least one (1) principal pass and a subsidiary in relevant subjects. **OR**
- Possession of Basic Technician Certificate in Business Administration or other business-related fields.

#### **NTA Level 6**

The Ordinary Diploma in Business Administration offers the learner knowledge and skills in Business Laws, Resources Management, Applied Business Research, Production Management and Inventory and Logistics Management.

The whole programme has a total of 9 modules that will be covered in 34 weeks of study in one academic year. Out of these, 15 weeks in each semester are set aside for study and two weeks for semester examinations. In addition, 10 weeks will be used for industrial (field) practical training, while the time period for performing projects as per individual module requirement will be determined by module facilitator but shall be within the allocated learning period.

### 3.4.2 Entry Qualifications NTA Level 6

The minimum entry requirement to Ordinary Diploma in Business Administration is:

- Possession of Technician Certificate in Business Administration or other business-related fields.

### 3.4.2 Programme Schedule

#### YEAR I

Semester I				Semester II			
Code	Title	Credits	Status	Code	Title	Credits	Status
BAT 05101	Commercial Arithmetic	20	Fundamental	BAT 05202	Fundamentals of Accounting	10	Core
BAT 05106	Principles of Marketing	17	Core	BAT 05203	Office management	07	Fundamental
BAT05105	Business Communication skills	08	Fundamental	BAT 05204	Basics of e-commerce	05	Core
BAT 05108	Commercial Knowledge and Business Ethics	15	Core	BAT 05207	Fundamentals of Economics	08	Core
				BAT 05209	Elements of Commercial law	10	Core
				BAT 05210	Fundamentals of Procurement and Supply	10	Core
				BAT 05211	Field Practical	10	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

#### YEAR II

Semester I				Semester II			
Code	Title	Credits	Status	Code	Title	Credits	Status
BAT 06101	Business Law	06	Core	BAT 06203	Principles of Management	08	Fundamental
BAT 06102	Business Contract	15	Core	BAT 06207	Principles of Business Research	20	Core
BAT 06104	Elements of Finance	06	Core	BAT 06208	Principles of Production Management	20	Core
BAT 06105	Elements of Human Resource Management	10	Fundamental	BAT 06209	Elements of Logistics and Inventory Control	15	Core
BAT 06106	Small Business Development	20	Core				
	<b>Total</b>	<b>57</b>			<b>Total</b>	<b>63</b>	

### 3.4.3 DBA Courses Description

#### **BAT 05101 Commercial Arithmetic**

This course aims at equipping candidates with the necessary knowledge and skills of identifying techniques in presenting, summarizing and analysing data. It also enables students to apply mathematical and statistical tools in business and planning process.

#### **BAT 05105 Business Communication Skills**

This course aims at enabling candidates to be able to efficiently communicate in English language and to develop knowledge and understanding of techniques, processes and procedures which are required to ensure efficient and effective communication in various business undertakings, including use of media to the greatest possible benefit of the organization and individuals themselves.

#### **BAT 05106 Principles of Marketing**

This course is designed to enhance understanding of the concepts and theories on marketing which is considered to be the core or centre of business.

#### **BAT 05108 Commercial Knowledge and Business Ethics**

This course is designed to enhance understanding of the basic concepts and theories on commerce, the relationship between Trade and Aids to trade and the rights and responsibilities of consumers in business settings

#### **BAT 05202 Fundamentals of Accounting**

This course is aimed at equipping the students with the basic skills of collecting data, writing-up and maintaining the books of accounts and to appreciate the role of accounting in the society. The course also highlights on the general framework for preparation and presentation of financial statements.

#### **BAT 05203 Office Management**

This course aims at equipping students with the understanding of document production in business environment, the procedures of authenticating documents in and organisation and how to apply office procedures in handling business meeting.

#### **BAT 05204 Basics of e-commerce**

This course exposes students to concepts and practice of marketing in general.

#### **BAT 05207 Fundamentals of Economics**

This course aims at providing students with understanding and ability to apply, analyse and interpret the theories, principles, concepts and models of economics in relation to the business environment in the domestic and international economy.

#### **BAT 05209 Elements of Commercial Law**

The complexity of business transactions has been as a result of a number of technical issues which may be involved in one undertaking. A Business transaction may involve several persons dealing with variety of transactions but who work in close connection to affect a single undertaking. This has made it essential for students who intend to be involved in commercial sector to have knowledge of a number of issues which relate to business transactions. Among those issues are those related to legal matters. This course therefore introduces students to general business law principles by orienting them to issues of law of contract, insurance law, and negotiable instrument, sale of goods, agency and partnership.

#### **BAT 052010 Fundamentals of Procurement and Supply**

The candidates are expected to expose themselves with the knowledge of concepts in procurement and supply chain management.

**BAT 052011 Field Practical**

This course will enable learners to acquaint themselves with the practical experience from the field

**BAT 06101 Business Law**

The complexity of business transactions has been as a result of a number of technical issues which may be involved in one undertaking. A Business transaction may involve several persons dealing with variety of transactions but who work in close connection to affect a single undertaking. This has made it essential for students who intend to be involved in commercial sector to have knowledge of a number of issues which relate to business transactions. Among those issues are those related to legal matters. This course therefore introduces students to general business law principles by orienting them to issues of law of contract, insurance law, and negotiable instrument, sale of goods, agency and partnership.

**BAT 06102 Business Contract**

The complexity of business transactions has been as a result of a number of technical issues which may be involved in one undertaking. A Business transaction may involve several persons dealing with variety of transactions but who work in close connection to affect a single undertaking. This has made it essential for students who intend to be involved in commercial sector to have knowledge of a number of issues which relate to business transactions. Among those issues are those related to legal matters. This course therefore introduces students to general business law principles by orienting them to issues of law of contract, insurance law, and negotiable instrument, sale of goods, agency and partnership.

**BAT 06104 Elements of Finance**

This course aims at equipping students with the theoretical principles and practical aspects relating to corporate finance, including basic models for the determination of the value of the firm, and how this form the basis for decisions in financial planning and control.

**BAT 06105 Elements of Human Resource Management**

Winning a competition (battle) is possible only when a winner is strategically (tactically) ahead of competitors. Thus, this course is designed to present key conceptual and methodological strategic management issues that are associated with the modern competitive business environment.

**BAT 06106 Small Business Development**

The learners are equipped with analytical skills in for the evaluation of business growth and strategies for effective business start-ups.

**BAT 06203 Principles of Management**

This course aims at developing the students' understanding of the concepts, principles and strategies to be deployed in order to effectively manage organizations and the people working in them.

**BAT 06207 Principles of Business Research**

This course aims at equipping students with basic knowledge and skills in research and effectively communicating findings and recommendations to the relevant users.

**BAT 06208 Principles of Production Management**

The students are to understand the essential concepts in operations management.

**BAT 06209 Elements of Logistics and Inventory Control**

The candidates are expected to expose themselves with the knowledge of concepts in procurement and supply chain management

### **3.5 DIPLOMA IN PROCUREMENT AND SUPPLY CHAIN MANAGEMENT (DPSM)**

This is a two-year programme designed to cater for technicians in procurement and supply chain management. The programme covers four semesters under the following description:

#### **Technician Certificate in Procurement and Supply (NTA Level 5)**

Through Technician Certificate in Procurement and Supply learners will acquire knowledge and skills in Stores Administration, Procurement Principles, Marketing, Inventory Control, Business Mathematics and Accounting and Costing.

The programme has a total of ten (10) modules to be covered in 34 weeks of study in one academic year. Fifteen (15) weeks in each semester are set aside for study and two weeks for semester examinations.

#### **3.5.1 Entry Qualifications NTA Level 5**

The minimum entry requirements to the Technician Certificate in the Procurement and Supply are:

- Possession of at least one (1) Principal and two (2) Subsidiary passes in the Advanced Certificate of Secondary Examination (ACSEE). **OR**
- Possession of the Basic Technician Certificate in the Procurement and Supply (NTA Level 4) or any other relevant field.

#### **Ordinary Diploma in Procurement and Supply (NTA Level 6)**

The Ordinary Diploma in Procurement and Supply offers the learner knowledge and skills in Warehouse Management, International Procurement, Organisation Behaviour, Principles of Economics, Public Procurement, Elements of Strategic Management, Financial Management, Computer Application and ICT.

The whole programme has a total of ten (10) modules that will be covered in 34 weeks of study in one academic year. Out of these, 15 weeks in each semester are set aside for study and two weeks for semester examinations.

#### **3.5.2 Entry Qualifications NTA Level 6**

The only entry requirement to the Ordinary Diploma in the Procurement and Supply is:

- Possession of Technician Certificate (NTA Level 5) in Procurement and Supply or any other relevant field.

### 3.5.2 Programme Schedule

#### YEAR I

Semester I				Semester II			
Code	Title	Credits	Status	Code	Title	Credits	Status
PST 05101	Stores Administration	15	Core	PST 05206	Inventory Control	15	Core
PST 05102	Procurement Principles	15	Core	PST 05207	Law of Contract	15	Core
PST 05103	Marketing	10	Fundamental	PST 05208	Introduction to ICT	10	Fundamental
PST 05104	Elements of Business Mathematics	10	Fundamental	PST 05209	Introduction to Accounting and Costing	10	Fundamental
PST 05105	Communication Skills	10	Fundamental	PST 05210	Elements of Logistics	10	Fundamental
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

#### YEAR II

Semester I				Semester II			
Code	Title	Credits	Status	Code	Title	Credits	Status
PST 06101	Introduction to Warehouse Management	15	Core	PST 06206	Public Procurement	15	Core
PST 06102	International Procurement	15	Core	PST 06207	Elements of Strategic Management	10	Core
PST 06103	ICT	10	Support	PST 06208	Computer Application	10	Support
PST 06104	Principles of Economics	10	Support	PST 06209	Financial Management	10	Support
PST 06105	Organization Behaviour	10	Support	PST 06210	Entrepreneurship	10	Support
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

### 3.5.3 DPSM Courses Description

#### **PST 05101 Stores Administration**

This course seeks to expose students to various skills necessary for stores management and control systems, the scope, purpose and objective of stores function.

#### **PST 05102 Procurement Principles**

The course is designed to give the learners relevant skills and understanding of the process of corporate planning and contribution of logistics management to the corporate planning cycle.

#### **PST 05103 Marketing**

This course is designed to enhance understanding of the concepts and theories on marketing which is considered to be the core or centre of business.

#### **PST 05104 Elements of Business Mathematics**

This course aims at equipping candidates with the necessary knowledge and skills of identifying techniques in presenting, summarizing and analysing data. It also enables students to apply mathematical and statistical tools in business and planning process.

#### **PST 05105 Communication Skills**

This course aims at enabling candidates to be able to efficiently communicate in English language and to develop knowledge and understanding of techniques, processes and

procedures which are required to ensure efficient and effective communication in various business undertakings, including use of media to the greatest possible benefit of the organization and individuals themselves.

**PST 06101 Introduction to Warehouse Management**

This course seeks to expose students to various skills necessary for stores management and control systems.

**PST 06102 International Procurement**

This course examines the strategic features which influence the planning, formulation of policies and the organisation and direction of domestic and international logistics functions and the requirement for the co-ordination and control of the business logistics. It thus provides students with understanding of the methods, techniques and factors concerned with the transportation and distribution of goods.

**PST 06103 ICT**

This course aims at ensuring that students can exercise judgement and techniques in identifying, implementing and managing information systems as part of the strategic management of the organization.

**PST 06104 Principles of Economics**

This course is aimed at equipping the students with the basic skills of collecting data, writing-up and maintaining the books of accounts and to appreciate the role of accounting in the society. The course also highlights on the general framework for preparation and presentation of financial statements.

**PST 06105 Organization Behaviour**

This course aims at developing the students' understanding of the concepts, principles and strategies to be deployed in order to effectively manage organizations and the people working in them.

**PST 06206 Public Procurement**

The course imparts to students the relevant skills to enable students the learned experiences to practical situations which may be encountered.

**PST 06207 Elements of Strategic Management**

The course enables students to articulate the concepts, models, techniques and terminology that are now standard for those responsible for the operations of manufacturing and service systems. This will enable them to link up well with the operations management personnel.

**PST 06208 Computer Application**

This course is designed to introduce to students computer security ethics, policies and procedures in business operations.

**PST 06209 Financial Management**

This course is aimed at equipping the students with the basic skills of financial management concept and tools for financial decision making.

**PST 06210 Entrepreneurship**

This course aims at acquainting students with relevant entrepreneurial skills for the development of successful small business enterprise in the competitive environment. In general, the course aims at preparing the students for a self-employment. The students will be equipped with various entrepreneurial skills like Business Idea Generation, Venture Creation, Legal business Ownership and Protection, Opportunity Recognition and Exploitation.

## 3.6 CERTIFICATE IN ACCOUNTANCY

### Basic Technician Certificate in Accountancy (NTA Level 4)

This is a one year program that introduces a student into the world of accountancy and offers the learner basic knowledge and skills in Bookkeeping and Accounts, Business Mathematics, Communication, Customer Care, Computer Applications, Records Management, Commerce and Entrepreneurship.

The whole programme has a total of nine (9) modules that will be covered in 34 weeks of study in one academic year. Out of these, 15 weeks in each semester are set aside for study and two weeks for semester examinations.

#### 3.6.1 Entry Qualifications

The minimum entry requirements to the Basic Technician Certificate in accountancy are:

- Possession of at least four (4) passes including passes in Basic Mathematics in the Certificate of Secondary Examination (CSEE). **OR**
- Possession of the National Vocational Award (NVA) Level III (Trade Test Grade I) in a relevant field and a Certificate of Secondary Examination (CSEE).

#### 3.6.2 Programme Schedule

##### YEAR I

Semester I				Semester II			
Code	Title	Credits	Status	Code	Title	Credits	Status
ACT 04101	Elements of Bookkeeping and Accounts	18	Core	ACT 04201	Computer Applications in Accounting	16	Core
ACT 04102	Elements of Business Mathematics	14	Fundamental	ACT 04202	Basic Records Management	16	Core
ACT 04103	Communication Skills	16	Fundamental	ACT 04203	Customer Care	08	Fundamental
ACT 04104	Basic Computer Skills	14	Fundamental	ACT 04204	Principles of Entrepreneurship	10	Fundamental
ACT 04105	Elements of Commerce	08	Fundamental				
	<b>Total</b>	<b>70</b>			<b>Total</b>	<b>50</b>	



### 3.6.3 CA Courses Description

#### **ACT 04101 Elements of Bookkeeping and Accounts**

It helps at developing student's ability and understanding of the role of accounting within organizations, society etc. The course enables students apply the techniques of collecting and processing data as a basis for the accounting skills.

#### **ACT 04102 Elements of Business Mathematics**

This course aims at equipping candidates with the necessary knowledge and skills of identifying techniques in presenting, summarizing and analysing data. It also enables students to apply mathematical and statistical tools in business and planning process.

#### **ACT 04103 Communication Skills**

The course is designed to impart knowledge on the key communication skills needed in the realm of academic and business life. It prepares the students for different communicative tasks within the modern business world, where effective communication is as important as the business goals. Memos, reports, speeches, collection letters, sales letters, minutes of meetings, advertisement messages make a vital part of any modern business.

#### **ACT 04104 Basic Computer Skills**

This is an introductory course aimed at exposing students to basic computer skills. Emphasis will be on equipping them with basic IT knowledge and skills on computer applications in information centres as well as the society.

#### **ACT 04105 Elements of Commerce**

This course is designed to introduce the environment in which e-commerce, e- government and e-health takes place, and the basic technologies of supporting e-commerce. Also, it will provide students with the knowledge on how to apply e-commerce in various business activities.

#### **ACT 04201 Computer Application in Accounting**

This is an introductory course aimed at exposing students to basic computer skills. Emphasis will be on equipping them with basic IT knowledge and skills on computer applications in information centres as well as the society.

#### **ACT 04202 Basic Records Management**

This course aims at acquainting students with the knowledge on the nature of record management, the functions of records in an organization, the essence of records security and the general procedures of handling files in an organization environment.

#### **ACT 04203 Customer Care**

This course aims at acquainting students with relevant skills on the importance of customer care in the organization, the basic requirements for front desks operations in business and handling of customer complaints using customer care techniques

#### **ACT 04204 Principles of Entrepreneurship**

This course aims at acquainting students with relevant entrepreneurial skills for the development of successful small business enterprise in the competitive environment. In general, the course aims at preparing the students for a self-employment. The students will be equipped with various entrepreneurial skills like Business Idea Generation, Venture Creation, Legal business Ownership and Protection, Opportunity Recognition and Exploitation

### **3.7 CERTIFICATE IN BUSINESS ADMINISTRATION**

#### **Basic Technician Certificate in Business Administration (NTA Level 4)**

This is a one year programme that introduces and gives a student business administration education so that one is able to manage some issues thanks to this one year programme. The Basic Technician in Business Administration offers the learner basic knowledge and skills in comprehension of written and verbal English texts, Entrepreneurship, Business Mathematics, Bookkeeping, Self-management and Development, Business Ethics, Environmental Management, Marketing and Basic Computer Application.

The whole programme has a total of eight (8) modules that will be covered in 34 weeks, of study in one academic year. Out of these, 15 weeks in each semester are set aside for study and two weeks for semester examinations. In addition, 10 weeks will be used for industrial (field) practical training, while the time period for performing projects as per individual module requirement will be determined by module facilitator but shall be within the allocated learning period.

#### **3.7.1 Entry Qualifications**

The minimum entry requirements to the Basic Technician Certificate in Business Administration are:

- Possession of at least four (4) passes including passes in Basic Mathematics and English language in the Certificate of Secondary Examination (CSEE).
- OR**
- Possession of the National Vocational Award (NVA) Level III (Trade Test Grade I) in a relevant field and a Certificate of Secondary Examination (CSEE).

#### **3.7.2 Programme Schedule**

##### **YEAR I**

<b>Semester I</b>				<b>Semester II</b>			
<b>Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>	<b>Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>
BAT 04101	Basic Communication Skills	10	Fundamental	BAT 04204	Principles of Bookkeeping	12	Core
BAT 04102	Basic Computer Applications	08	Fundamental	BAT 04205	Elements of Marketing	20	Core
BAT 04103	Business Mathematics	15	Fundamental	BAT 04207	Fundamentals of Entrepreneurship	15	Core
BAT 04108	Life Skills	15	Fundamental	BAT 04209	Field Practical Training	10	Core
BAT 04106	Customer Care Skills	10	Core				
	<b>Total</b>	<b>63</b>			<b>Total</b>	<b>57</b>	

### 3.7.3 CBA Courses Description

#### **BAT 04101 Basic Communication Skills**

This course aims at enabling candidates to be able to efficiently communicate in English language and to develop knowledge and understanding of techniques, processes and procedures which are required to ensure efficient and effective communication in various business undertakings, including use of media to the greatest possible benefit of the organization and individuals themselves.

#### **BAT 04102 Basic Computer Applications**

This is an introductory course aimed at exposing students to basic computer skills. Emphasis will be on equipping them with basic IT knowledge and skills on computer applications in information centres as well as the society.

#### **BAT 04103 Business Mathematics**

This course aims at equipping candidates with the necessary knowledge and skills of identifying techniques in presenting, summarizing and analysing data. It also enables students to apply mathematical and statistical tools in business and planning process.

#### **BAT 04106 Customer Care Skills**

This course is designed to enhance understanding of the concepts and theories on marketing which is considered to be the core or Centre of business.

#### **BAT 04108 Life Skills**

This course is designed on the basis that winning a competition (battle) is possible only when a winner is strategically (tactically) ahead of competitors. Thus this course is designed to present key conceptual and methodological strategic management issues that are associated with the modern competitive business environment.

#### **BAT 04204 Principles of Bookkeeping**

This course aims at introducing the student to the basic of Accounting Principles, Procedures and methods. Emphasis will be laid on Data collection, presentation control and analysis of accounting information with reference to both public and commercial entities. At the end of the course a student should be able to collect and analyse the accounting data.

#### **BAT 04205 Elements of Marketing**

This course is designed to enhance understanding of the concepts and theories on marketing which is considered to be the core or Centre of business.

#### **BAT 04207 Fundamentals of Entrepreneurship**

This course aims at acquainting students with relevant entrepreneurial skills for the development of successful small business enterprise in the competitive environment. In general, the course aims at preparing the students for a self-employment. The students will be equipped with various entrepreneurial skills like Business Idea Generation, Venture Creation, Legal business Ownership and Protection, Opportunity Recognition and Exploitation.

#### **BAT 04209 Field Practical Training**

This course will enable learners to acquaint themselves with the practical experience from the field

### **3.8 CERTIFICATE IN PROCUREMENT AND SUPPLY CHAIN MANAGEMENT (CPSM)**

#### **Basic Technician Certificate in Procurement and Supply (NTA Level 4)**

This is a one year course that aims at equipping students with basic tools for performing procurement, logistics and supply management functions. Moreover, through the Basic Technician Certificate in Procurement and Supply Learner will acquire basic knowledge and skills in Procurement Principles and Logistics, Storekeeping, Communication, Computer Applications, Bookkeeping, Commercial Arithmetic and Entrepreneurship.

The programme has a total of ten (10) modules to be covered in 34 weeks of study in one academic year. Fifteen weeks in each semester are set aside for study and two weeks for semester examinations.

#### **3.8.1 Entry Qualifications**

The minimum entry requirements to the Basic Technician Certificate in the Procurement and Supply are:

- Possession of at least four (4) passes including passes in the Certificate of Secondary Examination (CSEE).
- Possession of the National Vocational Award (NVA) Level III (Trade Test Grade I) in a relevant field and a Certificate of Secondary Examination (CSEE).

#### **3.8.2 Programme Schedule**

<b>YEAR I</b>							
<b>Semester I</b>				<b>Semester II</b>			
<b>Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>	<b>Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>
PST 04101	Introduction to Storekeeping	15	Core	PST 04206	Storekeeping	15	Core
PST 04102	Introduction to Procurement Principles	15	Core	PST 04207	Introduction to public Procurement	15	Core
PST 04103	Elements of Commercial Arithmetic	10	Fundamental	PST 04208	Elements of Entrepreneurship	10	Fundamental
PST 04104	Basic communication Skills	10	Fundamental	PST 04209	Introduction to Computer Application	10	Fundamental
PST 04105	Elements of commercial knowledge	10	Fundamental	PST 04210	Bookkeeping	10	Fundamental
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

### 3.8.3 CPSM Courses Description:

#### **PST 04101 Introduction to Storekeeping**

The course provides students with foundation principles and practices in store keeping. At the end of the course students shall be able to contribute to productivity and profitability through the application of knowledge, skills and attitudes acquired during the course.

#### **PST 04102 Introduction to Procurement Principles**

The course describes various principles of procurement in general. It also explains functions of procurement department and how the department relates to other departments in an organization. In addition, students will learn about various techniques that are deployed in different buying situations.

#### **PST 04103 Elements of Commercial Arithmetic**

This course aims at equipping candidates with the necessary knowledge and skills of identifying techniques in presenting, summarizing and analysing data. It also enables students to apply mathematical and statistical tools in business and planning process.

#### **PST 04104 Basic Communication Skills**

This course aims at enabling candidates to be able to efficiently communicate in English language and to develop knowledge and understanding of techniques, processes and procedures which are required to ensure efficient and effective communication in various business undertakings, including use of media to the greatest possible benefit of the organization and individuals themselves.

#### **PST 04105 Elements of Commercial Knowledge**

This course aims at enabling candidates to be able to efficiently communicate in English language and to develop knowledge and understanding of techniques, processes and procedures which are required to ensure efficient and effective communication in various business undertakings, including use of media to the greatest possible benefit of the organization and individuals themselves.

#### **PST 04206 Storekeeping**

The course provides students with foundation principles and practices in store keeping. At the end of the course students shall be able to contribute to productivity and profitability through the application of knowledge, skills and attitudes acquired during the course.

#### **PST 04207 Introduction to Public Procurement**

The course imparts to students the relevant skills to enable students the learned experiences to practical situations which may be encountered.

#### **PST 04208 Elements of Entrepreneurship**

This course aims at acquainting students with relevant entrepreneurial skills for the development of successful small business enterprise in the competitive environment. In general, the course aims at preparing the students for a self-employment. The students will be equipped with various entrepreneurial skills like Business Idea Generation, Venture Creation, Legal business Ownership and Protection, Opportunity Recognition and Exploitation.

#### **PST 04209 Introduction to Computer Application**

This is an introductory course aimed at exposing students to basic computer skills. Emphasis will be on equipping them with basic IT knowledge and skills on computer applications in information centres as well as the society.

#### **PST 04210 Bookkeeping**

This course aims at introducing the student to the basic of Accounting Principles, Procedures and methods. Emphasis will be laid on Data collection, presentation control and analysis of accounting information with reference to both public and commercial entities. At the end of the course a student should be able to collect and analyse the accounting data

## **THE UNIT OF ECONOMICS**

The unit of Economics at Stella Maris Mtwara University College (STEMMUCO) was established to meet the economical challenges facing Tanzania and other sub Saharan Africana countries. Tanzania, like other developing Countries, faces an immense multifaceted economic development challenge that is three-pronged-: to attract investments, boost growth and eradicate poverty. We believe that this can only become a reality, together with other aspects, if we invest in human resources, reduce dependence on the West, and increase our ability to compete with other economies through diversification.

The unit devotes to the advancement of economic policy research and capacity building to enable our poor economies to grapple with the above challenges. The university wants to do so by initiating and undertaking economic research and build the capacity of economic researchers and policy makers by training the potential researchers and involving them in field with research component.

### 3.9 BACHELOR OF ARTS WITH EDUCATION (BAED) - ECONOMICS

This is a three year programme offered by the Faculty of Social Sciences in collaboration with the Faculties of Education and the Faculty of Arts Business Studies and Social Sciences. The unit of Economics teaches students who prepare themselves to become teachers of economics or other experts in the field of economics.

#### 3.9.1 Entry Requirements

##### A. Direct Entry Requirements

- i. At least three “O” level credit passes in approved subjects, one of which must be English Language
- ii. At least two principal level passes (E and above) in the appropriate Advanced Certificate of Secondary Education or its equivalent, and must have grade point average of not less than 4.5 where A = 5, B= 4, C=3, D=2, E=1. S=0.5, F=0

##### B. Applicants seeking admission under the Equivalent Qualifications

- i. At least three “O” level credit passes in relevant subjects, one of which must be English language
- ii. A recognized Diploma in Education with at least grade B average in the subjects they wish to study at degree level, and also pass the university entrance examination where applicable

##### C. Applicants Seeking Admission under the Mature Entry Scheme

- i. They must be 25 years old and above
- ii. Must have obtained at least three credit passes in approved “O” level subjects or attended form six at least five years before the year for which admission is sought
- iii. Must have attended and passed tests in extra mural classes, residential courses or courses offered by an adult education centre in at least two subjects relevant to the courses they wish to study

#### 3.9.2 Programme Schedule

##### YEAR I

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
EC 111	Introductory Micro-economics Analysis I	8	Core	EC 121	Introductory Micro economics Analysis II	8	Core
EC112	Introductory Macro-economics Analysis I	8	Core	EC 122	Introductory Macro-economics Analysis II	8	Core
	<b>Total</b>	<b>16</b>			<b>Total</b>	<b>16</b>	

## YEAR II

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
EC 211	Intermediate Micro- economics Analysis I	6	Core	EC 221	Intermediate Micro- economics Analysis II	7	Core
EC 212	Intermediate Macro- economics Analysis I	6	Core	EC 222	Intermediate Macro- economics Analysis II	7	Core
EC 215	Development Economics I	6	Core				
	<b>Total</b>	<b>18</b>			<b>Total</b>	<b>14</b>	

## YEAR III

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
EC 311	Economics Policy, Planning and Programming I	9	Core	EC 321	Economics Policy, Planning and Programming II	7	Core
EC 315	Applied Quantitative Methods And Econometrics I	7	Core	EC 325	Applied Quantitative Methods and Econometrics II	7	Core
EC 312	Money And Banking I	8	Elective	EC 322	Monetary Economics	7	Elective
	<b>Total</b>	<b>24</b>			<b>Total</b>	<b>21</b>	

**N.B THIRD YEAR STUDENTS CHOOSE ONE ELECTIVE COURSE PER SEMESTER**

### 3.9.3 Economics Courses Description:

#### **EC 111: Introductory Microeconomics Analysis I**

This course deals with issues of microeconomics. Specifically, the course equips students with elementary notions of economic optimization at the lower units of organization, i.e. the firms and households or consumers. Topics that are covered include: Introduction to macroeconomics and individual market behavior Upon completion of this course, students are expected to be competent in the application of knowledge and skills in both predictable and unpredictable variety of context in microeconomics – with substantial personal responsibility and responsibility for the allocation of resources at the micro level

#### **EC 112 Introductory Macroeconomics Analysis I**

The course is about the workings of a macro-economy. It provides the student with the basic understanding of principles and concepts of macroeconomics. The key topics covered include the nature and scope of Economics, national



income accounting, national income determination, money, banking and financial institutions, and as introduction to the analysis and business cycles.

**EC 113 Mathematics for Economists**

The course introduces to the students the basic mathematics concepts, methodology and applications used in solving economic problems and formulating forecasting models. Topics to be covered are the real number system, types of function Linear models, Non-linear model (Partial market Equilibrium), equilibrium in national income analysis, matrix algebra, application to markets and national income models, rules of differentiation and Integral calculus.

**EC 121 Introductory Microeconomics Analysis II**

The course aims at introducing students to the analysis of market structure and welfare economics

**EC 122 Introductory Macroeconomics Analyses II**

The course is about the behavior of macro economic variables and associated policy implications both in domestic and global economy settings. The topics covered under this course include inflation, monetary and fiscal policies as well as the theory of international trade.

**EC 211 Intermediate Microeconomics Analysis I**

This course covers topics at intermediate microeconomics level. The topics that are covered include: Theory of consumer behavior; characteristics of market demand, and the Theory of production and costs. These topics are taught at intermediate level to differentiate them from the way they are taught at introductory level.

**EC 212: Intermediate Macroeconomics Analysis I**

This is an intermediate undergraduate theory course in macroeconomics. It aims at equipping students with a good understanding of macroeconomic theory and policy issues. The basic tools used in this course are algebra and calculus, and the main topics covered include review of national income and products accounts, introduction to national income determination through the multiplier effects and National income determination in the static equilibrium model. Consumption and Investment theories are also covered.

**EC 215 Development Economics I**

This course deals with development issues and some theories of underdevelopment are also discussed. Topics that are covered include: review of neo-classic theories, structural approaches to analysis of development and underdevelopment; foreign investment and economic development.

**EC 225 Development Economics II**

The course intends to enable students understand development economics at advanced stage.

**EC 311 Economic Policy, Planning and Programming I**

The course aims at explaining the concepts of policy and planning techniques that are related to decision making. Topics to be covered include Structural Adjustment and stabilization programming, Strategic planning approaches role and prices, planning techniques like Harrod-Domar model, gap model etc.

**EC 312 Money, Banking and Financial Development**

The course is intended to expose students to both theory and practical (policy) aspects of money in the economy; functions of banks and financial institutions.

**EC 313 Public Finance I**

This course gives students an introduction to public finance. It deals with issues of public matters, market failure and the role of the government.

**EC 314 International Economics I**

The course deals with analysis of the practices of international economics.

**EC 315 Applied Quantitative Methods and Econometrics I**

This is an extension of quantitative methods in an applied form. It deals with practical applications of mathematical methods in analyzing economic problems. Topics covered among others include: Linear models, input-output models, Game Theory and waiting line models.

**EC 321: Economic Policy, Planning and Programming II**

This course aims at exposing the students to the practices of policy decisions and planning in developing countries. The course will cover the theories of development, features and stages of planning, budgeting, planning and budget for Tanzania.

**EC 323 Public Finance II**

The course aims to give students advanced topics in public sector.

**EC 324 International Economics II**

The course deals with analysis of the practices of international economics.

**EC 325 Applied Quantitative Methods and Econometrics II**

The course covers courses that deal with an applied econometrics. The course ranges from application of simultaneous equations models, computable general equilibrium models, Time series econometrics and the application of differential equations.

## **THE DEPARTMENT OF SOCIAL STUDIES**

1. Law Unit
2. Library and ICT Unit
3. Philosophy and Ethics Unit
4. Sociology and Development Studies Unit

## THE UNIT OF LAW



### **Introduction**

The unit of law offers legal education, aimed at proving theoretical knowledge, analytical and practical skills necessary to produce a society- conscious lawyer. The faculty of law strives to provide demand – driven and diverse legal training, respective to the needs of the national and international community

The unit offers the following programmes:

- Bachelor of Laws (LL.B)
- Diploma in Law
- Certificate in law

### **3.10 BACHELOR OF LAWS (LL.B)**

This is a four year programme which envisages training and producing legal practitioners, administrators, academics, researchers, legal advisors, political leaders, analysts and other executives

#### **3.10.1 Entry requirements for Direct Entry**

- i. Holders of Certificate of Secondary Education Examination (C.S.E.E“O”level) or equivalent with the pass in approved subjects obtained prior to sitting for Advanced Certificate of Secondary Education Examination (A.C.S.E.E) or equivalent.
- ii. Candidates with at least two principal passes, with a minimum of 4.5 or above (where A=5, B=4, C=3, D=2,E=1, S=0.5, F=0) in approved subjects in the Advanced Certificate of Secondary Education Examination (A.C.S.E.E)
- iii. Candidates must have at least three “O” level credit passes with at least “C” in English language

#### **3.10.2 Entry requirements for foreign candidates**

- i. Entry requirements for foreign candidates will be equivalent to entry requirements for Tanzanians
- ii. Where a need arises, aptitude tests will be used to determine eligibility of foreign applicants
- iii. Candidates from countries using 12 years of pre-university education, as well as those with the Kenyan 8-4-4 education system background must undertake a pre-entry programme and pass the set examinations before they can be considered for admission.

#### **3.10.3 Entry requirements for candidates with Equivalent Qualifications**

- i. Diploma in Law from an accredited or recognized institution with a pass of not lower than second class or credit, and an “O” level credit pass of at least C grade in English language

#### **3.10.4 Entry requirements for Mature Entrants**

- i. Candidates must be 25 years of age or older in the year in which the application is sought
- ii. Candidates must have completed form four or its equivalent
- iii. Candidates must demonstrate attendance of extramural classes or residential courses for a total or equivalent of two years, in which recommendation from the college or institutional will be necessary
- iv. Candidates must pass SAUT mature entry examination

### 3.10.5 Programme Schedule

#### YEAR I

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
LA 100	Legal Methods I	12	Core	LA 120	Legal Methods II	10	Core
LA 101	Constitutions & legal Systems of East Africa I	12	Core	LA 121	Constitutions & Legal Systems of East Africa II	10	Core
LA 102	Criminal Law I	12	Core	LA 122	Criminal Procedure Law II	10	Core
LA 103	Law of Contract I	10	Core	LA 123	Law of Contract II	9	Core
LG 101	Basic English	7	Core	LA 124	Human Rights Law	7	Core
DP 111	Development Perspective I	7	Core	DP 112	Development Perspective II	7	Core
				PH 123	Social Ethics	7	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

#### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
LA2 201	Civil Procedure I	10	Core	LA2 221	Civil Procedure II	11	Core
LA2 202	Law of Evidence I	10	Core	LA2 222	Law of Evidence II	11	Core
LA2 203	Law of Torts I	10	Core	LA2 223	Law of Torts II	11	Core
LA2 204	Public International Law I	10	Core	LA2 224	Public International Law II	10	Core
LA2 205	Moot Court Practice I	10	Core	LA2 225	Moot Court Practice II	10	Core
LA2 243	International Humanitarian law	10	Core	LA2 246	Intellectual Property Law	7	Core
LG 201	Basic French I	Pass	Core	LG 221	Basic French II	Pass	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

**YEAR III**

<b>Semester I</b>				<b>Semester II</b>			
<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>	<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>
LA3 300	Business Associations Law I	11	Core	LA3 320	Business Associations Law II	9	Core
LA3 301	Administrative Law I	10	Core	LA3 321	Administrative Law II	9	Core
LA3 302	Land Law I	10	Core	LA3 322	Land Law II	9	Core
LA3 303	International Trade and Finance Law	10	Core	LA3 323	Private International Law	9	Core
LA3 304	Jurisprudence I	10	Core	LA3 324	Jurisprudence II	9	Core
LA3 305	Tax Law I	9	Core	LA3 352	Tax Law II	7	Core
				LA3 325	Legal Research Methodology	8	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

**YEAR IV**

<b>Semester I</b>				<b>Semester II</b>			
<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>	<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>
LA4 400	Family Law	12	Core	LA4 421	Legal Ethics	9	Core
LA4 401	Labour Law	12	Core	LA4 422	Legal Drafting and Moot Court Practice II	9	Core
LA4 402	Legal Drafting and Moot Court Practice I	12	Core	LA4 423	Succession and Trust Law	8	Core
LA4 403	Alternative Dispute Resolution	12	Core	LA4 427	Comperative Religious Law	8	Core
LA4 444	Insurance Law	12	core	LA4 424	Comprehensive Exam	7	Core
				LA4 448	Investment Law	7	Core
				LA4 399	Legal Research Paper	12	core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

### 3.11 DIPLOMA IN LAW

The Diploma in Law is intended to produce graduates who are well equipped with the necessary legal knowledge and skills for the manning of middle-level legal positions both in the public and private sectors. It can also serve as an equivalent entry qualification into the LL.B degree for those applicants who do not qualify for direct entry

#### **The programme intends to help students at:**

- Developing legal and practical skills and inculcating ethical principles;
- Challenging students to think critically;
- Imparting to students sufficient field legal research skills;
- Imparting to students sufficient analytical skills;
- Imparting to students sufficient legal counseling skills;
- Imparting to students sufficient legal documentation skills;
- Imparting to students sufficient negotiation skills;
- Imparting to students sufficient legal procedural skills;
- Enabling students to acquire sufficient knowledge of substantive and adjectival law.

#### **After the course student are expected to be able to:**

- Preside over civil and criminal cases in their capacities as magistrates in their country's legal system;
- Prepare legal documents provide legal opinions or perform administrative duties while working as legal technicians, legal officers.
- Carry out legal activities to improve the administration of justice and providing government and community leadership;

#### **3.11.1 Entry requirements**

A candidate shall be eligible for consideration for admission to the Diploma in Law programme if: -

- i. The applicant is a holder of an advanced Certificate of Secondary Education Examination (ACSEE) or equivalent; **and**
- ii. He/she has obtained at least one principal level pass and a total of 5.0 or more points (Where A=5, B=4, C=3, D=2, E=1, S=0.5) in approved subjects in the Advanced Certificate of Secondary Education Examination (ACSEE); **and**
- iii. He/she must have 'O' level credit pass of at least "C" grade in English.

#### **3.11.2 Equivalent Qualifications**

A Certificate in Law from an accredited/recognized university passed with at least in a second class pass level and must have 'O' level credit pass of at least C



grade in English.

#### Other admission requirements

- i. The applicant must have proof of sufficient funds for the completion of the programme
- ii. The applicant must submit two reference letters regarding his/her character
- iii. Preference will be given to candidates with highest academic qualification in case of limited number of new intakes.

### 3.11.3 Duration of the Diploma Programme

The Diploma in Law programme is designed to run for two (2) years. However, students will be required to do some practical fieldwork which will take place between the end of semester two of the first academic year and the beginning of semester three of the second academic year. At the end of the practical assignment, students will be required to produce a written report which will form part of their assignment.

### 3.11.4 Programme Schedule

#### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
RDL 218	Law of Evidence	3	Core	RDL 213	Legal Methods	3	Core
RDI 220	Civil Procedure	3	Core	RDL 214	Constitution and Legal Systems of Tanzania	3	Core
RDL 236	Law of the Child	3	Core	RDL 215	Criminal Law and Procedure	3	Core
RDL 219	Alternative Dispute Resolution	3	Core	RDL 216	Law of Contract	3	Core
RDL 112	Social Ethics	3	Core	RDL 217	Communication Skills	3	Core
DS 221	Development Studies	3	Core				
DLG 111	Basic English	3	Core				

**YEAR II**

<b>Semester I</b>				<b>Semester II</b>			
<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>	<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>
RDL 224	Administrative Law	3	Core	RDL 299	Field Report	3	Core
RDL 231	Public International Law	3	Core	RDL 237	Banking Law	3	Core
RDL 225	Law of Torts	3	Core	RDL 230	Legal Practice	3	Core
RDL226	Family Law	3	Core	RDL 228	Labour Law	3	Core
RDL 233	Human Rights Law	3	Core	RDL 222	Legal Drafting and Writing	3	Core

### **3.12 CERTIFICATE IN LAW**

The Programme aims at:

- Developing legal and practical skills and inculcating ethical principles;
- Challenging students to think critically;
- Imparting to students sufficient basic legal research skills;
- Imparting to students sufficient basic legal counseling skills;
- Imparting to students sufficient basic legal documentation skills
- Imparting to students sufficient basic legal procedural skills;
- Enabling students to acquire sufficient knowledge of substantive and adjectival law.

#### **Duration of the Certificate Programme**

The certificate programme is scheduled to run under a semester system in which there are fifteen teaching weeks plus two examinations weeks per semester. The Certificate in Law is designed to run for one academic year.

#### **3.12.1 Entry Requirements**

A candidate shall be eligible for consideration for admission to Certificate in Law programme if:

- i. S/he has obtained a Certificate of Secondary Education Examination (CSEE) and have a pass
- ii. The applicant must have credit pass of at least “C” grade in English
- iii. A candidate who does not have such qualifications may be admitted in exceptional circumstances on the recommendation of the Faculty Board.

### 3.12.2 Programme Schedule

#### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
RCL 200	Constitutional Law	3	Core	RCL 204	Administrative Law	3	Core
RCL 203	Criminal Law	3	Core	RCL 213	Human Rights Law	3	Core
RCL 207	Law of Banking	3	Core	RCL 205	Labour Law	3	Core
RCL 202 / GST	Communication Skills	3	Core	RCL 215	Law of Contract		Core
RPH 111	Social Ethics	3	Core	RCL 208	Law of Insurance	3	Core
CLRM 011	Information & Communication Technology	3	Core			3	Core

A candidate shall select a minimum of 18 credit hours (six courses): that is at least three (3) elective courses per semester, from the list of optional courses to satisfy the minimum requirement of 33 credit hours to qualify for the award of the Certificate in Law.

### 3.12.3 All Law Courses Description:

#### Legal Methods

This course is designed to equip candidates with the theories and techniques of handling authoritative legal materials, especially legislation and decided cases. The course also introduces the candidates to legal research and writing.

#### Jurisprudence

Jurisprudence as a social science subject deals with the study of theories and the philosophy of law as propagated by various schools. It is therefore a vital course in producing critical thinking lawyers. Candidates are also expected to cover the various trends in jurisprudence, such as, natural law, utilitarianism and political positivism, historical jurisprudence, sociological and realist theories, and the pure theory of law etc

#### Constitutional Law

This course is intended to introduce candidates to the theory of state and law, and the history of constitutions in a socio economic context. The course also intends to impute to candidates the foundations of constitutional principles

#### Criminal law

This course is designed to enable candidates to understand criminal justice system and the way it operates. The course covers the legal principles and theories underlying crime, criminal responsibility, offences and defences, and the procedures applicable in dealing with criminal matters

**Public International law**

This course is intended to impart to the candidates the knowledge of the concepts, principles and application of public international law. Public international law is essentially the foundation of other courses dealing with laws which are regional and international in nature and hence a prerequisite for the understanding of such other courses

**Law of contract**

The course is intended to deal with matters related to private agreements including principles and procedures governing such agreements as well as the remedies available to the parties in the event of a breach. The course should enable candidates understand the general principles of contract law, which in turn, constitutes the foundation for most business related laws.

**Legal drafting and Moot Court Practice**

This course is designed with a purpose of giving candidates much time in learning legal documents and legal writing as this part is very technical in legal profession. Candidates will take this course for eight semesters.

**Human Rights Law**

This course will impart to law candidates the origin, bases and enforcement of human rights at local, regional and international standards. The course also covers types of human rights, importance and other theoretical and practical issues relating to human rights

**Civil Procedure**

This course is designed to impart to law candidates the theory and practice of institution, prosecution and defence of a civil action in courts of law. It should cover all legal steps that are necessary up to the stage of hearing and execution. It is also designed to impart the law candidate the theory and practice of civil trials

**Law of Evidence**

Law of Evidence is intended to equip candidates with knowledge and skills about rules of evidence applicable in the courts including issues of admissibility, relevancy, hearsay evidence, admissions, confessions, proof and presumptions

**Law of Torts**

The course is intended to equip candidates with the general principles of the law of torts including those relating to invasion of interests in person, reputation and property. The course further seeks to examine the Government's liability and the remedies available in cases of liability.

**Constitution and Legal Systems of East Africa**

The course exposes candidates to the court systems applicable in East Africa generally and Tanzania Mainland and Zanzibar particular in order to make the candidates understand the Legal Systems of East Africa countries and have clear knowledge of the court systems of East Africa generally and of Tanzania in particular

**International Organizations and Regional Integration Law**

The course is designed to provide to candidates a comprehensive knowledge of the key issues of the law of International Organizations that is necessary in order to understand rules and principles governing international organization creation, role and position of international organizations in contemporary legal order. Furthermore, the course enables students to learn the concept of regional integration where various regional integration are studied by focusing on their success, failure and way forward and stages of economic integration.

**Public International Law**

The purpose of the course is to offer students an insight into the day-to-day functioning of the ICTY and the ICC. Students assimilate and critically assess

the work of both institutions, identify challenges faced in the pursuit of international criminal justice and reflect more broadly on the impact of international criminal law in practice. Candidates acquire an in-depth understanding of the nature and function of both institutions, as well as the legal framework within which they operate.

#### **International Humanitarian Law, law of the Sea and Piracy, and Refugee law**

The courses are designed to address humanitarian crises at international level, piracy at the sea in the Indian Ocean, the problem of refugees and asylum seekers, as well as matters of repatriation and resettlement.

#### **Intellectual Property Law**

The course covers the basic types of intellectual property, the need for protecting intellectual property rights and the legal basis of intellectual property.

#### **Business Associations**

The course is intended to equip law candidates with legal knowledge related to business entities, both public and private

#### **Administrative Law**

The course is designed to enable candidates to grasp not only the basic concepts and functions of administrative bodies and systems, but also the basic constitutional principles underpinning such bodies and systems including the use of administrative powers and limits thereof.

#### **Land Law**

The course is set to enable candidates acquire knowledge, skills and tools on the development, analysis and application of various principles on land system, ownership and transactions.

#### **International Trade and Finance Law**

This course covers the nature and scope of international trade finance, including Payment facilitation, risk management, financing and the provision of information related to a global trade transaction. With this course candidates learn about the commercial and country risks that may be encountered during import-export operations, and how to manage and mitigate these risks

#### **Tax Law**

The course is designed to cover tax scheme in Tanzania, tax base, tax unit, tax avoidance and tax evasion and ways of dealing with tax avoidance and other tax issues which are covered by tax legislations.

#### **Investment Law**

Investments are driving forces in the world economy and its increasing global interdependence. This course focuses on the national and international legal rules of conduct that govern these economic relations for states and regions.

#### **Insurance Law**

The course deals with principles governing insurance law, kinds of insurance and purpose of insurance, thus students are expected to be equipped with knowledge of those areas.

#### **Private International Law**

The course seeks to inculcate into candidates knowledge of the general principles applicable where the laws of one country conflict with those of another. The course introduces candidates to various rules relating to territorial jurisdiction in the transactions arising out of private relations and the theories applied in judgments in resolving transactions that take place in jurisdiction outside where the case is instituted

**Legal Research Methodology**

This course seeks to orient candidates to legal writing and skills. It tests the ability of candidates to compile data and write legal research reports in an interdisciplinary context.

**Family Law**

The course intends to equip candidates with legal knowledge and skills on how to address family and domestic relations issues.

**Labour Law**

Labour law is a multidimensional subject, which goes beyond the limits of employer and employee relationship. The course, therefore aims at exploring the legal aspects of labour applicable in Tanzania especially in the light of globalization, liberalization and private investments.

## **THE UNIT OF LIBRARY AND ICT**

The Unit as source of information for lecturers and students was established along with other academic programmes in 2009. It started with a small stock transferred from Saint Augustine University of Tanzania for the purpose of facilitating learning and teaching process at the newly established SAUT Centre (now a University College) in Mtwara region. Currently, the library has 11,189 text books on various disciplines. Moreover, the library has more than 30,000 online books.

Further, the library is a member of Consortium of Tanzania University and Research Libraries (COTUL) which enables us to search E-Resources on various subjects.

The library has the capacity of accommodating 250 users at a time, and also has a computer room containing 35 computers which are connected to the internet. Furthermore, the library building is connected with wireless internet facilities for library users (students and academic staff). The Library uses Dewey Decimal Classification Scheme and we have installed KOHA which is an Integrated Library System in order to simplify easy access to information for library staff and users, as a tool for an automatic alerts to remind patrons and staff about, overdue books or arrival of new items, it reduces time of processing of library materials, simplifies registrations of new library members and also the system facilitates, circulation, acquisitions, reporting etc

The library operates from 09: 00 to 22:00 hours from Monday to Saturday and remains closed on Sundays and Public Holidays.

Despite the library services, the Unit has two academic programmes as described below.



### **3.13 DIPLOMA IN LIBRARIANSHIP AND RECORDS MANAGEMENT (DLRM)**

This is a two years course aiming at providing education and training for candidates who are seeking to enter the library, records and archives sectors

#### **General Objectives**

The general objectives of the programme are:

- To provide education and training for candidates who are seeking to enter the library, records and archives sectors
- To produce highly skilled technicians to make different types of information units
- To produce technicians as well as support staff for medium and large size information units
- To provide foundation education and training for technical personnel

#### **Specific Objectives**

- To produce technicians skilled in digital information models. Digital models focus on transfer of resources and services into digital formats to support core activities of respective institutions i.e. move away from traditional models which focus on physical resources and activities
- To equip students with sufficient knowledge and skills to cater for staffing needs e.g. various information systems and services.

#### **3.13.1 Entry Qualifications**

Applicants for admission into the Diploma in Librarianship and records management programme must hold:

- a) An Advanced Certificate of Secondary Education (ACSE) with one principal level pass  
*Or*
- b) Form IV with four passes and any other certificate.

#### **3.13.2 Duration of the Diploma Programme**

The Diploma in Librarianship and Records management programme is designed to run for two (2) years. However, students will be required to do some practical fieldwork which will take place between the end of semester two of the first academic year and the beginning of semester three of

the second academic year. At the end of the practical assignment, students will be required to produce a written report which will form part of their assignment.

### 3.13.3 Programme Schedule

#### YEAR I

Semester I				Semester II			
Code	Title	Units	Status	Code	Title	Units	Status
DLIS 050	Communication Skills 1	3	Core	DLIS 056	Communication Skills II	3	Core
DLIS 051	Introduction to computer applications	3	Core	DLIS 061	Research Methodology I	3	Core
DLIS 052	Study Skills	3	Core	DLIS 058	Library Planning and Management	3	Core
DLIS 053	Information storage and Retrieval	3	Core	DLIS 059	Cataloguing and Classification II	3	Core
DLIS 054	Cataloguing and Classification I	3	Core	DLIS 060	Library Automation	3	Core
DLIS 055	Information sources and Services	3	Core	PH 114	Fundamentals of social ethics	3	Institutional
	<b>Total</b>	<b>18</b>			<b>Total</b>	<b>18</b>	

#### YEAR II

Semester I				Semester II			
Code	Title	Units	Status	Code	Title	Units	Status
DLIS 057	Educational Psychology	3	Core	DLIS 066	Digital Libraries	3	Core
DLIS 062	Collection development	3	Core	DLIS 067	Marketing Information Services	3	Core
DLIS 063	Information Ethics and Legal Issues	3	Core	DLIS 068	Research Methodology II	3	Core
DLIS 064	Records and Archives Management	3	Core	DLIS 069	Library Management and Administration	3	Core
DLIS 065	Information literacy (education) User	3	Core	DLIS 070	Database Management	3	Core
	<b>Total</b>	<b>15</b>			<b>Total</b>	<b>15</b>	

### **3.14. CERTIFICATE IN LIBRARIANSHIP AND RECORDS MANAGEMENT (CLRM)**

This is a One year course aiming at providing education and training for candidates who are seeking to enter the library, records and archives sectors.

#### **General Objectives**

The general objectives of the programme are:-

- a) To provide education and training for candidates who are seeking to enter the Library, Records and Archives sectors.
- b) To produce highly skilled technicians to make different types of small size information units.
- c) To produce technicians as well as support staff for medium and large size information units.
- d) To provide foundation Education and Training for

#### **Specific Objectives**

- a) To produce technician skilled in digital information models. Digital models focus on transfer of resources and services into digital formats to support core activities of respective institutions i.e. more away from traditional models which focus on Physical resources and activities.
- b) To equip students with sufficient knowledge and skills to enter for staffing needs various information systems and service.

#### **3.14.1 Entrance Qualifications**

- a) School certificate of Secondary education with passes of at least “D” in Four subjects (including English language), or Form Four with two credits. Or form six with at least one Principal Pass.
- b) A candidate who does not have such a certificate may be admitted in exceptional circumstances as per university Regulations.

### 3.14.2 Programme Schedule

#### YEAR I

Semester I				Semester II			
Course Code	Title	Units	Status	Course Code	Title	Units	Status
CLG 009	Basic English	3	Core	CLRM 020	Communication Skills II	3	Core
CLG 010	Communication Skills I	3	Core	CLRM 021	Information and Communication technology II	3	Core
CIT 011	Information And Communication Technology	3	Core	CLRM 015	Records and Archives Management II	3	Core
CLRM 012	Information and Society	3	Core	CLRM 026	Organization of knowledge (Practical classification) II	3	Core
CLRM013	Planning development and management of Information Centers	3	Core	CLRM 017	Information services (LIS)	3	Core
CLRM 014	Information Source	3	Core	CLRM 018	Information Services (RAM)	3	Core
CLRM 015	Records and Archives Management I	3	Core	CLRM 019	Electives (Specialized)	3	Core
CLRM 016	Organization of knowledge (Theory of classification and cataloging) I	3	Core	CLRM 030	Practical Training Attachment (LIS)	3	Core
	<b>Total</b>	<b>24</b>			<b>Total</b>	<b>24</b>	

## THE UNIT OF PHILOSOPHY AND ETHICS



The unit offers two programmes which are **Philosophy with Political Science** and in collaboration with the Faculty of Education it offers a **Bachelor of Philosophy with Education** programme.

### **3.15 BACHELOR OF PHILOSOPHY WITH POLITICAL SCIENCE**

#### **3.15.1. Entry requirements:**

##### **A. Direct entry requirements**

- i. At least three “O” level credit passes in approved subjects, one of which must be English Language
- ii. At least two principal passes (E and above) in the appropriate Advanced Certificate of Secondary Education or its equivalent, and must have grade point average of not less than 4.5 (where A = 5, B= 4, C=3, D=2, E=1. S=0.5, F=0)

##### **B. Applicants seeking admission under the Equivalent Qualifications**

- i. At least three “O” level credit passes in relevant subjects, one of which must be English Language.
- ii. A recognized Diploma in Education with at least grade B average in the subjects they wish to study at degree level, and also pass the university entrance examination where applicable

##### **C. Applicants seeking admission under the Mature Entry Scheme**

- i. They must be 25 years old and above
- ii. Must have obtained at least three credit passes in approved “O” level subjects or attended form six at least five years before the year for which admission is sought

#### **3.15.2 Programme Schedule**

##### **Year I**

<b>Semester I</b>				<b>Semester II</b>			
<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>	<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>
PH 112	Classical Greek Philosophy	8	Core	PH 121	Medieval Philosophy	8	Core
PH 113	Philosophical Anthropology	7	Core	PH 122	Reasoning And Argumentation Skills	7	Core
PH 114	Fundamental Ethics	7	Core	PH 124	Philosophy Of Natural Science And Environment	8	Core
PH 115	Formal Logic	8	Core	PO 122	Party Politics And Democracy	9	Core
PO 111	Introduction To Political Science	8	Core	PO 123	Politics And Justice Enforcement	10	Core
LG 101	Basic English I	7	Core	PT 103	Field Practice	11	Core
PO 113	Social Political Philosophy	8	Core	DP 111	Development Perspectives I	7	Core
LG 111	Communication Skills	7	Core				
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

**Year II**

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
PH 211	Epistemology	9	Core	PH221	Contemporary Philosophy	7	Core
PH 212	Modern Philosophy	9	Core	PH 222	Metaphysics	7	Core
PH 213	Human Growth	9	Core	PH223	Work And Human Integrity	7	Core
PH 214	Philosophy, Natural Science And	8	Core	PO 222	Introduction To International Relations	10	Core
PO 213	Democracy History, Principles And Practice	9	Core	PO 223	Politics And Human Rights	10	Core
PO 214	The Principles Of Separation Of Powers	9	Core	PT 203	Field Practical	12	Core
PH123	Social Ethics	7	Core	DP 112	Development Perspectives 2	7	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

**Year III**

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
PH 311	Contemporary Philosophy	9	Core	PH 321	Philosophy, Naturalscience And Environment	7	Core
PH 312	Theodicy and Philosophy of Religion	9		PH 322	Philosophical Hermeneutics	7	Core
PH 314	African Philosophy	9	Core	PO 321	Readings in political science: Tanzania's Code of Public Service Ethics	11	Core
PO 312	Politics And Public Policy	13	Core	PO 322	Corruption In Monetary Sectors	12	Core
PO 315	Introduction To Criminology, Politics And Gender Issues	13	Core	GM 312	Entrepreneurship	7	Core
LG 311	Basic French I	PASS	Core	RM 399	Research	11	Core
PH 111	Introduction to Philosophy	7	Institutional	CE 398	Comprehensive	7	Core
				LG 312	Basic French	PASS	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	





### **3.16. BACHELOR OF PHILOSOPHY WITH EDUCATION (BAPHILED)**

This is a 3 years Bachelor Program designed to prepare students for a career as professional **philosopher** and **teacher**. When a student completes **BAPHILED** S/he is empowered with:

- Knowledge of a Philosopher and a Teacher
- Philosophical and Teaching Skills
- Philosophical and Teaching competences

**Moreover, these employment opportunities are some of what a student can become upon completion of the Program:**

- Philosopher – a person who through his/her logical reasoning abilities finds solution to society's problems
- Teacher – a person who helps others how to attain and use the skills s/he possesses
- Innovator (an innovative person)
- Creator (a creative person)
- Self-employed in NGOs
- Entrepreneurship
- And Much more

Furthermore, the program intends to prepare teachers and personnel for educational institutes. To equip teachers with sounding philosophical knowledge that can be used in activities such as dialogue, reconciliation, and peacemaking.

It should be noted that students in this program also take Educational and Institutional courses as indicated in Bachelor of Arts with Education. They also take one teaching subject from Linguistics, Literature, Kiswahili, Literature, History, Geography, Mathematics, Accounting, Commerce or Economics from the BAED program.

#### **3.16.1 Entry requirements:**

##### **A. Direct entry requirements**

- At least three "O" level credit passes in approved subjects, one of which must be English Language
- At least two principal passes (D and above) in the appropriate Advanced Certificate of Secondary Education or its equivalent, and must have grade point average of not less than 4.5 where A = 5, B= 4, C=3, D=2, E=1. S=0.5, F=0

##### **B. Applicants seeking admission under the Equivalent Qualifications**

- At least three "O" level credit passes in relevant subjects, one of which must be English Language.
- A recognized Diploma in Education with at least grade B average in the subjects they wish to study at degree level, and also pass the university entrance examination where applicable

### C. Applicants seeking admission under the Mature Entry Scheme

- i. They must be 25 years old and above
- ii. Must have obtained at least three credits passes in approved “O” level subjects or attended form six at least five years before the year for which admission is sought

#### 3.16.2 Programme Schedule

##### YEAR I

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
PH 112	(Classical) Ancient Greek Philosophy	8	Core	PH 121	Medieval Philosophy	8	Core
PH 155	Formal Logic	8	Core	PH 123	Social Ethics	8	Core
EF 100	Principles of Education	7	Core	CT 102	Principles of Curriculum Development and Evaluation	7	Core
EP 101	Introduction to Educational Psychology	7	Core	CT 108	Methods for Teaching Social Sciences	7	Core
EF 112	Philosophy of Education	7	Core	LG 111	Communication Skills I	7	Core
LG 101	Basic English I	7	Core	CT 201	Educational Media and Technology	7	Core
				TP 103	Teaching Practice		Core
	<b>Total</b>	<b>44</b>			<b>Total</b>	<b>44</b>	

**N.B THE REMAINING 16 CREDITS WILL COME FROM THE DEPARTMENT and UNITS OFFERING THE TEACHING SUBJECT**

**YEAR II**

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
PH 211	Philosophy of Science of Knowledge (Epistemology)	9	Core	PH 221	Culture and Ethics	7	Core
PH 212	Modern Philosophy	9	Core	PH 222	Metaphysics	7	Core
DP 111	Development Perspective I	7	Core	CT 201	Educational Media and Technology	7	Core
RM 211	Research Methods in Education	7	Core	EF 200	History of Education	7	Core
CT 398	Comprehensive Examination???	7	Core	TP 203	Teaching Practice	11	Core
EP 222	Guidance and Counselling	7	Core	DP 112	Development Perspective II	7	Core
				LG 311	Basic French I	PASS	Core
	<b>Total</b>	<b>46</b>			<b>Total</b>	<b>46</b>	

**N.B THE REMAINING 14 CREDITS WILL COME FROM THE DEPARTMENT AND UNITS OFFERING THE TEACHING SUBJECTS**

**YEAR III**

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
PH 311	Contemporary Philosophy	9	Core	PH 322	Philosophical Hermeneutics	7	Core
PH 312	Theodicy and Philosophy of Religion	6	Core	PH 323	Socio-Political Philosophy	7	Core
PH 314	African Philosophy	7	Core	EA 302	Management of Education and School Administration	7	Core
SE 311	Sociology of Education	7	Core	RM 399	Research Paper	11	Core
EA 301	Human Resource Management and Development in Education	7	Core	CE 398	Comprehensive Examination	7	
CT 302	Microteaching Practicum	7	Core	GM 312	Entrepreneurship	7	
LG 312	Basic French II	PASS	Core				
	<b>Total</b>	<b>43</b>			<b>Total</b>	<b>46</b>	

### 3.16.3 Philosophy Courses Description:

#### **PH 111: Introduction to Philosophy**

This is a course which introduces students to a critical and analytical attitude and approach towards reality. It revolves the central argument of using the natural light of reason in order to tackle fundamental questions of reality in general.

#### **PH112: Classical Greek Philosophy**

It is a course which historically traces from the ancient Greek world the roots and foundations of the contemporary thinking and attitude towards reality.

#### **PH113: Philosophical Anthropology**

It is a course which critically and analytically studies a human being in his/her nature, origin and finality. It philosophically studies the dynamic nature of the human person and at the same time justifying the whole enterprise of human formation in terms of values, attitudes, thinking etc.

#### **PH 114: Fundamental Ethics**

This course defines ethics in all its aspects as a science, as an art and as a way of life. It also gives and explains the most fundamental and universal principles upon which ethicists and schools of ethics base themselves.

#### **PH 115: Formal Logic**

It is a course which introduces to students the basic principles of correct thinking which lead to valid and sound argumentation.

#### **PH 121: Medieval Philosophy**

It is a course which gives a historical analysis of the development of the Western thinking in the medieval era. It connects this era with the contemporary times in order to help tracing the philosophical legacy the medieval thinkers and their relevance to the contemporary world.

#### **PH 122: Reasoning and Argumentation Skills / Critical Thinking**

This is an advanced study of the principles of correct thinking and their applicability in reasoning and argumentation. It is a course which gives skills and techniques of advancing strong valid and sound arguments in all circles of life and study.

#### **PH 123: Social Ethics**

It is a study which introduces students to the application of ethical principles to life. It studies a human being as a being bound and guided by ethical principles inserted in society. The course aims at not only knowing ethical principles but also internalizing them and making them part and parcel of human life worth living.

#### **PH 124: Philosophy of Natural Sciences and Environment (Cosmology)**

It is a critical and analytical study of the universe in its nature, origin and finality – the course fosters ability to philosophically analyze order, its natural beauty, the way natural sciences study, and helps to preserve it.

#### **PH 211: Philosophy of Science of Knowledge (Epistemology)**

It is a philosophical study of human knowledge. It analyses the nature, types and grounds / criteria of the claims of truth as the object of this study. It exposes different schools as far as knowledge and truth are concerned. In relation to the human being as a subject of knowledge, the study analyzes the process which leads to knowledge, the faculties of human knowledge, the nature and limits of the human knowledge together with the criteria for the credibility of human knowledge.

**PH 212: Modern Philosophy**

It is a historical analysis of the philosophical thoughts of the period extending from the 15<sup>th</sup> Century to the 19<sup>th</sup> Century. It includes the influence of natural sciences of the time and the empirical approach to reality.

**PH 213: Human Growth and Ethics**

It is a philosophical study which blends human growth on one hand, and ethical challenges and the internalization of ethical values on the other. The study revolves on the argument that ethical formation and internalization of ethical values go hand in hand with human growth.

**PH 214: Research Method in Philosophy**

The study introduces students to the methods employed in philosophical studies which delve into the ultimate causes of reality and the fundamental questions of life.

**PH 221: Culture and Ethics**

It is a course which critically analyzes the mutuality between culture and ethics. It exposes how different cultures define and integrate ethical values. It delves into cases and questions of conflict, mutual exclusion or mutual indifference between cultural values on one hand and universal ethical tenets on the other.

**PH 222: Metaphysics / Ontology**

It is the philosophy study which critically analyzed the fundamental aspects of all reality. It investigates the nature and finality of reality together with its causality.

**PH 223: Work and Human Integrity**

This is a philosophical study of the nature and purpose of human work. It investigates the justifiability of work, the grounds for rate and levels of remuneration and finally it investigates how human work acts as a tool for the perfection, formation and transformation of humanity.

**PH 224: Paradigms of Human Formation**

It is a course which studies the human person as a formable and transformable being. It focuses on some paradigms towards which all endeavours of human education and formation at large should be geared.

**PH 311: Contemporary Philosophy**

It is a philosophical exposition of the historical development of the western thinking in the period extending from the 19<sup>th</sup> century to date. It exposes the legacy of the philosophical thought of this epoch of time.

**PH 312: Theodicy and Philosophy of Religion**

Through the natural light of reason this study investigates the nature of God as the origin and finality of all reality. It investigates religions as a mode of human beings striving towards the transcendent reality.

**PH 314: African Philosophy**

This course introduces students to some African philosophers. It investigates and justifies the uniqueness of African philosophical thoughts.

**PH 321: Ethics, Globalization and Technology**

It is a study which blends ethics, modern technology and globalization. In a philosophical manner, it puts together the advancements of technology

**PH 322: Philosophy Hermeneutics**

This is a science of interpretation. It gives principles and procedures of interpretation of reality in order to discover the truth. It is a study which prepares students to have a critical attitude toward all reality subject to interpretation such as literature, art, culture, language, etc.

**PH 323 Socio-Political Philosophy**

This is a philosophical study of a human person as a social and political being. It investigates and seeks to justify philosophically the political organization of human communities. It also exposes the nature and importance of some fundamental political ideas such as the state, freedom, leadership, democracy, justice, constitution, etc.

**PH 324 Psycho-Spiritual Human Formation**

It is a study of the human person as a formable and transformable being in his/her psycho-spiritual components. In other words, this study analyzes the human being as a psycho-spiritual being who needs orientation for perfection and for fulfilment in those dimensions

**3.16.4 Political Science Courses Description:**

**PO 111 Introduction to Political Science**

This course is meant to introduce students to the principles and concepts of Political Science. It will also target the following: to introduce students to Political Science as a branch of scientific knowledge; to introduce students to the fundamental questions in realm of politics and to cultivate a critical and reflective attitude towards politics.

**PO 113 Social Political Philosophy**

**PO 122 Party Politics and Democracy**

**PT 103 Field Practice**

**PO 123 Politics and Justice Enforcement**

This course is meant to introduce students to the agents or organs of justice enforcement together with their relationship with the political set up. However it will include the following

- To introduce students to relationship between politics and justice enforcement.
- To introduce students to the areas of discrepancy between politics and justice enforcement.

**PO 213 Democracy History, Principles and Practice**

This course is meant to introduce students to meaning, essence, development and principles of democracy. Also it will include the following

- To introduce students to the meaning and principles that underlies democracy.
- To make students understand the historical development of democracy in different societies.

**PO 214 The Principles of Separation of Powers**

This course is meant for students to understand the principle of separation of powers: its history and applicability. However, the course will introduce students to the principle of separation of powers; and make students understand how the three powers of state work together.

### **PO 222 Introduction to International Relations**

This course is meant to introduce students to the international society and the relations among nations. However it will include the following

- To introduce students to the key concepts pertaining to the international society and to international relations.
- To introduce students to the current policies and theories on international relations.

### **PO 223 Politics and Human Rights**

This course is meant to introduce students to the relationship between politics and the whole phenomenon of human rights. However, the course will introduce students to the universal declaration of human rights and to make students have a critical appraisal of the whole phenomenon of human rights.

### **PT 203 Field Practice**

### **PO 312 Politics and Public Policy**

This course is meant to make students understand the role of politics in making and implementing public policies. However it will include the following

To introduce the meaning of public policy, its maker and implementers

To make students understand the role played by politics in determining the nature of a public policy and in setting modalities of implementing it

### **PO 315 Introduction to Criminology, Politics and Gender Issues**

This course is meant to introduce students to a scientific study of crimes in society: causes, nature and impact. However it will include the following

To introduce students to the meaning of crimes and their social, economic and political impact on society. To introduce students to various theories on causes of crimes

### **PO 321 Readings in Political Science: Tanzania's Code of Public Service Ethics**

This course is meant to introduce students to the code of public service ethics of Tanzania. However, it will include the following: to make students read the code, discuss it and integrate its tenets; to introduce students to the fundamental philosophical-ethical questions in relation to the code; and to cultivate a critical and reflective attitude towards public service principles and practice.

### **PO 322 Corruption in Monetary Sectors**

This course is meant to give students a detailed account of corruption and corruptibility as found in monetary sectors: both in public and private. However it will introduce students to monetary sectors and to their vulnerability to corruption. They will also discuss with students the way forward as regards corruption in monetary sectors and to cultivate an attitude of integrity while working in monetary sectors.

## **THE UNIT OF SOCIOLOGY AND DEVELOPMENT STUDIES**

The Unit of Sociology & development studies was established at Stella Maris Mtwara University College in October 2010 when the College was still a centre of St. Augustine University of Tanzania.

The Unit offers:

- Bachelor of Arts in Sociology
- Diploma in Community development
- Certificate in Community development.

The programmes are concerned with real-world issues; with policy relevance, such as social inequality, organized crime, globalization, environmental issues, public health, the social basis of political conflict and mobilization, and changes in family relationships and gender roles.



### **3.17 BACHELOR OF ARTS IN SOCIOLOGY (BASO)**

The Bachelor's program (B.A Sociology) focuses on three main axes:

- Advanced critical thinking and theoretical knowledge
- Practical content: Field attachments
- Direct and permanent contact with the research world

#### **3.17.1 Entry requirements**

- i. Candidates should be holders of the Advanced Certificate of Secondary Education Examination (A.C.S.E.E) with two principal level passes in appropriate subjects at the same sitting with a minimum of 4.5 points. A candidate must have at least five (5) credit passes in the Certificate of Secondary Education Examination (C.S.E.E), including English language. Two principal level passes both of at least “C” grade, if not at the same sitting.
- ii. Candidates must hold a relevant Diploma of at least second-class standing from an Institution recognized by the Tanzania Commission for Universities (TCU)
- iii. A candidate of mature age (25 years old) who possesses the Certificate of Secondary Education Examination (C.S.E.E “O” level) with at least five passes and three credits in approved subjects, which should include English and has a minimum of four years working experience in a relevant field may apply. Such candidates must be ready to take special aptitude test
- iv. Candidates from countries with 8-4-4 systems of education must have completed successfully at least one year of university study in their countries of origin or undertaken a one year certificate programme offered by any Institution recognized by TCU

### 3.17.2 Programme schedule

#### YEAR I

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
SO 111	Introduction to Sociology I	10	Core	SO 121	Introduction to Sociology II	10	Core
SO 112	Classic Theories of Sociology	10	Core	SO 122	Contemporary Theories of Sociology	10	Core
SO 113	Introduction to Cultural Anthropology	10	Core	GM 312	Entrepreneurship	7	Core
DP 111	Development Studies Perspectives 1	7	Institutional	MC 128	Creative Writing	10	Core
PH 123	Social Ethics	7	Institutional	LG 111	Communications Skills I	7	Institutional
PH 115	Introduction to Logic	9	Institutional	DP 112	Development Studies Perspectives 2	7	Institutional
LG 101	Basic English	7	Institutional	LG 121	Communication Skills II	9	Institutional
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

#### YEAR II

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
SO 211	Introduction to Rural Sociology	10	Core	SO 221	Sociology of Globalization	9	Core
PH 212	Sociology of Marriage and Family	10	Core	SO 222	Public Health	9	Core
SO 213	Introduction to Medical Sociology	10	Core	SO 223	Introduction to Social Psychology	9	Core
SO 214	Introduction to Environmental Sociology	10	Core	SO 224	Sociology of Conflict Management	9	Core
RM 211	Research Methods I	10	Core	SO 225	Sociology of Human Resource Management	8	Core
BS 211	Introduction to Statistics	10	Core	SO 226	Environmental Management	8	Core
LG 211	Basic French I	PASS	Institutional	RL 221	Comparative Religion	8	Core
				LG 221	Basic French II	PASS	Institutional
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

### YEAR III

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
SO 311	Economics Sociology	8	Core	SO 321	Introduction to Urban Sociology	8	Core
SO 312	Introduction to Civil Society Organizations	8	Core	SO 324	Introduction to International Relations	12	Core
SO 313	Gender Issues	8	Core	SO 323	Industrial Sociology, Work and Organization	12	Core
SO 314	Introduction to Political Science	8	Core	PH 321	Comparative Religion	8	Core
SO 321	Introduction to Urban Sociology	7	Core	SL 314	Human Rights	7	Core
SO 322	Sociology of Criminology and Penology	7	Core	RM 399	Research Dissertation	11	Core
LB 311	Introduction to Labour Law	8	Core	CE 398	Comprehensive Examination	7	Core
SE 311	Sociology of Education	7	Elective	SO 326	Project Planning and Management	11	Elective
BS 312	Introduction to Marketing Principles	7	Elective	SO 325	Socialization in Contemporary African Societies	7	Elective
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

#### 3.17.3 Sociology Courses Description:

##### **SO 111: Introduction to Sociology I**

This is an introductory course seeking to introduce students to basic sociological concepts, meanings, nature and origin of various sociological issues.

##### **SO 112: Classical Theories of Sociology**

The course provides an introduction to different major schools of classical sociological thoughts, the historical and socio-cultural contexts in which these schools of thoughts occurred and the major theoretical arguments of each of them.

##### **SO 113: Introduction to Cultural Anthropology**

This course introduces students to the study of humanity and human culture. It discusses, among other things, the strategies for living that are learned and shared by people as members of social groups. Also the course examines the characteristics that human beings share as members of one species and the diverse ways that people live in different environments.

##### **DS 100: Development Studies Perspectives**

This course introduces students to various issues related to the concept of development, including poverty and inequality; respective theories, policies and practical measures established to address these challenges.

##### **SO 121: Introduction to Sociology II**

The overall aim of the course is to introduce new sociological perspectives, analytical and critical explanation regarding human interaction, social institutions, and social structure found within our daily human interaction

**SO 122: Contemporary Theories of Sociology**

The course has two major goals: first, to enable students become conversant with the most important theories in contemporary sociology, and second, to be able to analyse, use, and criticize those theories.

**SO 211: Introduction to Rural Sociology**

The course provides an overall introduction to the field of rural sociology, presenting the principles of rural life and rural development in terms of the Tanzanian context and other African countries.

**SO 212: The Sociology of Marriage and Family**

This course is designed as a general introduction to the sociology of marriage and the family. Students will get to know theoretical, historical and comparative perspectives.

**SO 213: Introduction to Medical Sociology**

The course intends to introduce students to broader perspectives in the study of human relation and reaction to diseases and health. The course exposes students to concepts in sociology and anthropology as they apply to health and diseases. In addition students will be introduced to socio-cultural aspects of health promotion; Different perspectives and approaches to health seeking behaviour.

**SO 214: Introduction to Environmental Sociology**

The course is a critical analysis of the interaction between society and the environment from an ecological perspective, focusing on process of industrial and economic growth; community change and social impact assessment, environmental values and environmental movements, and comparative perspectives on human relations and use of natural environment

**BS 211: Introduction to Statistics**

This course provides students with a basic understanding of statistical analysis in social sciences with a particular application to the sociological research.

**RM 211: Research Methods I**

This course introduces candidates to important research methods available to social scientists. The main focus is on how to design social science research both from quantitative and qualitative traditions.

**SO 221: Sociology of Globalization**

This course introduces students to the ongoing discussion about global processes and changes. It focuses on different dimensions of globalization and on the debates about global entities versus interconnections and global homogeneity. Aspects of globalization and their effects on developing countries will be discussed. Students will have opportunity to navigate through the merits and demerits of globalization and brainstorm on the feasible response.

**SO 222: Public Health**

This course intends to introduce students' socio-cultural aspects of health promotion, how to generate health related information and how to improve lives through prevention and treatment of diseases. Also the course provides different health skills and knowledge as they apply to society.

**SO 225 Sociology of Human Resource Management**

This course introduces the basic principles of the sociology of human resource management, emphasizing the aspects of formal organizations and group structures within the organization.

**SO 223: Introduction to Social Psychology**

The course provides an introduction to the classical themes and principles of social psychology, namely, the interaction between the personality system and the social and cultural systems.

**SO 224 Sociology of Conflict Management**

This course analyses the nature, causes and solutions of interpersonal, inter-groups and intercultural conflicts, with an emphasis on intercultural conflict.

**SO 322 Sociology of Criminology and Penology**

The course provides an international comparative description of crime rates and criminal activities, an analysis of the different types of criminal activities and a review of the major theories of causes and consequences of criminal activity.

**SO 325 Socialization in Contemporary African Societies**

The course provides an introduction to the concept and theories of socialization, with an emphasis on the important role of socialization for developing a strong sense of personal and cultural identity and developing a commitment to community at the local and national level.

**SO 323 Industrial Sociology, Work and Organization**

This course will provide an introduction to the theories and major applied issues in industrial sociology such as employment, industrial organization and personnel management.

**SE 311: Sociology of Education**

The course provides an understanding of the role of educational systems in the culture and development of a nation, especially from the perspective of economic, political and human resource development.

**SO 312: Introduction to Civil Society Organization**

The course provides an overall introduction to the field of civil society organizations by presenting the principles of home-grown paths to development in the Tanzanian context. It also describes the role of democratic institutions in the whole process of community development in relation to principles of participatory development.

**SO 313: Gender Issues**

This course explores questions such as how women and men learn their gender roles; how different societies define women and men; and how ideas of sex and gender shape and are shaped by language, individual behaviour, and social institutions such as law, religion, and education. More importantly, the course enables students to link gender issues to other aspects of life such as education, politics, economics, environment protection, sports and games.

**SO 311: Economic Sociology**

This course introduces the basic concepts and theories of the economic sociology, especially as a basis for work in development organizations.

**SO 321: Introduction to Urban Sociology**

Urban Sociology provides an introduction to the major theories regarding the social development of cities, especially the cities in the African context. A priority of the course is city and regional planning. The issue of making cities truly human environment conducive to good family life and good community life is the major concern. Other issues taken up include housing, security, easy access to services of health and education, employment, and recreational facilities.

**SO 324: Introduction to International Relations**

The course gives an introductory overview of the field of International Relations. It sets the scene for students to do further inquiry into international relations

### **3.18 ORDINARY DIPLOMA IN COMMUNITY DEVELOPMENT (NTA LEVEL 6) (DCD)**

The NTA level 6 programme is designed to equip students with basic knowledge and skills that will enable them become effective change agents with the capacity to collaborate with extension staff at grass root level to spearhead development.

#### **3.18.1 Admission Requirements**

Entry requirements for Ordinary Diploma (NTA Level 6) in Community Development (ODCD) are NTA Level 5 in Community Development or its equivalent.

On successful completion of NTA Level 6, one is eligible to either proceed to the Bachelor Degree in Community Development or any other Social Sciences degree or exit or be awarded the Ordinary Diploma Certificate in Community Development (ODCD).

#### **3.18.2 Grading System**

Marks will be awarded out of 100 per cent. The marks obtained from different assessment components will be graded as follows:

<b>SCORE RANGE</b>	<b>GRADE</b>	<b>DEFINITION</b>
75-100	A	EXCELENT
65-74	B+	VERY GOOD
55-64	B	GOOD
45-54	C	AVERAGE
39-44	D	BELOW AVERAGE
0-38	F	FAILURE
	I	INCOMPLETE
	Q	DISQUALIFIED

#### **3.18.3 Classification of Award**

Grade point will be as follows:

A-5

B+ - 4

B-3

C-2

D-1

F-0

The Grade Point Average (GPA) shall be computed from credits and grade weights and classified as shown in the following table:

<b>Class Award</b>	<b>Cumulative GPA</b>
First Class	3.5-4.0
Upper Second Class	3.5-4.3
Lower Second class	2.7-3.4
Pass	2.0-2.7

### 3.18.4 Programme modules

The modules refer to those providing range of basic skills, knowledge and principles appropriate to the programme. The following are summary of modules NTA level 6

<b>S/N</b>	<b>Code</b>	<b>Module Name</b>	<b>Semester 1</b>	<b>Semester 2</b>
1	GST06101	Communication Skills II	√	
2	CDT06102	Participatory Planning	√	
3	GST06103	Demography	√	
4	GST06104	Law	√	
5	CDT06105	Development Studies	√	
6	GST06106	Accountancy	√	
7	CDT06107	Research Methodology II	√	
8	CDT06208	Gender and development		√
9	GST06209	Management of Community Development Programs		√
10	CDT06210	Project Planning and Management		√
11	GST06211	Environmental Studies		√
12	GST05212	Community Health		√
13	GST06213	Social Change		√
15	GST06214	Field Practical Training		√

### **3.19 TECHNICIAN CERTIFICATE IN COMMUNITY DEVELOPMENT (NTA LEVEL 5) (CCD)**

The NTA level 5 programme is designed to equip students with basic knowledge and skills that will enable them become effective change agents with the capacity to collaborate with extension staff at grass root level to spearhead development.

#### **3.19.1 Admission Requirements**

In essence Technician Certificate (NTA level 5) is part of the Ordinary Diploma in Community Development (ODCD).

The entry qualification of NTA level 5 is Form VI Certificate with at least 1 Principal passes or NTA level 4 in Community Development.

On successful completion of the NTA level 5 one is eligible to either proceed to Ordinary Diploma or exit, and be awarded the Technician Certificate in Community Development (TCCD).

#### **3.19.2 Grading System**

Marks will be awarded out of 100 per cent. The marks obtained from different assessment components will be graded as follows:

<b>SCORE RANGE</b>	<b>GRADE</b>	<b>DEFINITION</b>
80-100	A	EXCELENT
65-79	B	GOOD
50-64	C	AVERAGE
40-49	D	BELOW AVERAGE
0-39	F	FAILURE
-	I	INCOMPLETE
-	Q	DISQUALIFIED

#### **3.19.3 Classification of Award**

Grade point will be as follows:

A-4

B-3

C-2

D-1

F-0



The Grade Point Average (GPA) shall be computed from credits and grade weights and classified as shown in the following table:

<b>Class Award</b>	<b>Cumulative GPA</b>
First Class	3.5-4.0
Second Class	3.0-3.4
Pass	2.0-2.9

### 3.19.4 Programme Modules

The modules refer to those providing range of basic skills, knowledge and principles appropriate to the programme and are indicated in the following table:

<b>S/N</b>	<b>Code</b>	<b>Module Name</b>	<b>Semester 1</b>	<b>Semester 2</b>
1	GST05101	Adult Learning	√	
2	CDT05102	Sociology	√	
3	GST05103	Statistics	√	
4	CDT05104	Community Development	√	
5	CDT05105	Research Methods	√	
6	GST05106	Communication Skills	√	
7	CDT05107	Development Economics	√	
8	CDT05208	Entrepreneurship Skills		√
9	GST05209	Information and Communication Technology		√
10	GST05210	HIV/AIDS and Nutrition		√
11	CDT05211	Management and Administration		√
12	CDT05212	Management of Community Development Programme		√
13	GST05213	Book Keeping		√
14	CDT05214	Child Rights and Development		√
15	GST05215	Field Practical Training		√

### **3.20 BASIC TECHNICIAN CERTIFICATE IN COMMUNITY DEVELOPMENT (NTA LEVEL 4)**

The NTA level 4 programme is designed to equip students with basic knowledge and skills that will enable them become effective change agents with the capacity to cooperate with extension staff at grass root level to spearhead development.

#### **3.20.1 Admission Requirements**

The entry qualification of NTA level 4 is Form four certificate with at least 4 passes in relevant subject or NVA level 3.

On successful completion of the NTA level 4, graduate are eligible to either proceed to Technician Certificate level in Community Development or exit. Graduate to this level deserve to be awarded the Basic Technician Certificate in Community Development (BTCCD).

#### **3.20.2 Grading System**

Marks will be awarded out of 100 per cent. The marks obtained from different assessment components will be graded as follows:

<b>SCORE RANGE</b>	<b>GRADE</b>	<b>DEFINITION</b>
80-100	A	EXCELENT
65-79	B	GOOD
50-64	C	AVERAGE
40-49	D	BELOW AVERAGE
0-39	F	FAILURE
-	I	INCOMPLETE
-	Q	DISQUALIFIED

### 3.20.2 Classification of Award

Grade point will be as follows:

- A-4
- B-3
- C-2
- D-1
- F-0

The Grade Point Average (GPA) shall be computed from credits and grade weights and classified as shown in the following table:

<b>Class Award</b>	<b>Cumulative GPA</b>
First Class	3.5-4.0
Second Class	3.0-3.4
Pass	2.0-2.9

### 3.20.3. Programme Modules

The following table provides a summary for all

S/N	Code	Module Name	Semester I	Semester II
1.	GST 04101	Introduction to Adult Learning	✓	
2.	CDT 04102	Introduction to Gender and Development	✓	
3.	CDT 04103	Introduction to Conflict Management and Negotiation skills	✓	
4.	CDT 04104	Introduction to Community Development	✓	
5.	CDT 04105	Introduction to Sociology	✓	
6.	GST 04106	Introduction to Communication Skills	✓	
7.	CDT 04107	Introduction to Development Economics	✓	
8.	CDT 04208	Entrepreneurship Skills Development		✓
9.	GST 04209	Introduction to Computer Applications and Operational Research		✓
10.	GST 04210	Introduction to HIV/AIDS and Nutrition		✓
11.	CDT 04211	Introduction to Gender Based Violence		✓
12.	GST 04212	Civic Education		✓
13.	GST 04213	Elementary Book Keeping		✓
14.	GST 04214	Home Economic and Appropriate Technology		✓
15.	GST 04215	Field Practical Training		✓

### **3. FACULTY OF EDUCATION AND SCIENCE**

The department of Education  
The department of Science



#### **Introduction**

The Faculty of Education and Sciences at Stella Maris Mtwara University College (STEMMUCO) is the first faculty to be established at College. It is therefore as old as the college itself (established in 2009). Its establishment emanated from the educational needs and challenges facing Tanzania particularly the southern zone. It is an undeniable fact that STEMMUCO through the Faculty of Education operates within a national landscape where access, success and equity, quality, relevance and broad transformation have been proven to be a challenge. As the Faculty of Education, our vision is in line with the broader vision of the University; to become a reputable and vibrant higher learning institution responsive to regional, national and international development needs.

The Faculty therefore, strives to provide a unique insight into how to promote a positive learning

experience for students enrolled across a range of programmes offered by the departments and units within the Faculty. The units in the two departments in the faculty according to their specialization are as follows:

1. The Unit of Educational Foundations,
2. The Unit of Mathematics and Statistics
3. The Unit of History,
4. The Unit of Geography,
5. The Unit of Kiswahili, and,
6. The Unit of Linguistics and Literature.

In all these departments and units, the focus has been on the fullest possible development of the students, encouraging individuals to become the very best or finest to enable them reach their goals. Students entering study at any programme in the Faculty will therefore find a competitive but supportive environment in which every student is taken seriously, holistically and competently prepared by our qualified academic staff, to excel as a professional teacher employable in any part of the world

The Faculty of Education and Sciences offers the following programmes:

- Bachelor of Arts with Education
- Bachelor of Science in Mathematics and Statistics
- Diploma in Primary Education

## **THE DEPARTMENT OF EDUCATION**

1. The Unit of Educational Foundations
2. The Unit of History
3. The Unit of Kiswahili
4. The Unit of Linguistics and Literature

## **4.1 BACHELOR OF ARTS WITH EDUCATION (BAED)**

This programme intends to give students the foundations of education. The areas of specialization are Geography, History, Kiswahili, Linguistics, Literature, Mathematics, Philosophy, Economics, and Commerce

### **4.1.1 Entry Requirements**

#### **A. Direct entry requirements**

- i. At least three “O” level credit passes in approved subjects, one of which must be English Language
- ii. At least two principal passes (D and above) in the appropriate Advanced Certificate of Secondary Education or its equivalent, and must have grade point average of not less than 4.5 where A = 5, B= 4, C=3, D=2, E=1. S=0.5, F=0

#### **B. Applicants seeking admission under the Equivalent Qualifications**

- i. At least three “O” level credit passes in relevant subjects, one of which must be English Language
- ii. A recognized Diploma in Education with at least grade B average in the subjects they wish to study at degree level, and also pass the university entrance examination where applicable

#### **C. Applicants seeking admission under the Mature Entry Scheme**

- i. They must be 25 years old and above
- ii. Must have obtained at least three credits passes in approved “O” level subjects or attended form six at least five years before the year for which admission is sought
- iii. Must have attended and passed tests in extra mural classes, residential courses or courses offered by an adult education centre in at least two subjects relevant to the courses they wish to study

## 4.1.2 Programme Schedule

### THE UNIT OF EDUCATIONAL FOUNDATIONS

#### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
EF 100	Principles of Education	7	Core	CT 102	Principles of Curriculum Development and Evaluation	7	Core
EF 101	Introduction to Educational Psychology	7	Core	CT 108	Methods for Teaching Social Sciences	7	Core
EF 112	Philosophy of Education	7	Core	TP 103	Teaching Practice		Core
	<b>Total</b>	<b>21</b>			<b>Total</b>	<b>14</b>	

#### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
RM 211	Research Methods in Education	7	Core	EF 200	History of Education	7	
EP 222	Guidance and Counselling	7	Core	CT 201	Educational Media and Technology	7	Core
DP 111	Development Perspectives	7	Core	DP 112	Development Perspectives	7	Core
CE 398	Oral Comprehensive Examinations	6	Core				
	<b>Total</b>	<b>27</b>			<b>Total</b>	<b>21</b>	



## YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
EP 300	Educational Measurement and Evaluation	7	Core	EA 301	Human Resource Management and Development in Education	7	Core
SE 311	Sociology of Education	7	Core	EA 302	Management of Education and School Administration	7	Core
CT 302	Microteaching (Practicum)	7	Core	GM 312	Entrepreneurship	7	Core
				CE 398	Oral Comprehensive Examination	6	
				RM 399	Research paper	11	Core
	<b>Total</b>	<b>21</b>			<b>Total</b>	<b>38</b>	

### 4.1.A Educational Foundation Courses Description

#### **EF 100 Principles of Education**

This course is designed to introduce students to principles of education understood as foundational ideas underlying educational policies and practices in their temporal and spatial variation.

#### **EP 101 Introduction to Educational Psychology**

The course introduces the fundamentals of human behaviour in classroom teaching. It analyses the learning and teaching process from the psychological perspective. More specifically, it equips the students with skills necessary for analysis and application of psychological principles related to learning and teaching in classroom.

#### **EF 112 Philosophy of Education**

This course is designed to expose students to a variety of philosophical schools of thought, paradigms and ideas from various educational philosophers for an awareness of the possibilities and limitations they offer in conceptualizing educational issues and problems. The course also involves students in applying some ideas from various philosophical paradigms, educational philosophers and skills of inquiry in order to tackle issues and problems related to the theory and practice of education in Tanzania and other countries.

#### **CT 102 Principles of Curriculum Development and Evaluation**

This course mainly caters for the basic principles of classroom teaching in schools and colleges. It provides a detailed practical process of curriculum planning, development, implementation and evaluation.

#### **CT 108 Methods for Teaching Social Sciences**

This course provides methods of teaching and learning that apply and are common to the social science curricula. The course is intended for trainee teachers specializing in the teaching and the development of materials of social science subjects.

#### **TP 103 Teaching Practice**

#### **CT 201 Educational Media and Technology**

This course examines the importance of integrating technology into the

teaching and learning process. The selection and preparation of various instructional media are studied including display board, over head projector, LCD projector, videocassette recorder, chalkboard and use of materials available within the surroundings.

#### **RM 211 Research Methods in Education**

This course examines principles that govern educational research. It focuses on the contribution of scientific research to solutions in areas of education. Additionally, it assists the student in understanding and developing the various stages of the research process. The course prepares the student to develop a research proposal and write a project.

#### **CT 302 Microteaching Practicum**

This course is aimed at measuring student teachers ability of teaching after several encounters of teaching practice experiences and previously studied theories. It gives student teacher an opportunity to practice and evaluate under supervision his use of skills and methods of teaching as well as studied theories.

#### **EF 200 History of Education**

This course deals with the history of education through ages, covering Africa education within the context of its traditional antecedents, as well as the uniqueness of education policies and practices within specific historical epochs, and contemporary problems and trends. The uniqueness of these issues and problems define the deviation from the mainstream trust of the colonial and post-colonial phases.

#### **EP 222 Guidance and Counselling**

#### **TP 203 Teaching Practice**

Teaching Practice (TP) is a course based on practical activities where students teachers exercise the theoretical knowledge to practical one in the actual classroom. Students teachers are taken to schools to practice actual teaching in the classroom. The aim is to develop skills and competencies in teaching.

#### **EP 300 Educational Measurements and Evaluation**

This course is designed to provide undergraduate students in education with an understanding of administrative, management and organizational concepts related to educational institutions, with specific reference to Tanzania.

#### **SE 311 Sociology of Education**

This course provides an understanding of the role on education and culture into the development of a nation, especially from the perspective of Economic, Political and Human Resource Development. The course analyses the difficulties that poor nations face and the difficulties of introducing an educational program when large sections of the adult population are illiterate. Equally, it intends to educate learners on interaction and socialization patterns in a school.

#### **EA 301 Human Resource Management and Development in Education**

This course is intended to provide course participants with skills and competence required to manage and develop educational personnel, especially teachers. In any human organization, human beings (workers/employees) are the basic resource that makes other resources to operate. Thus, effective management and development of teachers will ensure improved performance of both teachers and learners/students.

#### **EA 302 Management of Education and School Administration**

This course is designed to provide course participants with an understanding of administrative, management and organizational concepts related to educational

institutions, with specific reference to Tanzania. The course is intended to serve as an introduction to both educational management, and organizational theory as a field of study. It is also designed to provide students in education with an understanding of the structures, process and practices related to educational institutions.

**CE 398 Oral Comprehensive Examinations**

This is an examination normally held after completion of all required coursework and Examinations, and is intended to test the student's broad knowledge of the fields of study as a whole, and student's ability to communicate his or her understanding of it.

**DP 101 Development Studies Perspectives**

This course offers students grounding in development perspectives and theories. A survey of all major development perspectives and theories shall be made

**RM 399 Research Paper**

This course involves independent field or library research and research report writing. The main focus is to make students design and conduct social science research both from quantitative and qualitative traditions.

## THE UNIT OF HISTORY

The Unit of history is one of the founding departments and units at STEMUCO. The department combines rich specializations, multidisciplinary and interdisciplinary approaches and perspectives to the study of history. The aim is to equip students and other clients with necessary knowledge in all aspects of theoretical, analytical and practical knowledge related to the field of history

### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
HI 101	Basic Concepts and Perspectives in Historical Scholarship	8	Core	HI 103	Capitalism and Imperialism in World History	8	Core
HI 102	Survey of World History to ca.1500 A.D	8	Core	HI 104	Themes in African History	8	Core
<b>Total</b>		<b>16</b>		<b>Total</b>		<b>16</b>	

### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
HI 260	Philosophies and Methodologies of History	6	Core	HI 262	History of East Africa	7	Core
HI 261	History of Tanzania	6	Core	AY 204	Basics in Archaeology	7	Core
HI 267	Survey World History of Science and Technology: Ancient to Medieval Times	6	Core				
<b>Total</b>		<b>18</b>		<b>Total</b>		<b>14</b>	

### YEAR III

Semester I				Semester II			
Course Code	Title	Units	Status	Course Code	Title	Credits	Status
HI 360	Economic History of Tanzania	9	Core	HI 362	History of South Africa	7	Core
HI 368	Oral Histories in Tanzania	8	Core	HI 364	Industrialization and the Rise of the working Class in Britain	7	Core
<b>Total</b>		<b>17</b>		<b>Total</b>		<b>14</b>	

## 4.1.B History Courses Description

### **HI 101: Basic Concepts and perspectives in Historical Scholarship**

This course aims to introduce students to the basic concepts and paradigms in historical scholarship. It seeks to familiarize students with important concepts and paradigms in historical discourses.

### **HI 102: Survey of the World History to ca. 1500 A.D.**

The course reviews the history of world major civilizations up to the end of 15<sup>th</sup> century. It intends to expose students to various experiences and achievements of humanity before the rise of capitalism. The major aim is to facilitate students to understand the diversity of human circumstances and experiences in pre-modern times so that they can better comprehend the contemporary human history. The entire discussions focus on ancient and medieval social formations and civilizations. Illustrative examples are drawn from various continents

### **HI 103: Capitalism and Imperialism in World History**

The emergence, development and transformations related to capitalism created and continue to create global impacts. This course aims to examine the emergence and development of capitalism in Europe, America and Japan to the present conjuncture. Discussions put more weight on the social and economic dynamics leading to the various transformations in the nature and functioning of capitalist society. The course also analyses imperialism and its consequences in the world at large and Africa in particular,

### **HI 104: Themes in African History**

This course explores some of the tropical themes in African History. It opens our understanding of African history by interrogating the conventional handling of some of its main themes. The course sets out to inculcate and cultivate a sense of historical consciousness among undergraduates. It grapples with real lessons of history by teaching about struggle, change and transformation on tropical African historical processes. It seeks to light up past African constructions to document African initiative, adaptation and choice. That initiative was distorted or even destroyed through external interventions: merchant capitalism, competitive capitalism, monopoly capitalism, imperialism and globalization

### **HI 260: Philosophies and Methodologies of History**

The course is designed to develop awareness about the nature and function of historical knowledge. It is anticipated that upon completion of the course students will afford a more critical attitude towards the various histories they come across and source materials used to construct them. The underlying assumption of the course is that historians invariably construct histories under the influence of changing social and political circumstances and his /her critical consideration of the historian's circumstances and can lead to a degree of objectivity.

### **HI 261: History of Tanzania**

The course aims at equipping students with an analytic frame work for understanding how and why Tanzania became what it is today. After successfully completing the course students will be in a position to articulate the circumstances that brought Tanzania to it is at present

### **HI 262: History of East Africa**

This course for second year students is aimed at inculcating a deeper understanding of the region. It is hoped that after graduating the candidates

would have become more familiar with the main themes and content of East African history from antiquity to the present.

**HI 267: Survey World History of Science and Technology: Ancient to Medieval Times**

This course aims at familiarizing with some of the major scientific breakthroughs in world history in the period up to the 17<sup>th</sup> century, so that they can appreciate these achievements their historical contexts, and develop optimism about African people's potential and future role in scientific discoveries and technological innovations.

**AY 204: Basics in Archaeology**

This course aims at providing basic and general archaeological knowledge to students who do not major in archaeology but need archaeological know-how in their respective fields of specialization. Such fields include history, sociology, geography, zoology, botany, linguistics and anthropology and so on.

**HI 360: Economic History of Tanzania:**

The course aims to develop an understanding of dynamics of economics change in an African setting. It is anticipated that after the students have gained familiarity with the character of economic changes experienced in Tanzania's past, and with the forces and circumstance under which these changes took place, they will better understand the nature and dynamics informing the present economic process in the country.

**HI 362: History of South Africa**

This course aims to provide a deeper knowledge of events and process in South African history leading to the configuration of the society as exists today. More especially, it is anticipated that upon completion of this course students will have a greater appreciation of the uniqueness of human experience in South Africa, especially the ancient interactions among hunting, herding and farming communities, the early European intervention in this process, mineral revolution and its aftermath, and the more recent struggles against class exploitation and racial discrimination

**HI 364 Industrialization and the Rise of the Working Class in Britain**

The course examines the forces at work in the transformation of Britain from rural agrarian to an urban-industrial society. It seeks to shed light on three fundamental issues : 1. The England's transition from Feudalism to Capitalism, 2. The processes of British Industrial Revolution, the first of its kind in the world and 3. The making of the British working class, placing special emphasis on class as a historical phenomenon.

**HI 368: Oral Histories in Tanzania**

This course exposes students to the methodology of oral tradition. It provides an avenue for critical discussions on the nature of oral sources and oral histories, highlighting the strengths as well as challenges historians encounter in collecting and interpreting them. The course has five main objectives, namely to: (a) articulate the particularity and classify types sources in comparison to other sources of history; (b) identify and classify types of oral sources; (c) appreciate the significance and challenges of oral sources; (d) understand and articulate the general principles and good practices in conducting oral history research and interpreting the findings; and (e) gain a detailed knowledge of how historians of Tanzania collect and used oral historical information and interpreted it.

## THE UNIT OF KISWAHILI

The Unit of Kiswahili was established at Stella Maris Mtwara University College in October 2012. Formerly it was part of the unit of Linguistics and Literature, by then department of Languages and Linguistics. The unit is committed to analyzing a diversity of Swahili linguistics and Literature through different modes of inquiry. The courses offered are geared to equipping students with pertinent skills to identify, comprehend, describe, analyse, explain and present cultural, social and economical problems and solutions related to development processes linguistically and artistically.

### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
SW 111	Utangulizi wa misingi ya Isimu	8	Core	SW 124	Utangulizi wa Muundo wa Kiswahili	8	Core
SW 112	Utangulizi wa Fasihi ya Kiswahili	8	Core	SW 125	Nadharia za Maendeleo ya Fasihi ya Kiswahili	8	Core
				CT 126	Mbinu za Kufundishia Kiswahili	7	Core
	<b>Total</b>	<b>16</b>			<b>Total</b>	<b>23</b>	

### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
SW 211	Fonolojia ya Kiswahili	9	Core	SW 224	Mofolojia ya Kiswahili	7	Core
SW 212	Riwaya ya Kiswahili	9	Core	SW 225	Tamthiliya ya Kiswahili	7	Core
	<b>Total</b>	<b>18</b>			<b>Total</b>	<b>14</b>	

### YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
SW 311	Sintakisia ya Kiswahili	9	Core	SW 323	Semantiki ya Kiswahili	7	Core
SW 312	Ushairi wa Kiswahili	8	Core	SW 324	Fasihi Linganishi	7	Core
	<b>Total</b>	<b>17</b>			<b>Total</b>	<b>14</b>	

#### 4.1.C Maelezo ya kozi za Kiswahili

##### **SW112: Utangulizi wa Fasihi ya Kiswahili**

Kozi hii ni utangulizi wa jumla kuhusu fasihi ya Kiswahili. Kozi hii inalenga kuwapatia wanafunzi maelezo ya awali kuhusu aina kuu za fasihi yaani fasihi simulizi na fasihi andishi pamoja na tanzu zake.

##### **SW111: Utangulizi wa misingi ya Isimu**

Hii ni kozi ya utangulizi inayoweka misingi ya kumwezesha mwanafunzi kuielewa isimu kama taaluma; muundo wa mfumo wa lugha na jinsi lugha inavyofanya kazi. Ni kozi inayolenga hasa kumwezesha mwanafunzi kuelewa uchangamano wa lugha ya binadamu kama mfumo unaoongozwa na kanuni za lugha kwa jumla na kanuni za lugha maalumu.

##### **SW 113: Stadi za Mawasiliano**

Kozi hii inanuia kuwajengea walimu wanafunzi misingi imara ya stadi za mawasiliano na stadi za lugha kama vile stadi ya *kusikiliza*, *kuongea/kuzungumza*, *kusoma*, na *kuandika* hasa katika lugha ya Kiswahili itakayowawezesha kujifunza na baadaye kufundisha kwa ufasaha somo la kiswahili. Vilevile, itawawezesha walimu wanafunzi kujifunza kwa ujumla mbinu za kisasa za mawasiliano.

##### **SW125: Nadharia za Uhakiki na Maendeleo ya Fasihi ya Kiswahili**

Kozi hii inahusu uhakiki wa kazi anuwai za fasihi kwa kuzingatia nadharia za uhakiki wa fasihi. Nadharia za uhakiki wa fasihi zitafafanuliwa kwa lengo la kuonesha namna zinavyoweza kutumiwa ili kutathmini fasihi ya Kiswahili.

##### **SW124: Utangulizi wa Muundo wa Kiswahili**

Hii ni kozi ambayo inalenga kumwezesha mwanafunzi kuelewa misingi ya uchanganuzi wa muundo wa Kiswahili na uchanganuzi wa tungo mbalimbali za Kiswahili. Inatazamiwa kuwa kutokana na kozi hii mwanafunzi ataweza kuchambua mfumo wa ndani wa lugha katika nyanja alizojifunza awali na pia kuongezea hizi zilizotajwa katika kozi hii, pamoja na kutambua kanuni za msingi za mifumo ya miundo.

##### **CT 126: Mbinu za Kufundishia Kiswahili**

Kozi hii inanuia kumtayarisha mwalimu mwanafunzi kufundisha somo la Kiswahili katika shule za sekondari nchini Tanzania kwa kidato cha kwanza hadi cha sita. Ni kozi ambayo inadhamiria kutoa elimu, ujuzi na maarifa mapya, mabadiliko na changamoto katika ufundishaji wa lugha ya Kiswahili hasa kwa kuoanisha na malengo yaliyomo katika mtaala wa elimu wa Tanzania.

##### **SW 212: Riwaya ya Kiswahili**

Kozi hii imenuia kuwapa wanafunzi msingi wa kuchambua na kufuatilia maendeleo ya riwaya ya Kiswahili tangu kuwepo kwake hadi zama za sasa. Msisitizo utakuwa kwenye uchambuzi wa riwaya mbalimbali za Kiswahili.

##### **SW211: Fonolojia ya Kiswahili**

Kozi hii inahusu uchambuzi wa lugha kifonolojia. Data itakayotumika ni lugha ya Kiswahili.aidha kwa ajili ya kulinganisha na kulinganua lugha nyinginezo na Kiswahili, data ya lugha nyingine kama Kiingereza na lugha za Kibantu na zisizo za Kibantu pia zinaweza kutumika.

##### **SW213: Ukalimani na Tafsiri**

Kozi hii imekusudiwa kuwawezesha wanafunzi kufahamu dhana ya tafsiri, nadharia ya tafsiri pamoja na misingi na mbinu zitumikazo katika zoezi la kutafsiri. Matini zitakazotumika zitakuwa katika lugha ya Kiingereza na Kiswahili.



**SW224: Mofolojia ya Kiswahili**

Kozi hii inahusu uchambuzi wa lugha kimofolojia. Data itakayotumika ni lugha ya Kiswahili. Aidha kwa ajili ya kulinganisha na kulinganua aina mbalimbali za lugha nyinginezo na Kiswahili, data ya lugha nyingine kama Kiingereza na lugha za Kibantu za zisizo za Kibantu pia zinaweza kutumika.

**SW225: Tamthiliya ya Kiswahili**

Kozi hii imenuiwa kuwapa wanafunzi msingi wa kuhakiki na kufuatilia maendeleo ya tamthiliya ya Kiswahili tangu kuwepo kwake hadi zama za sasa. Aidha, kozi hii itaelezea maana, chimbuko na historia, vijenzi na aina kuu za tamthiliya. Kadhalika, vipengele na vigezo muhimu katika uchambuzi wa tamthiliya vitazingatiwa.

**SW311: Sintaksia ya Kiswahili**

Kozi hii inalenga kumwezesha mwanafunzi kudhibiti dhana na nadharia muhimuzinazotumika katika uchanganuzi wa lugha asilia. Kwa ajili ya kuchanganua lugha, kozi hii itajikita katika kiwango cha sentensi, azma kuu ikiwa kuchanganua sentensi na kubainisha uhusiano wa vipashio vyake. Ni kozi ambayo inalenga kumwezesha mwanafunzi kuelewa uchangamano wa lugha ya Kiswahili kama mfumo unaoongozwa na kanuni.

**SW312: Ushairi wa Kiswahili**

Madhumuni ya kozi hii ni kuwawezesha wanafunzi kuchunguza nadharia za ushairi wa Kiswahili, vipengele vyake, mikabala ya kinadharia inayotumika katika kuuchambua ushairi huo, na mwishowe kuchambua na kuhakiki mashairi teule kutoka kwa washairi mbalimbali.

**SW323: Semantiki ya Kiswahili**

Kozi hii inahusu sifa na mahusiano ya kimaana katika Kiswahili na jinsi vipengele hivi vinavyobadilika kutegemea muktadha. Kozi inazingatia dhana kadha za maana na jinsi zinavyohusiana na nadharia mbalimbali za maana. Inaeleza muundo wa maana kwenye ngazi ya neno, kirai na sentensi na jinsi wanaisimu walivyouchambua muundo huo. Kadhalika, vinavyohusisha muktadha mathalan usonde, udokezi wa mazungumzo na kanuni za uyenyekevu vinachambuliwa kwa kuzingatia muktadha halisi wa Kiswahili.

**SW325: Fasihi Simulizi**

Kozi hii imenuiwa kuwapa wanafunzi dhana na zana za kimsingi za uchambuzi za kuwawezesha kutaamali fani na maudhui ya matini simulizi ya Kiswahili na matini mengine ya fasihi simulizi ya Kiafrika.

**SW324: Fasihi Linganishi**

Madhumuni ya kozi hii ni kuwawezesha wanafunzi kufafanua dhana ya fasihi linganishi na kutumia dhana hiyo kufanyia tahakiki za kazi mbalimbali za fasihi kiulinganishi.

Kozi hii pia inalenga kuwapa wanafunzi uwezo wa kung'amua mwingiliano uliopo baina ya fasihi ya Kiswahili na fasihi nyinginezo.

**SW 226 Isimu Jamii**

Kozi hii inadhamiria kudadisi na kueleza uhusiano uliopo baina ya lugha na jamii. Wanafunzi wanatarajiwa kuchunguza hali mbalimbali za kijamii na jinsi zinavyoathiri matumizi ya lugha katika miktadha anuwai. Aidha, kozi hii itawawezesha wanafunzi kudhibiti mbinu na ujuzi wa mawasiliano miongoni mwao na watu wengine kwa kuzingatia kaida za lugha katika miktadha mbalimbali ya matumizi.

**SW 227 Uandishi wa Kubuni kwa Kiswahili: Nadharia na vitendo**

Kozi hii imependekezwa kuwa ya hiari na itolewe kwa walimu wanafunzi wa somo la Kiswahili kwa mwaka wa pili semesta ya kwanza.

## **THE UNIT OF LINGUISTICS AND LITERATURE**

This is the largest unit at Stella Maris Mtwara University College. It is made up of English Language, French language and Literature.

The unit is committed to analyzing a diversity of linguistic phenomena through different modes of inquiry. The unit's view of language as a cultural, social and psychological phenomenon accounts for it is to examine the dialectic between what is universal and what is particular and unique across languages. It does so through analyses of the structure of language, the acquisition of language and the use of language in context.

The unit incorporates literature that holds a unique position among a variety of disciplines. Since language is both its medium and object of the study, literature serves as point of convergence for issues that concern aesthetics, psychology, sociology, law, philosophy, anthropology, and history.

The current world is rich in linguistic, social and cultural diversity; the situation which takes bilingualism as an asset and a 'must' for members of the globalized world. In that case the unit offers Basic English and French courses to foster students' bilingual status in global perspectives.

### **YEAR I**

<b>Semester I</b>				<b>Semester II</b>			
<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>	<b>Course Code</b>	<b>Title</b>	<b>Credits</b>	<b>Status</b>
LL 101	Introduction to Linguistics Structure	8	Core	LL 111	English Phonemic and Orthographic Systems	8	Core
LL 114	English Language Practice	8	Core	LL 102	Social and Biological Aspects of Language	8	Core
LG 101	Basic English I	7	Core	CT 107	Sec. Ed. English Language Teaching Methods	7	
				LG 111	Communication Skills	7	
	<b>Total</b>	<b>23</b>			<b>Total</b>	<b>30</b>	

## YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
LL 214	English Syntax	9	Core	LL 201	Linguistic Theories	7	Core
LL 203	Introduction to Semantics	9	Core	LL 202	Morphology	7	Core
				LG 311	Basic French	PASS	Core
	<b>Total</b>	<b>18</b>			<b>Total</b>	<b>14</b>	

## YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
LL 302	Sociolinguistics	9	Core	LL 303	Historical and Comparative Linguistics	7	Core
LL 317	Introduction to Pragmatics	8	Core	LL 314	Second Language Learning	7	Core
LG 312	Basic French	PASS	Core				
	<b>Total</b>	<b>17</b>			<b>Total</b>	<b>14</b>	

### 4.1.D Linguistics - Courses Description

#### **LL 101 Introduction to Linguistics Structure**

The course provides a basic introduction to the field of linguistics, its principles and structure in terms of form and meaning. It also introduces the learners to the different branches of both theoretical and applied linguistics. This is a course designed to lay a background to the teaching of subsequent courses in linguistics.

#### **LL 114 English Language Practice**

This course has been developed to enable new university entrants to strengthen, elaborate and make their proficiency in the essential English language skills more effective and sophisticated.

#### **LL 111 English Phonemic and Orthographic Systems**

This course introduces learners to English phonology and majorly the interface between spelling and pronunciation of English phonemes. It takes the learner through accents of English in the world. It is a practical oriented course that needs a lot of practice with the language in the language laboratory.

#### **LL 102 Social and Biological Aspects of Language**

This course examines the interaction between the aspects of the society and the mind, and the general language system. It lays a ground to Sociolinguistics and Psycholinguistics which are fields of Applied Linguistics.

#### **LL 201 Linguistic Theories**

The general goal of this course is to provide students with a basic foundation in generative linguistic theory with particular emphasis on syntax. Through this introduction, students will be able to understand and appreciate the aims and methods of arguments of Generative Linguistics.

**LL 214 English Syntax**

The course covers a number of areas in the structure of English that are dealt with in seven modules. The modules will deal with phrase, structure and different forms and functions of clauses: non-basic clauses; non-simple sentences and adverbial clauses.

**LL 202 Morphology**

This course examines the major concerns of morphology: the structure of words and the interaction between form and meaning of words. The students are equipped with the ability to do morphological analysis at all interfaces including morphophonology, morphosemantics and morphosyntax.

**LL 203 Introduction to Semantics**

The course introduces the basic concepts of semantics and their application in relevant contexts. It covers the semantic properties and relations of linguistic entities and expressions.

**LL 302 Sociolinguistics**

This is a build up course on LL 102 specifically social aspects of language. it explores the relationship between language and the society. it is an application of theoretical knowledge in linguistics in the various interactions in the society. It includes among other issues, social factors such as age, gender, race and contextual factors affecting language use such as setting, genre, participants etc.

**LL 317 Introductions to English Pragmatics**

This course introduces students to aspects of language use and meaning from the point of view of the user. It links the message to the context (both social and cultural context) and the user. Major concerns of pragmatics are the maxims of cooperative principle, presupposition, implicature, entailment etc.

**LL 303 Historical and Comparative Linguistics**

It is a course that explores the language-history interface. It assess language change both synchronically and diachronically. It also explores similarities and differences between languages in the world with the aim of tracing their origin and hence classification. Two major approaches will be introduced to the learners: comparative method and internal reconstruction method.

**LL314 Second Language Learning**

This course is intended to equip students with theories of Second Language Learning. It is envisaged to show how language learners behave through an examination of language- learner and the processes that produce it. It will also introduce students to the factors that affect language learning in general including individual learner differences.

## LITERATURE IN ENGLISH

### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
LIT 101	Introduction to Genres of Literature	8	Core	LIT 103	Critical Survey of Tanzanian Literature in English	8	Core
LIT 102	Introduction to Literary Theory and Criticism	8	Core	LIT 107	Teaching Methods in Literature	8	Core
LG 101	Basic English I	7		LG 111	Communication Skills	7	
	<b>Total</b>	<b>23</b>			<b>Total</b>	<b>23</b>	

### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
LT 201	African Oral Literature	9	Core	LT 203	Creative Writing	7	Core
LT 202	East African Poetry and Drama	9	Core	LT 204	Survey of African Literature	7	Core
				LG 311	Basic English	PASS	Core
	<b>Total</b>	<b>18</b>			<b>Total</b>	<b>14</b>	

### YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
LT 301	Introduction to American and Caribbean Literature	9	Core	LT 303	Literary Theories	7	Core
LT 302	Stylistics and Literary Techniques	8	Core	LT 304	Feminism Theory and Major Writings by Women	7	Core
LG 312	Basic French	PASS	Core				
	<b>Total</b>	<b>17</b>			<b>Total</b>	<b>14</b>	

#### 4.1.E Literature Courses Description:

##### **LT 101 Introductions to the Genres of Literature**

This is an entry point to literary scholarship whose primary objective is to help students develop a deeper understanding of the genres of literature with reference to their characteristics and universal appeal as a literary material. A

sample of texts selected based on different genres will be analysed with a focus on the features that distinguish the various genres as individual members of the genre and analogous features that collectively define literature.

### **LT 102 Introduction to Literary Theory and Criticism**

Introduction to literary theory and criticism is a compulsory course for all the first year literature students. The course aims at imparting critical skills necessary to any literary scholar. Its paramount goal is to sharpen the students' ability to read, understand and interpret literary material within the discipline of literary scholarship. The course looks at literature as a creative process of expression of the individual writer and the redefining/representation of the society's social, political and cultural experiences at a given point in time, and two as a gaping phenomenon open to multiple interpretations and misinterpretations. Thus, it considers criticism as an embodiment of the systematic process of literary study, analysis, interpretation and realization of the writer's thematic and aesthetic intentions.

### **LT 103: Critical survey of Tanzanian literature in English**

This course is a survey of literary work written by Tanzanian writers in English language. It introduces the students to a variety of selected novels, plays, poems and short stories whose themes run from different historical phrases since pre-independence to the present. One of the aims of this course is to give an orientation into the creative representation of Tanzanian social, political and aesthetic values and experiences as captured by authors at different times in the history of Tanzania. Consequently, this course provides a history of creative writing in English in Tanzania and the study on the aesthetic and thematic traditions exhibited in these creative works.

### **LT 107 Teaching Methods in Literature**

The course aims at imparting literature teaching methods to students of literature. It explores current issues in the teaching of literature in schools; selection and use of resources; approaches to teaching oral literature, poetry, drama, the novel and short story. Analyses the methods of planning, teaching and evaluation in literature.

### **LT 201 African Oral Literatures**

A second year compulsory course that situates the place of African Oral Literature in today's world. Explores forms of indigenous philosophy contained in the oral literature of the African peoples, which governed African peoples and societies before the advent of colonialism; and which continue to a very large extent, to provide a frame of moral reference for many African societies. Examines the social virility, validity and dynamism of oral literature and its relevance in modern African Literature; the process of field research and its impact on "oral" literature that eventually reaches the library.

### **LT 202 East African Poetry and Drama**

This course is intended to expose students to genres of poetry and drama within the East African region. It will offer an in depth study of the two genres taking into account their major themes and style. In addition, the course will provide students with necessary tools for critical appreciation of works emanating from the region. Special attention will be given to various socio-economic and political changes that have imparted on this literature.

### **LT 203 Creative Writing**

The course explores different forms of writing; invention and research, and planning and drafting; elements of creative writing; current forms, styles and trends in creative writing.

**LT 204 Survey of African Literature**

The course provides a comprehensive overview of African Literature from its traditional roots to modern times. Emphasis will be laid on the chronological development across the genres. The aim is to show how Literature has been a vehicle for the experience and ideology in Africa.

**LT301 Introduction to African-American and Caribbean Literature**

African-American literature is the body of literature produced in the United States by writers of African descent. The genre traces its origins to the works of such late 18th century writers as Phillis Wheatley and Olaudah Equiano, reaching early high points with slave narratives and the Harlem Renaissance, and continuing today with authors such as the Nobel Prize-winning Toni Morrison and award-winning Walter Mosley. **Caribbean on the other hand** is a region of the world that consists of the Caribbean Sea and all of the islands. The entire region is made up of islands such as Anguilla, Antigua & Barbuda etc.

**LT 302 Stylistics and Literary Techniques**

A detailed analysis of literary techniques and language that enables the reader reach an objective view; an in-depth interpretation of texts from literary perspective; establishment of principles capable of explaining particular choices made by literary writers in their use of language. Shows how a text deviates from or conforms to the typical features of a particular genre.

**LT 303 Literary Theories**

This course is a continuation of **LT 102 An Introduction to Literary Theory and Criticism** covered in the first year of study. The course aims at imparting critical skills necessary for any literary scholar. Its paramount goal is to sharpen the students' ability to read, understand and interpret literary material within the discipline of literary scholarship. The course looks at literature as a creative process of expression of the individual writer and the redefining of the society's social, political and cultural experiences at a given point in time, and two as a gaping phenomenon open to multiple interpretations and misinterpretations.

**LT 304 Feminist Theory and Major Writings by African Women**

This course provides a comprehensive overview of literary works in English written by African women through a feminist perspective.

## **THE DEPARTMENT OF SCIENCE**

1. The Unit of Biology
2. The Unit of Chemistry
3. The Unit of Geography
4. The Unit of Mathematics and Statistics
5. The Unit of Physics



## THE UNIT OF CHEMISTRY

Chemistry is a natural science that deals with chemicals; giving their detailed characteristics, nature, properties and much more. This is a specialization part in the science programme which lasts for three years. Underneath are the courses offered in this specialization.

### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
CH 101	Basic Analytical Chemistry	8	Core	CH 103	Systematic Inorganic Chemistry	8	Core
CH 102	Physical Chemistry I	8	Core	CH 104	Basic Organic Chemistry	8	Core
	<b>Total</b>	<b>16</b>			<b>Total</b>	<b>16</b>	

### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
CH 201	Descriptive Chemistry of Transitional Metals	7	Core	CH 203	Physical Chemistry II	7	Core
CH 202	Chemical Thermodynamics	6	Core	CH 204	Descriptive Chemistry of Inorganic Chemistry of s and p blocks Elements	7	Core
	<b>Total</b>	<b>13</b>			<b>Total</b>	<b>14</b>	

### YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
CH 301	Coordination chemistry and organometallic compounds	Core	9	CH 303	Instrumental Methods of Analysis	7	Core
CH 302	Electrochemistry	Core	8	CH 304	Advanced Organic Chemistry	7	Core
CH 305	Introduction to Polymer Chemistry	Elective	8	CH 307	Natural Products	8	Elective
CH 306	Environmental Chemistry	Elective	8	CH 308	Chemistry of Heterocyclic Compounds	8	Elective
	<b>Total</b>		<b>25</b>		<b>Total</b>	<b>22</b>	

## 4.2 Chemistry Courses Description

### **CH 101 Basic Analytical Chemistry**

This course introduces the learner with a strong background in chemical analytical skills for the application in the other field of science and chemistry

### **CH 102 Physical Chemistry I**

This course is intended to equip the student with fundamental principles of Physical chemistry and their application

### **CH 103 Systematic Inorganic Chemistry**

This course aims to equip the learner with various fundamental principles, theories, concepts and structures of atoms and shapes of molecules in inorganic chemistry

### **CH 104 Basic Organic Chemistry**

This course aims to equip the student with fundamental principles and theories of Organic Chemistry so that they may use the knowledge to tackle problems related to the field in day to day lives in a scientific approach.

### **CH 201 Descriptive Chemistry of Transitional Metals**

This course intends to equip the student with basic knowledge of transition elements and their compounds

### **CH 202 Chemical Thermodynamics**

This course aims to equip the learner with thermodynamic principles and mathematical techniques for problem solving in physical chemistry.

### **CH 203 Physical Chemistry II**

The course aims at equipping the student with the knowledge of thermo energy in relation to phases of matter.

### **CH 204 Descriptive Chemistry of Inorganic Chemistry of s and p Blocks Elements**

The course aims to give an overview of trends and properties of S and P block elements

### **CH 301 Coordination Chemistry and Organometallic Compounds**

The course aims to equip the learner with principles of co-ordination chemistry

### **CH 302 Electrochemistry:**

The course intends to equip the learner with the basic principles in electrochemistry and their applications in the modern world.

### **CH 303 Instrumental Methods of Analysis**

This course aims to equip the student with an understanding and skill of the analytical instruments used in chemical analysis.

### **CH 304 Advanced Organic Chemistry:**

This course intends to introduce to the student the knowledge on shapes, basic principles, nomenclature, stereo-genic elements and spectroscopic characterization of organic compounds.

### **CH 305 Introduction to Polymer Chemistry:**

This course intends to equip the students with insights in polymers and their importance in daily life

### **CH 306 Environmental Chemistry:**

This course intends to equip the students with a basic understanding of the environmental chemistry in relation to environmental issues

**CH 307 Natural Products:**

The intention of this course is to equip the students with basic understanding of the existence, extraction, analysis and uses of some natural products and their chemistry

**CH 308 Chemistry of Heterocyclic Compounds:**

This course intends to introduce the students to the knowledge on the structure, properties, reactions and the applications of heterocyclic compounds.

## THE UNIT OF GEOGRAPHY

Geography is a practical discipline, an integrated study of the earth's landscapes, human beings, places and environments; the world in which we live and do everything else. It is a spatial science that studies, analyses, and explains the human and the spatial associations of human activities on the surface of the earth.

At Stella Maris Mtwara University College, Geography focus is on physical resources, human resources, nature-society interactions and techniques of geographical analysis. The courses are geared to equipping students with pertinent skills to identify, comprehend, describe, analyse, explain and present socio-economic and environmental problems and solutions related to development processes geographically.

The Unit of Geography offers a number of courses which cater for stakeholders' needs in the areas of techniques and or specialised skills, physical and human Geography. The sequencing of the courses ensures a stronger product that meets the students' needs, employers' demands and knowledge advancement.

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### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
GE 140	Introduction to Physical Geography	8	Core	GE142	Spatial Organisation	8	Core
GE 141	Climatology	8	Core	GE 144	Surveying and Mapping Science	8	Core
<b>Total</b>		<b>16</b>		<b>Total</b>		<b>16</b>	

### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
GE 245	Remote Sensing	9	Core	GE 247	Population Studies	7	Core
GE 244	Quantitative Methods in Geography	9	Core	GE 250	Environmental Education and Conservation	7	Core
<b>Total</b>		<b>18</b>		<b>Total</b>		<b>14</b>	

### YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
GE 353	Geographical Information Systems	9		GE 352	Natural Resource Management	7	
GE 355	Natural Gas and Oil Management (G.I.S)	9		GE 346	Project Planning and Management	7	
<b>Total</b>		<b>17</b>		<b>Total</b>		<b>14</b>	

#### 4.1. Geography Courses Description

##### **GE 140 Introductions to Physical Geography**

This course concentrates on the basic elements of physical geography, the geomorphology, soil and vegetation. The course deals with the physical chemical and biological processes on the surface of the earth.

##### **GE 141 Climatology**

This course concentrates on various concepts of climatology such as weather and climate, climate change and influences of climate on resources. The course introduces the fundamental concepts of physical geography and provides the necessary foundations for advanced and applied courses.

##### **GE 142 Spatial Organisation**

This course introduces to the students geography as a spatial science. The scope and subject matter is explained, the evolution of geographical thought is presented as well as the concept of location and space. Spatial interaction and organisation is elaborated based on the use of natural resources by human and the resultant spatial diffusions.

##### **GE 143 Environmental Resources and Food Security**

This course introduces another important aspect of human geography, environmental resources and food security. The course also tackles the population-poverty- food problems and examines strategies of improving food production and human nutrition in the context of sustainable agricultural and rural development. The course forms the background to most second and third year courses.

##### **GE 144 Surveying and Mapping Science**

This course introduces the essential surveying, cartographic and mapping techniques. The course provides the necessary background for several subsequent courses of geography especially geographical method courses. Methods such as ground survey, map measurement and production as well as photogrammetry are covered.

##### **GE145 Introduction to Environmental Education**

This course introduces students to the principles, methodologies of environmental education and imparts knowledge and skills for making environmentally responsible decisions in the management of the environment and natural resources.

##### **GE 240 Soil Resources**

The course underscores the need for soil conservation and management, as an integral part of resource utilization. Major themes in this course include soil

genesis and classification, soil survey and interpretation as well as soil conservation and management.

**GE 241 Biogeography**

The course addresses the fundamentals of biogeography, biogeographic process, patterns of floral and faunal distributions and major terrestrial biomes and floristic regions.

**GE 242 Agricultural Systems and Location**

The course is divided into five sub-courses. The first part introduces the concept of agricultural systems. The second part concentrates on the aspects of agricultural innovations. The third part covers the aspects of dynamics of farming systems.

Agricultural location theories are covered in section four and the last part deals with agricultural decision making.

**GE 243 Urban Systems**

This course centres on the urbanization process at the global level in general and the third world in particular. The course emphasises the link between urban system and socio economic development.

**GE 244 Quantitative Methods in Geography**

This course is compulsory to all students who major in geography. The course elaborates the computation and application of numerical measures of variable relationships for numerical distributions, and measures of point, line and aerial distributions.

**GE 245 Remote Sensing**

This course examines the concepts of remote sensing. It deals with scope of remote sensing, the remote sensing systems, and interpretation of remotely sensed images and applications of remotely sensed data.

**GE 246 Research Methods in Geography**

The course introduces the essential geographic research methods, covering scientific approaches to geography, types of geographical data and methods of capture, data acquisition problems, fieldwork techniques for the geographer, sampling at points, areas and transects questionnaire administration and some numerical methods.

**GE 247 Population Studies**

The course introduces population concepts that are needed in the interpretation of population issues. It looks also at the population distribution, redistribution and the factors that influence these processes.

**GE 248 Transport Systems**

Transport Systems deals with macro aspects of transportation over space. It covers a conceptual framework for the study of the geography of movement; parameters and indices for the description and evaluation of the physical properties of transport networks and the link between transport and socio-economic and spatial change.

**GE 249 Hydrometeorology**

This course provides a general introduction of energy processes in the atmosphere, evaporation and evapo-transpiration, precipitation and runoff as well as groundwater. Throughout the course, the analysis of precipitation and hydrological data will be related to practical applications.

**GE 250 Environmental Education and Conservation**

This course builds on GE 145 'Introduction on environmental education' offered in the first year. It discusses the society environmental interaction and environmental concerns that call for environmental conservation. It also offers

knowledge and skills on environmental conservation techniques.

**GE 251 Tourism and Leisure**

Tourism and leisure are the world's most rapidly growing industries. This course examines the spatial distribution of these phenomena; describes the main concepts and principles of tourism and leisure; unfolds the socio-economic and environmental impacts of this industry. Finally, this course looks at case studies or examples of tourist and leisure practices that can result into sustainable development.

**GE 252 Medical Geography**

This course introduces students to the current issues in Medical Geography. Through case studies, students will learn the important role of geography in explaining patterns of diseases, health inequalities, health care provision and variations in health care systems across the world but with specific examples from developing world.

**GE 340 Water Resource Management**

The course covers issues of utilization, planning tools for water resource management and the legislation pertaining to water resources in Tanzania.

**GE 341 Agriculture and Rural settlement Planning**

This course looks into one of the important factors of human development, and this is the settlement of the rural population. The course begins with the concepts of agricultural planning, human settlements and the spatial aspects settlements.

**GE 342 Urban Planning and Management**

This course deals with the planning and management of land use and other functions of urban space economy. The course covers models of the internal structure of urban centres, examines urban planning and current global urban problems, the metabolism of cities. The course also deals with theoretical underpinnings of urban land use and urban planning in developing countries. Finally, the course describes the new approaches to urban planning ecological and sustainable cities approaches and the environmental planning and management strategy (EPM) process.

**GE 343 Populations and Development**

This course examines the relationship between population, resources and development. Globally, the course explains the relationship between changes in mortality and development, while at regional levels it explains the fertility transitions and evolution of population policies in Africa. Moreover, the course explains the root causes of displaced persons in Africa.

**GE 344 Regional Planning**

The course introduces the students to basic regional development theories. As the course proceeds, special emphasis is put on developing countries experiences. The course starts by introducing the concept of regional development planning, defines basic concepts and outlines the objectives regional economic development.

**GE 345 Regional Developments Planning in Tanzania**

The course exposes students to regional development planning practice in Tanzania. The course focuses on specific regional development policies and strategies as practiced in Tanzania. For example, post-independence attempts at spatial planning, planning regions and areas, spatial distribution of economic development through river or lake, development planning, rural development policy, and future spatial planning in Tanzania and regional integration are well stipulated in this course..

**GE 346 Project Planning and Management**

This course discusses the basic concepts and principles underlying the



planning and management of development projects in developing countries. The course concentrates on social projects with a focus on poverty alleviation, environmental conservation and rural development.

**GE 347 Urban Transport Planning and Management**

Urban transport planning and management deals with aspects of transport in urban areas. It emphasises the spatial structure of trip generation, trip distribution, route assignment, modal split and the spatial and temporal dimensions of travel in urban areas.

**GE 348 Environmental Disaster Management**

This course examines the causes, processes and management measures of disasters in the context of development.

**GE 349 Contemporary Geography of Africa**

Particularly, this course covers a wide choice of topics with emphasis on inter-regional aspects, distribution use and environmental resources.

**GE 350 Environmental Policy and Planning**

This course examines the principles of environmental management and policy to provide a better understanding of the importance of improved management of the environment. It focuses on the link between environment and development, the environmental policy for formulation process, environmental planning and the legal and institutional framework.

**GE 351 Land Evaluation for Development planning**

The course focuses on various approaches in land evaluation based on soil information. It also covers the land information systems and land use decision-making.

**GE 352 Natural Resources Management**

This course is about the management of natural resources. The course focuses on the inventorying and monitoring techniques, protected area management and policies and practices in natural resources management. Focus is on Tanzania, though examples are drawn from Eastern and Southern Africa.

**GE 353 Geographical Information Systems (GIS)**

This course deals with the generic of GIS, data base structure, processing and analysis as well as application tools for analyzing geographic data. It demonstrates the use of GIS for environmental and resource evaluation, planning and management, and for making decisions related to resource allocation.

**GE 354 Environmental Assessments**

This course covers methods and techniques in economic assessment and valuation of the environment, environmental impact assessment and strategic assessment.

**GE355 Natural Gas and Oil Management**

The course is designed to develop theoretical and practical knowledge, investigative and analytical skills, and the understanding of the nature, business, and management processes necessary to develop a wide range of exciting career in the oil and gas industry at different levels. The course offers general concepts relating oil and natural gas industry.

**GE 399 Independent Study**

This course begins with introducing the student to what is research and why researches need to be done and how to conduct research. Its focus is mainly on the geographical approaches. The student is also introduced to writing skills. The last part the course involves the student conducting a research study.

## THE UNIT OF MATHEMATICS AND STATISTICS

### YEAR I

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
MT 112	Foundations of Analysis	8	Core	MT 121	Linear Algebra	8	Core
MT 113	Calculus I	8	Core	MT 122	Calculus II	8	Core
<b>Total</b>		<b>16</b>		<b>Total</b>		<b>16</b>	

### YEAR II

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
MT 211	Vector and Vector Mechanics	9	Core	MT 221	Ordinary Differential Equations	7	Core
MT 212	Calculus III	9	Core	MT 223	Numerical Analysis II	7	Core
				MT 222	Mathematics Teaching Methods	7	Core
<b>Total</b>		<b>18</b>		<b>Total</b>		<b>21</b>	

### YEAR III

Semester I				Semester II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
MT 311	Probability and Statistics II	8	Core	MT 323	Mathematical Statistics	7	Core
MT 312	Linear Programming	9	Core	MT 322	Abstract Algebra	7	Core
				MT 321	Computer and Programming	7	Option
<b>Total</b>		<b>17</b>		<b>Total</b>		<b>21</b>	

#### 4.1.G Mathematics Courses Description

##### **MT 112 Foundation of Analysis**

This course covers basic mathematics ideas of definition and proof at an appropriate level of formalism and rigour and central foundations of Mathematics.

##### **MT 113 Calculus I**

This course covers the concept and properties of derivative and its

applications to differential and integral calculus.

**MT 121: Linear Algebra**

This course covers on systems of linear equations and their relations to matrices and determinants. To introduce matrix representation of linear transformations, introduces eigenvectors, eigenvalues and complex numbers.

**MT 122 Calculus II**

This course covers integration including its applications and convergence of sequences and series.

**MT 211 Vector analysis**

This course covers vectors and vector calculus and application in diverse fields such as geometry and mechanics.

**MT 212 Calculus III**

This course covers concepts and techniques of differential integral calculus of several variables. To introduce other types of integration apart from Riemann integration, mainly line integrals and surface integrals.

**MT 221: Ordinary Differential Equations**

This course covers the theory and practice of solving different types of ordinary differential equations.

**MT 222: Mathematics Teaching Methods**

This course covers the psychology underlying mathematical teaching and learning and methodologies of teaching and learning mathematics.

**MT 223: Numerical Analysis**

This course covers simple numerical techniques for solving some basic problems in mathematical analysis. Studying provides techniques for estimating approximate solutions in errors in a particular mathematical situation such as linear interpolation, iterative and integration methods

**MT 312 Linear Programming**

This course enables students to study simplex algorithm mathematical modeling in operation research and the concept of system, a computer system and the use of operation research packages.

**MT 311 Probability and Statistics II**

This course covers distribution functions, moment generating functions, probability generating functions, Chebyshev's inequalities and bivariate probability distributions

**MT 322: Abstract Algebra**

This course covers algebraic structures, generalization and abstraction and structure and symmetry within Mathematics.

**MT 323: Mathematical Statistics**

This course covers estimation theory, hypothesis testing, regression, correlation and experimental design.

**MT 321: Computers and Programming**

This course covers algorithm design, structured programming and programming with C/C++/ JAVA.

## **4.2 BACHELOR OF SCIENCE IN MATHEMATICS AND STATISTICS**

### **4.2.1 Entry Qualifications**

#### **A. Direct entry requirements**

- i. At least three “O” level credit passes in approved subjects, one of which must be English Language
- ii. At least two principal passes (D and above) in the appropriate Advanced Certificate of Secondary Education or its equivalent, and must have grade point average of not less than 4.5 where A = 5, B= 4, C=3, D=2, E=1. S=0.5, F=0

#### **B. Applicants seeking admission under the Equivalent Qualifications**

- i. At least three “O” level credit passes in relevant subjects, one of which must be English Language.
- ii. A recognized Diploma in Education with at least grade B average in the subjects they wish to study at degree level, and also pass the university entrance examination where applicable

#### **C. Applicants seeking admission under the Mature Entry Scheme**

- i. They must be 25 years old and above
- ii. Must have obtained at least three credits passes in approved “O” level subjects or attended form six at least five years before the year for which admission is sought
- iii. Must have attended and passed tests in extra mural classes, residential courses or courses offered by an adult education centre in at least two subjects relevant to the courses they wish to study

## 4.2.2 Programme Schedule

### YEAR I

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
BC 101	Basic Computer Application Programs	10	Core	ST 103	Sampling Theory and Methodology	9	Core
LG 101	Basic English	10	Core	ST 104	Applied Statistics	9	Core
MM 101	Foundations of Analysis	7	Core	ST 106	Design and Analysis of Experiments	10	Core
MM 102	Calculus I	7	Core	MM 103	Linear Algebra	11	Core
MM 105	Measure and Integration	8	Core	MM 104	Calculus II	11	Core
ST 101	Introduction to Statistics & Probability	9	Core	CS 102	Communication and Academic Study Skills	6	Core
ST 102	Probability Distributions I	9	Core	PT 101	Field Practical Training	4	Core
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

### YEAR II

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
ST 201	Probability Distributions II	9	Core	ST 205	Non-Parametric Tests	10	Core
ST 202	Time Series Analysis	9	Core	ST 206	Theory of Estimation	10	Core
ST 203	Regression Analysis	9	Core	MM 202	Ordinary Differential Equations	11	Core
ST 306*	Research Methodology	7	Elective	MM 206	Number Theory	11	Core
MM 201	Vector and Vector Mechanics	10	Core	PT 201	Field Practical Training	11	Core
MM 203	Calculus III	9	Core	DP 112:	Development Perspectives II	7	Core
DP 111	Development Perspectives I	7	Core				
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

## YEAR III

SEMESTER I				SEMESTER II			
Course Code	Title	Credits	Status	Course Code	Title	Credits	Status
ST 105	Operations Research	7	Core	ST 204	Categorical Data Analysis	7	Core
ST 302	Mathematical Modeling Techniques	7	Core	ST 304	Stochastic Processes	7	Core
ST 303	Multivariate Analysis	7	Core	ST 307	Research Report	7	Core
ST 305*	Quality Control Methods	7	Elective	MM 106	Computer Programming	8	Core
MM 207	Partial Differential Equations	8	Core	MM 205	Abstract Algebra	8	Core
MM 301	Topology	8	Core	MM 305	Graph Theory*	8	Core
MM 304	Mathematical Information Technology	9	Core	MM 306	Non-Linear Programming	8	Core
MM 302**	Numerical Analysis	7	Elective	CT 398	Oral Comprehensive Examination	7	Core
PE 201	Social and Professional Ethics	7	Core				
	<b>Total</b>	<b>60</b>			<b>Total</b>	<b>60</b>	

### 4.2.3 Courses Descriptions

#### **MM 101: Foundations of Analysis**

This course covers Sets, Relations, Functions and Groups, Number systems and Cardinality, Logic, proofs and continuity.

#### **MM 102: Calculus I**

This course covers Derivatives, Differentiation of various functions, and applications of derivatives

#### **MM 103: Linear Algebra**

It covers: Systems of linear equations, Matrices, Determinants, Linear transformations and Eigenvectors and Eigenvalues, and Vector spaces and Orthogonality.

#### **MM 104: Calculus II**

This covers Integration, Further techniques of Integration, Application of the Definite Integral, and Sequences and Series.

#### **MM 105: Measure and Integration**

This course covers Outer Lebesgue measure in  $\mathbb{R}$ , Completeness and Lusin's theorem

#### **MM 106: Computer Programming**

This course cover: Introduction to Computer, Programming languages, Problem solving methodologies, and Programming in Pascal and simple application.

### **ST 101: Introduction to Statistics & Probability**

A course covers Basic concepts of Statistics, Data collection & presentation, Measures of Central tendency, Measures of Dispersion, Partition values and Probability.

### **ST 102: Probability Distributions I**

This course extends the ideas of probability to: Concept of random variables: Discrete and continuous random variables, Univariate probability distribution functions (Discrete & Continuous): Moments and Moment generating functions, Bivariate probability distribution functions and Bivariate Normal distribution

### **ST 103: Sampling Theory and Methodology**

This course cover: The objective sampling in surveys, Simple random sampling, ) Stratified sampling design, allocation of the sample size and estimators, Systematic sampling, and One stage and two stage cluster sampling.

### **ST 104: Applied Statistics**

This course cover: Probability distribution functions and their applications- Binomial, Poisson, and Normal distributions, Test of Hypothesis, One and two sample inference in the Z and t-tests. F-test and Chi-square test, and Analysis of Variance techniques

### **ST 105: Operations Research I**

Areas covered by the course: Formulation of Linear optimization programs; Graphical solution of Linear Programming (LP); Convex analysis in Euclidean space  $E^n$ ; The Simplex algorithm, Two phase Simplex, revised Simplex; Duality and its economic interpretation and application; Transportation and assignment problems; Fundamentals of Graph theory. Basics of Sensitivity Analysis. Models from agricultural economics: regional planning and resource allocation.

### **ST 106: Design and Analysis of Experiments**

This cover: Principles of experimentation, Analysis of variance: fixed, random and mixed model, Missing plot techniques, Simple factorial designs and their analysis and Analysis of PBIB designs and BIB designs.

### **PT 101 Field Practical Training (PT)**

#### **Goal:**

□ To enable the students to acquire work experience related to their studies and enable them acquire techniques of solving problems in the community.

### **PE 201: Social and Professional Ethics**

It covers: The subject matter of ethics: Basic Ethical concepts – ethos, conscience, happiness, hedonism, virtue, value. The meaning of a good act; discussion of hedonism, utilitarianism, happiness, a good society. Sexuality and family life; authority and obedience, What are rights? Duties of parents and professionals in defending the rights of children, Work and the meaning of work ethic, Case study, Code of ethics and conduct for public service in Tanzania and Confidentiality and honesty in personal and professional life.

### **DP 111 and DP 112: Development Studies I and Development Studies II**

It covers: The nature of development, human needs, resources for development, science and technology appropriate for development, economic surplus, Socio-economic development in Tanzania. Health and Disease control; eproductive Health and Related services, STD, HIV/AIDS, Population dynamics.

Policy Issues in Tanzania- Poverty and unemployment

5. Role of local and international organisations -U.N.

NGOs, local and international

CBOs

GATT World Bank, IMF

6. Gender Issues and women empowerment

7. Global economic situation, socialist/market economies.

8. Economic production.

9. Investment.

10. International trade.

Regional integration- SADC/OAU

International co-operations- foreign policy, international peace and understanding, UNO

11. Government

Forms and branches of government

The constitution of Tanzania

Political pluralism

12. Local government

13. Citizenship and civil rights

14. Family and parenthood

15. Parliament- role of parliament, opposition parties in parliament

16. The executive

17. The Judiciary

18. Democracy

19. Elections in Tanzania

20. Mass media

21. Environmental education

### **MM 201: Vectors and Vector Mechanics**

This course covers Polar coordinates: areas of regions using polar coordinates, tangent lines to curves, lengths of curves, Conic sections: parabolas, ellipses, hyperbolas, rotation of axis, polar equations of conic sections, Vectors in  $R^2$  and  $R^3$ : geometric vectors, vectors in coordinates systems, dot and cross product of vectors, lines and planes in  $R^3$ , scalar triple product, Vector mechanics: vector differentiation, velocity and acceleration of objects in space, motion in a straight line, relative motion, projectile motion on non-inclined plane, Newton and Keppler's laws of motion, power, energy, momentum and Applications of vectors in kinematics and mechanics

### **MM 202: Ordinary Differential Equations**

Content for this course include First Order Ordinary Differential Equations: definition and classification of differential equations, order, degree, linearity, solution of first order ordinary differential equations, separation of variable, homogenous equations, exact equations, Bernoulli equation, applications (Examples include; physical process, Chemical process like radioactive process and Biological process), application to Eigen Values.,Second and higher order linear ordinary differential equations: Real roots, Complex roots, existence and uniqueness theorem, method of undetermined coefficient,



variation of parameters, Cauchy-Euler equations, applications, linear constant coefficient differentials of order  $n$ , Difference Equations, Linear independence and the Wronskian method of order reduction, Numerical methods: for first order initial-value problems and Power series and Laplace transforms: definition and properties of Laplace transforms, inverse, transform of derivatives, applications including simultaneous differential equations, Laplace transforms of step functions, impulse functions and periodic functions and their applications, Power series solution of first and second order equations, Linear equations of  $n$ th order, Fourier Series and applications.

### **MM 203: Calculus III**

This course covers Functions of several variables: definition, functions of two variables and level curves, functions of three variables and level surfaces and quadratic surfaces, cylindrical and spherical coordinates in  $\mathbb{R}^3$ , Differential calculus of several variables: differentiation of functions of several variables, partial derivatives, directional derivatives and gradients, tangent planes and normals, extrema, Lagrange multipliers, Integral calculus of several variables: double and triple integrals, centre of mass, moments of inertia / rotation about a fixed axis, surface area, application of triple integrals, Vector integral calculus: line integrals and physical applications, surface and volume integrals, Green's Theorem and Integral theorems: the Gauss divergence and Stoke's theorems, change of variables in multiple integrals, applications of integral transformations.

### **MM 205: Abstract Algebra**

The content for this course include Group Fundamentals: Groups and subgroups, Permutation Groups, Homomorphism, The Isomorphism Theorems, Direct products, Ring Fundamentals: Basic definitions and properties, Polynomial Rings, Maximal and prime Ideals, Irreducible Polynomials and Field Fundamentals: Field extensions, Splitting Fields, Algebraic Closures, Separability, Normal extensions

### **MM 206: Elementary Number theory**

Course Content, Ring of Integers: divisibility with remainder, prime numbers and their distribution, Euclid's proof: infinite many prime numbers, Euclid's algorithms for finding greatest common divisors, unique factorization, congruencies, residue classes and integers (mod  $n$ ) And Theorem: Primitive roots and indices, linear Diophantine equations, Pythagorean triples, Fermat's last criterion, Legendre symbol and the reciprocity law, quadratic fields, norm and trace, arithmetic in quadratic fields, units and Pell's equation

### **MM 207: Partial Differential Equations**

Course Content includes Continuity, First Order Partial Differential Equations: Characteristic/auxiliary equations, Boundary conditions and Formation of PDE, Non-linear first order PDEs, Separation of Variables, Second Order Partial Differential equations: Characteristics Equations, Constant coefficients, Boundary conditions, Separation of variables, Hyperbolic, Parabolic and Elliptic equations. Mixed derivative theorem, Initial conditions and Boundary conditions, Homogeneous Function: Euler's theorem of Homogeneous functions, Composite Functions: Differentiation of composite functions, Taylor's Theorem for functions of two variables. Maxima and minima of functions of two variables, Langranges method of undetermined multipliers and Application of Partial Differential equations: Wave Equations, Heat/Diffusion equation, Laplace equation.

### **ST 201: Probability Distributions II**

Course Content includes Multivariate distribution Theory; Marginal & conditional distributions, Distributions of random variables and linear & quadratic functions: Change of variables/ Transformation technique, Cumulative distribution function technique and the Moment generating functions technique. Chi- square distribution, Student- t-distribution, F-distribution, Chebychev's Inequality, Characteristic Functions, Order statistics and Central Limit Theorem; The weak & Strong Laws of Large numbers.

### **ST 202: Time Series Analysis**

Course Content includes Economic time series: the four components of an economic timeseries, stationary time series, use of filter in time series analysis, Smoothing Methods, Method of moving averages: variate difference method, Autoregressive processes: correlogram, periodogram and spectrogram analysis, prediction theory and The Box-Jenkins Forecast procedure

### **ST 203: Regression Analysis**

Course Content includes Simple Linear Regression: The simple linear regression model; Assumptions on the simple Linear Regression Model, Fitting Line of best fit by Least squares, Scatter diagram. Inferences on the Least square estimators/ parameters. Estimation and prediction of the response variable using the fitted line. Correlation analysis and the coefficient of Determination. The ANOVA for the simple regression model, Multiple Linear Regressions: The multiple regression model. Method of least squares of estimation the coefficients. Interpreting the Partial Regression Coefficients. Inference on the parameters. The coefficient of Determination. The ANOVA for the multiple regression models. Matrix Notation for Linear Regression, A Polynomial Regression model, Logistic Regression and Regression Diagnostics

### **PT 201: Field Practical Training (PT)**

### **MM 301: Topology**

This course covers Points set Topology Basics, Topological properties, connectedness, spaces, bounded functions as Metric spaces. Compact spaces, compactness in metric spaces, locally compact spaces, Metric and Normed Spaces and Banach Spaces.

### **MM 302: Numerical Analysis**

**Course Content** includes Sources of errors, Round –off errors, Absolute errors and percentage errors, Effects of errors on the basic operations of arithmetic and Statistical treatment of errors Solution of Non Linear Equations Need for numerical solution, Definition and location of root Methods of solutions: Bisection method, Newton's method, Secant method, Method of False Position. Order of Convergence of the Iterative methods. Numerical Differentiation

- Definition and properties of Forward, Backward and Shift Operators
- Forward /Backward –difference formula
- Derivatives from Lagrange's Interpolating polynomials: Three-point formulas and Five –point formulas.
- Construction of Difference Tables
- Use of Difference Tables to detect / correct errors

### **4. Numerical Integration**

- Newton –Cote's formulas
- Trapezoidal rule
- Simpson's three –eights rule

- Composite trapezoidal rule
- Composite Simpson's rule

#### **MM 304: Mathematical Information Technology**

Course Content includes :Basic IT skills, Data handling and analysis using statistical package for example Spreadsheet and SPSS: Getting data into SPSS and looking at it, descriptive statistics, random variation, confidence intervals, simple hypotheses, fitting linear models. Introduction to symbolic computation, defining functions and manipulating expressions, differentiating, integrating and plotting, loops and conditionals, solving problems with MAPLE, MATHLAB, and MATHCAD : Introduction to other mathematical package such as Autograph.

#### **MM 305: Graph Theory\***

Course Content includes: The basics of graphs: Introduction to graphs, multigraphs, the koeinsberg bridges, bipartite graphs, directed and undirected, graph representation, matrices of graphs, incidence matrix, circuit matrix, adjacency matrix, cut matrices, isomorphism Paths: Walks, paths and circuits, Euler paths and circuits, Eulerian graph, Hamiltonian paths and circuits, directed Hamiltonian graphs, directed graphs, graphs and relations, directed trees, shortest paths and transitive closure. Trees, Spanning Trees and connectivity: Introduction to trees, application of trees, trees traversal, spanning trees, depth first search, breadth-first search, minimum cost spanning trees and forests, cuts sets and cuts, cycle basis, connectivity, connectedness and components of a graph, operations on graphs, cut vertices and separable graphs, special graphs, Rooted trees: terminology, properties, the number of binary trees and Planer graphs, homomorphic graphs, colouring and chromatic number: Planar graphs, Euler's formula, Kuratowski's theorem, graph coloring, the four colour theorem, the chromatic number application of graph coloring, matchings cliques and independent sets.

#### **MM 306: Non Linear Programming\***

##### **Course Content**

##### **1. Theories related to non-linear programming**

- Derivation and uses of the Kuhn-Tucker theory
- First order necessary conditions for optimality
- Second order optimality conditions
- Constrained Optimization Optimality Conditions;
- Convex Unconstrained Optimization Optimality Condition
- Interior-Point Methods for Linear Optimization;
- Analysis of Convex Sets
- Lagrange and conic duality theory
- Saddle points and the Lagrangian dual problem.
- Basic convexity results
- Convergence and rate of convergence results for various algorithms.

##### **2. Algorithmic methods**

- Interior-point algorithms and theory
- Projection Methods for Equality Constrained Problems
- Generalized Reduced Gradient (GRG)
- Successive Quadratic Programming (SQP)
- Successive Linear Programming (SLP)
- Penalty and Barrier Methods, Exact and Inexact
- Interior Point Methods.

##### **3. Applications**

- Use of stand-alone FORTRAN or C NLP solvers to solve problems coded in

FORTRAN or C.

- Use of Excel Solver and GAMS to solve non linear programming
- Relative advantages and limitations of the above tools.
- Important current NLP application areas such as:
  - Gasoline blending, refinery models
  - Electric power: hydroelectric planning, optimal load flows
  - Financial applications: Markowitz asset allocation, multiperiod, robust optimization
  - Optimal control
  - Water resources models
  - Others of interest to the class.

### **ST 301: Operations Research II\*\***

Course content: Sensitivity analysis and parametric programming, Optimality and degeneracy, Rules for basic feasible solution, balanced and unbalanced transportation problems, assignment problem, Goal programming and its applications. Critical Path methods and PERT Method. Maximal flow algorithm, Maximal flow and minimum cut theorem, shortest path problem; Dijkstra, Floyd's algorithms, network optimization, Dynamic and integer programming

### **ST 302: Mathematical Modelling Techniques\*\***

Course Content

- Mathematical models: stochastic and deterministic model techniques, advantages, classification, limitations
- Deterministic models population: from models, epidemiological models, financial models and so on
- Stochastic models: Markov Chains, Poisson process and their general queuing and reliability processes
- Simulations and Validations of simple stochastic and deterministic models

### **ST 303: Multivariate Analysis**

Course content: Multivariate data: data matrix, calculation of summary statistics, mean vectors, covariance and correlation matrices, test for mean vector, Multivariate inference about the mean vector: One sample Hotelling T-test, Testing equality of two population means, Canonical Correlations and elements of Multivariate analysis of variance and Factor Analysis.

### **ST 304: Stochastic Processes**

Course Content includes the following :Random phenomenon in time and space: Bernoulli processes, Poisson process, stochastic process in discrete and continuous time, Markov Chains: the Markov property, discrete time and Markov chain, Stationary distribution: classification of states, absorption probabilities, expected times of transitions, application in educational and manpower planning, Random walk: Generating functions, recurrent events, pure birth process, birth process, birth and death, Queuing models, Poisson input, negative exponential service stability

### **ST 305: Quality Control Methods**

**Course content** has the following: Theoretical basis of quality control in industry; Tolerance limits, Different types of control charts: X and R charts, P and C charts, Group control charts, Acceptance sampling: Single, double and sequential plans; OC and ASN functions; sampling by attributes and variables and Use of Dodge-roaming and other tables

### **ST 306: RESEARCH METHODOLOGY**

Course content includes the following: Basic concepts of research. Nature and purposes of research, Meaning of Research, types of research, Research paradigms, Areas of research in statistics and mathematics, Research Processes, Literature Review, Research designs, Sampling design: steps in sampling designs ,criteria for selecting the sampling procedure, types of sample designs, Methods of data collection : Collection of primary data , observation method , interview method , collection of data through questionnaires ,Focus group discussions, case study method, collection of secondary data ,guidelines for using questionnaires, Focus Group discussions and interviews, Data processing and Analysis,Basics in Research Proposal development and Data Interpretation and Report writing.

**ST 307: Research Project**

In this Course: Students will undertake a project in their area of specializations. This may include an industrial attachment as is appropriate. At the end of the course, the students are expected to submit and present the short report that should include: An introduction to nature of the problem, An overview of the work done and deduced results as is appropriate and A short conclusion and suggestion on further work in the area of study.

## INSTITUTIONAL COURSES

These are compulsory courses to be taken by all undergraduate students of all programmes. The courses are part of what differentiates STEMMUCO from other Universities. The courses have the objective of fulfilling the vision and mission of the University; they help in shaping the students in accordance with the vision of the University.

### YEAR I

Semester I			Semester II		
Code	Title	Credits	Code	Title	Credits
LG 111	Communication skills I	7	LG 121	Communication Skills II	7
LG 112	Basic English I	7	LG 122	Basic English II	7
DS 100	Development Studies I	7	DS 121	Development Studies II	7
PH 123	Social Ethics	7	PH 111	Introduction to Philosophy	7
	<b>Total</b>			<b>Total</b>	

### YEAR II

Semester I			Semester II		
Code	Title	Credits	Code	Title	Credits
LG 212	Basic English III	7	LG 222	Basic English IV	7
	<b>Total</b>			<b>Total</b>	

### YEAR III

Semester I			Semester II		
Code	Title	Credits	Code	Title	Credits
LG 311	Basic French I	PASS	LG 312	Basic French II	PASS
LS 100	Computer Studies	7			
GM 313	Entrepreneurship and Small Business Management	7			
	<b>Total</b>			<b>Total</b>	

## SECTION D

### 5. REGISTRATION INFORMATION



## **5.0 Registration Information**

5.1 No student shall be allowed to register or attend classes unless the required fees have been paid. Fees are payable in full at the beginning of the academic year or in two installments at the beginning of each semester.

5.2 Fees paid will not be refunded if a student withdraws or leaves the university after registration.

5.3 If a student receives prior permission from the Deputy Principal for Academic Affairs to withdraw or to be away from the university, and provided that the application in writing to withdraw or to be away from the university and if it is submitted within the first two weeks of the academic year or semester, fifty percent of the fees may be refunded.

5.4 New students must register within the specified period. For purposes of registration a new student must submit original copies of the documents he/she had submitted as credentials in support of his/her application for admission.

5.5 Continuing students must complete registration formalities within the first week of the academic year.

5.6 Late registration is liable to a penalty of Tshs 100,000/= each semester

5.7 Students shall be registered under the names appearing in the Certificates they submitted for their applications. Once registered, names must not be changed unless legal procedures are followed, and no change of names will be allowed in the final year of study.

5.8 Students must register for the course programme into which they have been admitted.

5.9 No student shall be allowed to postpone studies after the academic year has begun except under special circumstances. Permission to postpone studies and resume studies later shall be considered after the student has produced satisfactory evidence of the reasons for postponement. Special circumstances shall include ill health or serious social problems.

5.10 No student shall be allowed to postpone studies during the two weeks to the preceding final examinations, but may for valid reasons be considered for postponement of examinations.

5.11 A student discontinued from a programme / course on academic grounds shall not be re- admitted for the same programme / course until two years have elapsed.



5.12 A student discontinued from studies on disciplinary grounds shall not be re-admitted to the University.

5.13 Students may be allowed to be away from studies for a maximum period of two years in the case of undergraduate programmes, if they are to be allowed to be readmitted in the same semester of the programme of studies where they left off.

5.14 Students shall commit themselves in writing to abide by the university's charter, rules and regulations as from time to time prescribed. A copy of the students' rules and regulations shall be made available or adequate notice will be given to students.

5.15 Students shall be issued identification cards, which they must carry at all times and which shall be produced when demanded by appropriate university officers. The identity card is not transferable and any fraudulent use may result in loss of student privileges or suspension.

5.16 Loss of the identity card should be reported immediately in writing to the office of the Dean of Students, where a new one can be obtained after paying an appropriate fee (Currently Tshs. 10,000/=)

5.17 A student enrolled for any programme at SAUT – MTWARA (STEMMUCO) may not enrol concurrently in any other institution. However, students of STEMMUCO are allowed to participate in courses offered by any institutions leading to Professional Certificate after consulting the Dean faculty.

5.18 No exemption will be given from university courses which a student may claim to have done elsewhere.

**Note:** A procedure will be worked out, however, by the Tanzania Commission for Universities for the legitimate transfer of credits

## SECTION E

### 6. FINANCIAL INFORMATION

#### 6.1 Introduction

Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian. The cost of each course will be clearly stated in the joining instructions. The fees are payable in full at the beginning of the academic year or in two equal installments at the beginning of each semester. All payments by local institutions or individuals shall be made in Tanzanian currency. Foreign based institutions or sponsors, whether they are sponsoring a local or foreign student, shall be made in convertible currencies. Fees shall be paid through the university account as it is explained in the joining instructions. Fees may be revised from time to time without prior notice.

#### 6.2 Annual Fees Structure for all programmes at STEMMUCO

##### 6.2.1 Certificate Programmes

Description	One Year Program
	Tshs
University Fees	790,000
<b>Administrative Fees</b>	
Examination Fee	50,000
Benevolent	10,000
Student Identity Card	10,000
Sustainability Fund	30,000
Student Union	10,000
Research & Field Supervision	-
TCU Quality Assurance	20,000
NACTE Registration Fee	20,000
Graduation Fee	50,000
<b>Total</b>	<b>990,000</b>

## 6.2.2 Diploma Programmes

Description	Year I	Year II
	Tsh	Tsh
University Tuition Fees	840,000	840,000
<b>Administrative Fees</b>		
Examination Fee	80,000	100,000
Benevolent	10,000	10,000
Student Identity Card	10,000	-
Sustainability Fund	30,000	30,000
Student Union	10,000	10,000
Research & Field Supervision	60,000	75,000-
TCU Quality Assurance	20,000	20,000
NACTE Registration Fee	20,000	-
Graduation Fee		70,000
<b>Total</b>	<b>1,080,000</b>	<b>1,155,000</b>

## 6.2.3 Bachelor Degree Programmes

Description	Year I	Year II	Year III	Year IV
	Tsh	Tsh	Tsh	Tsh
University Tuition Fees	1,240,000	1,240,000	1,240,000	1,240,000
<b>Administrative Fees</b>				
Examination Fee	165,000	200,000	200,000	200,000
Benevolent	10,000	10,000	10,000	10,000
Student Identity Card	10,000	-		
Sustainability Fund	30,000	30,000	30,000	30,000
Student Union	10,000	10,000	10,000	10,000
Research & Field Supervision	60,000	75,000-	75,000	75,000
TCU Quality Assurance	20,000	20,000	20,000	20,000
Graduation Fee		-	70,000	70,000
<b>Total</b>	<b>1,545,000</b>	<b>1,585,000</b>	<b>1,655,000</b>	<b>1,655,000</b>

**NOTE:** Year IV is only applicable for Bachelor of Laws

### **NOTES:**

- i. Meals and accommodation allowances are arranged personally between the student and his/her sponsor as per companies/government scales
- ii. Student required to pay half or full amount of University Fees and the whole amount of Administrative at the beginning of the first Semester.
- iii. All payments should be addressed to STELLA MARIS MTWARA UNIVERSITY COLLEGE and must be done through bank as indicated below and the student should bring original valid bank pay-in slip to the Bursar's Office. Any Forgery will lead to academic discontinuation and will be reported to the police for further legal action.

iv. Remember our motto "No fee No School"

### 6.3 Bursaries and Fees

Tuition and other fees for the entire 2021/22 Academic Year are due and payable prior to registration. The College allows payments to be split into installments. Payments should be in the following accounts.

**Account Name:** SAUT SCHOOL FEES  
**Account Number:** 0150054341502  
**Bank Name:** CRDB BANK LIMITED

**Account Name:** STEMMUCO SCHOOL FEES  
**Account Number:** .....340227000012  
**Bank Name:** ..... Tanzania Commercial Bank (TCB), Mtwara Branch

**Account Name:** Stella Maris Mtwara University College  
**Account Number:** 70610056169  
**Bank Name:** NMB PLC, Mtwara Branch,

Students or their sponsors shall deposit payments into the above College account and present original bank pay-in slips at registration. No identity card will be issued until proof of fee payment is presented during registration. In addition, students will not be permitted to attend classes or use any of the college facilities and do end of semester examinations unless they pay fees.

Pay-in slips must bear the student's registration number; official name; and course of study. Incomplete deposit slips will delay registration.

#### Private Students

Private students, including those being sponsored by employers or other agencies, must pay 50% of annual tuition and 100% of administrative fees to register for first semester and must pay the entire balance to register for second semester. First year students expecting to receive loans from HESLB must provide evidence that they will receive such a loan.

#### On-Campus Accommodation

The College has few accommodation facilities and therefore shall give priority to the following students:

- Students with disabilities
- Female students from outside Mtwara

- Foreign Students

The list of names of students provided accommodation will be posted through the College website: [www.stemmuco.ac.tz](http://www.stemmuco.ac.tz) two weeks before commencement of the academic year and in college notice boards. Students provided with college accommodation facility shall be required to abide by the rules, regulation and accommodation policy.

### **Special Faculty Requirements**

Certain courses of study have special requirements. Special Faculty Requirements (SFR) includes field practical training, teaching aids, and protective gear and laboratory consumables.

## SECTION F

### 7. ACADEMIC REGULATIONS & GRADING SYSTEM



#### Examinations Regulations

The examination regulations are found in the University General Examination Regulations. Students are advised to consult them. Below is an overview of the regulations indicated in the common academic regulation.

The common academic regulations cover appeals, grading system, certificates and transcripts, carry over courses, graduation requirements, and common courses.

#### Preamble

These guidelines regulate conduct of the examinations at SAUT. The Examination Regulations have been extracted from the SAUT Prospectus, 2009/2010 and from Students' By-Laws 2001. Other provisions have been added after the approval of the 15<sup>th</sup> Senate Meeting in

August 2010.

## **PART A: GENERAL REGULATIONS**

### **7.1.1 Form of Examinations**

The form of examinations shall include written, practical and oral examinations. The weighting of each shall be as determined under Faculty / Departmental specific examination regulations approved by the senate / academic committee upon recommendation of the Faculty Board.

### **7.1.2 Time of Examinations**

University examinations shall be conducted at the end of every semester in accordance with the university regulations. Examinations shall take place any day of the week (Monday to Saturday) as scheduled in the time table even if it falls on public holiday.

### **7.1.3. Registrations for Examinations**

Bona fides students shall be entitled to sit for the university examinations for the courses in which they are registered, unless advised otherwise in writing by competent university authority. If a candidate sits for examinations for courses for which he/she is not registered, his /her results in that examination shall be nullified.

### **7.1.4 Eligibility for Examinations**

7.1.4.1 A candidate whose coursework is incomplete in a particular course will not be allowed to sit for the final examination of that particular course. If a student sits for that examination; the results will be nul and void

7.1.4.2 No candidate shall be allowed to sit for an examination in any subject if he/she has not completed the requirements of the course by attendance or otherwise as stipulated by the specific faculty or departmental regulations governing a course of study. If such a student enters the examination room and sits for the paper, his/her results in that paper shall be nullified. A student must have attended at least 75% of the semester class hours to be allowed to sit for the final examination in a given subject.

### **7.1.5 Absence from Examinations**

A candidate who deliberately fails to appear for a scheduled examination without a valid reason shall be deregistered from studies. When a valid reason is admitted, a written permission will be issued to the affected student allowing him/her to sit at the next supplementary/special examinations. When examination is missed without a valid reason, the affected student will submit an application for re- registration to the university. The student

will pay registration fees and the admission committee will consider the case. The applicant may register after one semester.

#### **7.1.6 Falling Sick Immediately Before or During Examination**

If a candidate falls sick immediately before or during the time of the scheduled examination and proves unable to proceed [i.e. as certified by the university medical officer], he/she will be advised by the faculty dean to postpone the examination until an appropriate time to be arranged by the respective department through the faculty or institute. Any student who is sick and nevertheless decides to take an examination, takes it at his/her own risk and must abide by the result of the examination.

#### **7.1.7 Reporting Late for Examination**

A candidate who without a valid reason reports late for an examination [more than 30 minutes] shall be regarded as having failed in that examination, but will be allowed to do a special examination.

A candidate who, for a valid reason, reports late for an examination and pleads in writing to take the examination, may, subject to the discretion of the invigilator, be allowed to do the examination at his/her own risk. If such a student fails in that examination he/she may be allowed to do a supplementary examination. If permission is not granted by the invigilator to do the examination such a candidate will be allowed to do a special examination at an appropriate time to be arranged by the respective department through the faculty or institute and a late examination fee shall be duly charged against him or her.

All cases of late arrivals for examination shall be reported in writing by the invigilator to the head of department

#### **7.1.8 Dates of Examinations**

Examination in all faculties shall be held at a time to be determined by the academic committee, which shall normally be during the late week (s) of a semester, and /or late month of the academic year.

#### **7.1.9 “Bad Fail” In an Examination**

A bad fail (a mark below 35 out of a hundred) in an examination stands in its own right as the student’s grade. The accumulation of course work done during the semester shall not be counted in this case.

#### **7.1.10 Supplementary Examinations**

Candidates who are permitted to take a supplementary examination will be re-examined in the



designated subjects at a time to be determined by the faculty board. A pass in a supplementary shall be recorded as a minimum passing grade of 'C'. The coursework shall not be computed in the final marks after the supplementary examination. A candidate who fails supplementary examination shall be allowed to carry over that subject once, provided the subject is not the requirement for subsequent specific course. Specific regulations for specific programmes shall also apply. For further information on carry over courses (Read section D common academic regulations)

#### **7.1.11 Proceeding to the Following Year of Study**

A student is required to pass all the courses in the year of study at the end of the academic year before proceeding to the following year without prejudice to regulation 3.1.11 above.

#### **7.1.12 Repeating an Academic Year**

No candidate will be allowed to repeat any one-year of study more than once.

#### **7.1.13 Delays in Completing Research Thesis**

A student who fails to complete the research thesis by the specified date shall not be given more than one additional year to complete it.

#### **7.1.14 Conducts of Examinations**

7.1.14.1 University examinations shall be conducted under the office of the Deputy Principal for Academic Affairs (DPAA), or such other officer of the university as may be appointed.

7.1.14.2 The Deputy Principal for Academic Affairs shall have power to issue such instructions, notes or guidelines to candidates, invigilators and examiners of university examinations as he/she shall deem appropriate for the proper, efficient and effective conduct of such examinations.

7.1.14.3 The instruction notes or guidelines issued by the Deputy Vice Chancellor for Academic Affairs, under regulation 2.1 shall form part of and be as binding as these regulations.

#### **7.1.15 Appointment of Examiners**

The examiners for university examinations shall be appointed by the senate upon recommendation of the faculty board.

#### **7.1.16 Board of Examiners**

Every university examination shall be conducted by a board of examiners consisting of:

One or more external examiners appointed from outside the university by the senate together with teachers who participated in teaching the candidates in the subjects under examination

Examiners may be appointed from within the university/college for the supplementary/special examinations under the supervision of a moderator who took no part in teaching the candidates the subject (s) under examination

#### **7.1.17 External Examiners ‘Honorarium**

External examiners shall receive such honoraria as the council shall prescribe

#### **7.1.18 Examination Irregularities or Academic Dishonesty**

All cases of examination irregularities on the part of students or invigilators or any member of staff shall be referred to the examination committee. The committee shall have a power to summon students and members of staff as it deems necessary. The chairperson will then submit a report of its findings and recommendations to the senate which will decide what further action to take.

Examination irregularities shall include but not limited to the following:

1. A candidate found with any unauthorized material/information in any part of the examination process:
  - (ii). A candidate copying from another candidate’s work
  - (iii). A candidates cheating by using or copying from unauthorized material
  - (iv). A candidates communicating with another candidate by giving or obtaining unauthorized assistance or attempting to do so
  - (v). A candidate refusing to obey a lawful order by an invigilator
  - (vi). A candidate behaving in a manner that is likely to disrupt the examination process
  - (vii). An invigilator violating examination regularities

### **7.2 PART B: SPECIFIC EXAMINATION REGULATIONS FOR CANDIDATES**

These instructions should be read together with University General Examination Regulations.

7.2.1 Candidates should make sure that they have been issued with Examination Numbers before examinations begin.

7.2.2 Candidates shall be responsible for consulting the examination timetables for any changes in the examination timetable.

7.2.3 Candidates shall be seated 15 minutes before examination starting time, and no student shall be allowed into the examination room after the starting time, except for a

compelling reason.

7.2.4 Candidates must not begin writing before they are told to do so by the invigilator.

7.2.5 Candidates are allowed to carry only pens, pencils or other materials explicitly prescribed by the respective department or in the particular examination instructions.

7.2.6 Candidates are not allowed to enter the examination room with unauthorized material such as books, mobile phones, handbags, clipboards, purses, papers, magazines and any other such items. They may use their own calculators, or use the department's logarithmic tables as instructed.

7.2.7 In case candidates are allowed to come with specified items into the examination room, no borrowing from one another shall be allowed during the examinations. Items allowed into the examination room shall be liable to inspection by the invigilator.

7.2.8 No food or drink shall be allowed into the examination room.

7.2.9 All candidates shall observe silence at all time in the examination room.

7.2.10 Candidates are not allowed to write anything in their question papers.

7.2.11 Invigilators shall have power to specify or change the sitting arrangement in the examination room; or to require inspection of a candidate, or to confiscate any unauthorized material brought into the examination room; and shall have power to expel and report to the examination room any candidate who creates a disturbance and record the incident to the respective head of department.

7.2.12 Each answer in an examination shall begin on a fresh page of the examination booklet. All rough work must be done in the booklet and crossed out. Candidates are not allowed to sign their names anywhere in the examination booklet.

7.2.13 In case of alleged cheating or any other examination irregularity, the candidate and one or more invigilators shall be required to sign an Examination Incident Form which, together with other signed exhibits, as the case may be, and the candidate's examination booklet, shall be submitted to the respective head of department.

7.2.14 A candidate caught contravening the Examination Regulations shall not be allowed to continue with the examination for which he/she is sitting, but will not be barred from other examinations for which he/she is scheduled.

7.2.15 Candidates are strongly warned that cheating or being caught with unauthorized material contravenes the University General Examination Regulations and leads to discontinuation from studies.

7.2.16 All candidates shall sign the Attendance Form at the beginning and end of every examination.

- 7.2.17 No candidate shall be permitted to enter the examination room thirty minutes after the commencement of the examination and no candidate will be allowed to leave his/her place during the examination except as indicated below.
- 7.2.18 No candidate shall be allowed to leave the examination room until one hour after examination commencement has elapsed and no candidate will be allowed to leave the examination room thirty minutes before the end of the examination.
- 7.2.19 A candidate wishing to answer a call of nature may by permission of the invigilator and under escort, leave the examination room for a reasonable period.
- 7.2.20 A candidate who walks out of an examination in protest shall be disqualified from that particular examination.
- 7.2.21 At the end of the examination period, and on instruction from the invigilator, candidates must stop writing and assemble their scripts, which they should personally hand to the invigilator. They shall remain seated until all are allowed by the invigilator to leave.
- 7.2.22 Candidates are not allowed to take any examination material out of the examination room, unless specifically permitted by the invigilator.
- 7.2.23 Students who are required to do supplementary examinations or special examinations will be officially notified using their respective examination number on the university's notice board and website at [www.stemmuco.ac.tz](http://www.stemmuco.ac.tz) or through any public means of communication. Students should also leave their latest contacts such as telephone numbers or email addresses to facilitate communication.
- 7.2.24 Students must understand that the ultimate responsibility for taking the supplementary examinations precisely at the time when they are given rests with the student.

### **7.3.0. Guidance for Invigilators**

Heads of departments shall be responsible for ensuring that examinations are prepared and conducted strictly in a strictly confidential manner.

#### **7.3.1 Before the Examination**

- (i) Invigilators should personally collect from the Examination Office sealed envelopes containing question papers and any other material prescribed in the rubrics at least thirty minutes before the examination.
- (ii) Invigilators shall be present in the examination room at least twenty minutes before the commencement of the examination.
- (iii) Invigilators should admit candidates to the examination room at least fifteen minutes

before the commencement of the examination and ensure that students take the right places.

- (iv) During these fifteen minutes the invigilator should;
  - (a) Make an announcement to the effect that unauthorized materials are not allowed in the examination room.
  - (b) Make an announcement to the effect that candidates should satisfy themselves that they are in possession of the correct paper.
  - (c) Tell the students to note any special rubric at the head of the paper.
  - (d) Tell students when they may begin writing.

### **7.3.2 During the Examination**

- (i.) Invigilators should not admit candidates to the examination room after thirty minutes have elapsed from the commencement of the examination and should not permit candidates to leave the examination room until one-hour has expired.
- (ii) By the end of thirty minutes from the commencement of the examination, the invigilators should have a written list of the names of all the candidates present on the Examination Attendance sheet.
- (iii) Invigilators should ensure that only one answer-booklet is provided for each candidate.
- (iv) Candidates may be permitted to do rough work in the examination booklet on the understanding that rough work is crossed out.
- (v) Invigilators shall report immediately to the head of department, after the examination, any candidate who contravenes the Examination Regulations and Instructions, especially by unfair practices.
- (vi) In case of alleged examination irregularity, the Invigilator shall require the candidate to sign an Examination Incident Report and any other materials pertinent to the incident to confirm that they are his/hers. The Invigilator also shall sign and submit to the Head of the Department the Examination Incident Report, together with the candidate's examination booklet and all pertinent materials.

A candidate caught contravening the Examination Regulations shall not be allowed to continue with the examination for which he/she is sitting, but will not be barred from other examinations for which he/she is scheduled)
- (vii) The head of the respective department through the Faculty Dean will submit a full written report on the incident to the Corporate Counsel.
- (viii) The processing of an alleged case of cheating or other irregularity shall be carried out

as expeditiously as possible.

### **7.3.3 At the end of examination**

- (i) Invigilators shall tell the candidates to stop writing and assemble their examination scripts.
- (ii) Invigilators shall not permit the candidates to leave their places before their scripts have been collected.
- (iii) Candidates shall sign the Examination Attendance sheet when they turn in their scripts.
- (iv) Invigilators shall enter the number of candidates' scripts collected and/or received on the attendance sheet and sign it.

## **7.4 EXAMINATION IRREGULARITIES**

7.4.1 All cases of alleged examination irregularities, including alleged unauthorized absence from examination, possession of unauthorized materials in the examination room, causing disturbances in or near any examination room and any form of or kind of dishonesty, destruction or falsification of any evidence of irregularity or cheating in examination, shall be reported to the DPAA and sent to the Examination Committee which shall have power to summon the student(s) and member(s) of staff of the University, as it deems necessary and make decisions, subject to confirmation by Senate.

7.4.2 No unauthorized material shall be allowed into the examination room. In this regulation:

- a) "Unauthorized material" includes any written or printed material that is generally or specifically prohibited from being brought into the examination room, cellular phones, radios, radio cassette or other types of cassette players, computers, soft and alcoholic drinks and any other material as may be specified from time to time by the Deputy Principal for Academic Affairs;
- b) "Unauthorized absence from examination" includes not reporting for a scheduled examination at the time, day and place specified without prior permission, going out of the examination room, temporarily or otherwise, or staying out of the examination room for an unduly long period without authorization or permission of the invigilator or one of the invigilators for the examination in question;
- c) "Cheating in examination" includes any form or kind of dishonesty or destruction or

falsification of any evidence of irregularity.

7.4.3 Subject to confirmation by Senate, any candidate found guilty of bringing unauthorized material into the examination room in any part of the examination process shall be deemed to have committed an examination irregularity and shall be discontinued forthwith from studies.

7.4.4 Any candidate found guilty of cheating in relation to any part of the examination process shall be deemed to have committed an examination irregularity and to have failed in the whole of that examination for that year and shall be discontinued from studies, subject to confirmation by Senate.

7.4.5 Any candidate found guilty of causing disturbance in any examination room shall be deemed to have committed an examination irregularity and to have failed in the whole of that examination for that year and shall be discontinued from studies, subject to confirmation by Senate.

7.4.6 Any candidate found guilty of committing of an examination irregularity and is aggrieved by the decision may appeal to the Senate in accordance with the provisions of Appeal Regulations.

7.4.7 The Senate may impose such a lesser penalty on a candidate found guilty of commission of an examination irregularity, depending on the gravity of the facts or circumstances constituting the offence, as the Senate may deem appropriate.

## **7.5 . Proceedings of the Examination Irregularities**

7.5.1 HoDs are required to file and present report of any reported examination irregularity to the Dean of the respective faculty who shall handover the report to the DPAA within one week after the end of examinations (last date of the scheduled examination).

7.5.2 DPAA will then forward the report and evidence if any to the Corporate Counsel with recommendations if any within one week after receiving the report.

7.5.3 The Corporate Counsel shall prepare a summary of charges against each candidate  
and  
Summon Examination Committee within ten days after receiving the report from the DPAA.

7.5.4 The Corporate Counsel shall summon all candidates in writing to appear before

Examination Committee in person to present their defense

7.5.5 The Examination Committee shall forward recommendations and their decisions to the

Senate.

7.5.6 The Senate may empower the chairman to endorse or overrule the decision of the Examination Committee as the case may be and communicate his decision to the members.

7.5.7 Students shall be informed in writing the decisions of the Senate within two weeks after the recommendation from the examination committee have been forwarded to the chairman of the Senate.



## **PART C: COMMON ACADEMIC REGULATIONS**

### **7.6 APPEALS**

7.6.1 A student who is dissatisfied with a grade obtained in a particular examination may apply for remarking of the examination paper to the Head of the department in which the course was offered. The application should be made not less than one week after the release of the examination grades by the corporate counsel or the individual instructor, except for the second semester, when the appeal can be made during the first week of the new academic year. A valid justification for the request must be given in writing. The head of the department and members of the faculty will then review the case to see if remarking is warranted. An examiner other than the one who initially marked the script will remark the paper. The grade after remarking of the paper will be final regardless of whether it is lower or the same as the first grade. The student may not request for a second remarking of the same script. The grade will be communicated to the student by the corporate counsel or head of the department.

7.6.2 No appeal whatsoever pertaining to the conduct of any university examinations and the marking of the scripts thereof shall be entertained, unless such an appeal is lodged with the appropriate university authorities within seven days of the date of publication of the results by or under the authority of the senate.

7.6.3 All appeals regarding semester examinations should be accompanied by a fee of five thousand shillings (Tshs 5,000) for certificate for each course and diploma for each course and ten thousand shillings (Tshs 10,000) for undergraduate and postgraduate students. The fee is non-refundable

#### **7.6.4 Appeals against Academic Decisions**

Well grounded appeals supported with substantive and documented evidence against any academic decision or recommendation shall first be lodged with the appellant's Faculty Dean, who shall forward it to the Senate with the Faculty Board' observations and recommendations. The appeal by the student should be submitted within seven (7) days from the results were posted or a decision was communicated to the affected student. This applies

to the first semester of studies for the second semester: the appeals will be dealt with on the first week of the new academic year. The decision of Senate shall be final.

In case of examinations, the Board of Examiners' recommendation shall be final except where well- authenticated claim for unfair marking or disregard for examination regulations is raised by the affected student. In such a case, the Faculty / institute Board shall investigate the matter and forward its findings and observations to the Examinations Committee for detailed discussion. It makes its recommendation to the Senate, whose decision shall be final

A student who is dissatisfied with a grade obtained in a particular examination may apply for remarking of the examination paper to the Head of the Department in which the course was offered. The application should be made not less than one week after the release of the examination grades by the Corporate Counsel or the individual instructor, except for the second semester, when the appeal can be made during the first week of the new academic year. A valid justification for the request must be given in writing. The Head of Department and members of the faculty will then review the case to see if remarking is warranted. An examiner other than the one who initially marked the script will remark the paper. The grade after remarking the paper will be final regardless of whether it is lower or the same as the first grade. The student may not request for a second remarking of the same script. The grade will be communicated to the student by the Corporate Counsel or the Head of Department.

No appeal whatsoever pertaining to the conduct of any university examinations and the marking of the scripts thereof shall be entertained unless such an appeal is lodged with the appropriate university authorities within seven days of the date of publication of the results by or under the authority of the Senate.

All appeals regarding semester examinations should be accompanied by a fee of ten thousand shillings (Tshs. 10,000/=) for Certificate for each course and Diploma for each course and of ten thousand shillings (Tshs.10, 000/=) for undergraduate and postgraduate students. The fee is non-refundable.

## The Grading System

The following grading system shall be followed for Degrees

Percentage	Letter Grade	Points	Designation
70-100	A	5	Distinction
60-69	B+	4	High credit
50-59	B	3	Credit
40-49	C	2	Pass
35- 39	D	1	Fail
0 -34	E	0	Bad Fail

## Classification in Honours

Advanced Diploma and Bachelor's degrees shall be classified as First Class Honours, Upper Second Class Honours, Lower Second Class Honours, or Pass (Third Class) Degree. The following scale shall be followed for classification:

Points	Classification	Grade
5.0 – 4.5	First Class	A
4.4 – 3.5	Upper Second Class	B+
3.4 – 2.6	Lower Second Class	B
2.5 – 2.0	Pass (Third Class)	C

Courses taken as "Extra" shall not be taken into account when computing classification but shall be recorded on the academic transcript

## Award of Aegrotat Degree

Candidates who have completed their course of study but who have been absent, through illness, from part of the final examination for the first degree may apply to the University for the award of an "Aegrotat degree" in accordance with the following conditions:

- i. Candidates who have completed successfully the whole of their course work and at least 60% of the final written examinations may apply for an aegrotat degree.

- ii. Applications from, or on behalf of, candidates must reach the Deputy Vice Chancellor for Academic Affairs on recommendation of the Faculty Board at least two weeks before the date of the congregation for conferment of degrees.
- iii. The application should be accompanied by a report from the University Medical Officer

Provided that an aegrotat degree will not be awarded unless the examiners consider that, in the work a candidate submitted in such part of the examination as he/she attended the candidate reached a standard, which, if also reached in the remainder of the examination, should have qualified him/her for the award of a degree.

### **Publication of examination results**

The deputy Vice Chancellor for Academic Affairs/Deputy Principal for Academic Affairs may, after the Faculty Board meeting, publish the examination results provisionally subject to confirmation of the results by the Senate upon the recommendation of the College Academic Committee / Faculty Board

### **Withholding Results**

The Senate may, where as candidate has failed to fulfil a fundamental contractual or legal obligation with SAUT or a breach of the same e.g. not paying fees or outstanding dues or where there is dishonesty or fraud, bar him from doing examination or withhold examination results until he or she discharges the obligation or is exonerated from the wrong.

### **Graduation**

With the approval of the Senate, students who complete and fulfill the requirements of the programme will graduate in the next graduation according to the schedule of the college. Graduation attire will be hired for three days at seventy thousand shillings (70,000/=) for all students. Any late return of the graduation attire shall be charged at ten thousand shillings (10,000/=) a day.

### **Certificates and Academic Transcripts**

A fee of Tsh 2000/= shall be charged for certifying each copy of the academic transcript. Persons applying to the Deputy Vice Chancellor of Academic Affairs for a certificate of graduation will be charged Tshs. 5000= . A clearance form from the Bursar's office must be submitted along with a passport size photograph for preparation of transcripts.

### **Loss of Certificates**

The University may issue another copy in case of loss or destruction of the original certificate on condition that:

- i. The applicant produces a sworn affidavit testifying to the loss or destruction
- ii. The applicant must produce evidence that the loss has been adequately publicly announced.
- iii. The replacement certificate will not be issued until 12 months from the date of loss.
- iv. A fee of Tshs.5, 000/= shall be charged for the copy of the certificate issued.

### **Completion of Research Dissertation**

A student who fails to complete the research dissertation by the specified date shall be given not more than one additional year to complete it.

### **Repeating the year**

No candidate shall be allowed to repeat any one-year of study more than once.

### **Carry-over courses**

Carry-over of a failed course into a subsequent year shall imply repeating the failed course in the subsequent year by fulfilling all the requirements of the course. Carry-over of electives courses will be allowed only in exceptional circumstances, normally only when those units are needed to comply with regulations. All carried over courses shall be cleared within the allowable maximum period of registration; otherwise the student is discontinued from studies. The maximum period of registration is five years for a programme that normally takes three years.

## SECTION G

### ADMINISTRATIVE & ACADEMIC STAFF

#### CENTRAL ADMINISTRATION

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**Research Areas of Interest:** Human Formation for development

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Research Areas of Interest

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**Research Areas of Interest:** Human Resource in Education, Library Studies

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**Research Areas of Interest:** Ethics: Conscience in today's world Society, Freedom: People's understanding of freedom.

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**THE UNIT OF PHYSICS**

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No.	Name	Level of Study and Course	Institution	Expected Year of Completion
1	Mwaya Isaya	Masters in Laws	SAUT	2025
2	Mwaikololo Nedi	Masters in Laws	SAUT	2025
3	Ng'wandu Kidosi	Masters in Laws	SAUT	2025
4	Batho Peter	PhD- Environmental Sciences	University of Dar es Salaam	2024
5	Augustino Mligo	PhD-Education Foundation	University of Dar es Salaam	2024
6.	Charles G. Yohana	PhD-Geography	Vechta Germany	2024
7	Peter Masanja	PhD-Kiswahili	University of Dar es Salaam	2024
8.	Sr. Josephine Gaspary	PhD in Finance and Accounting	SPS University Udaipur Rajasthan India	2024

## ALMANAC FOR 2023-2024 ACADEMIC YEAR

### FIRST SEMESTER: OCTOBER 2023– March 2024

MONTH	DAY/DATE	ACTIVITY
<b>October 2023</b>	<i>Monday 9 - Wednesday 18</i>	<b>Second Semester Supplementary/Special Examinations</b>
	<i>Monday 16</i>	<i>Arrival and registration of New Non-degree students and continuing Non degree students.</i>
	<i>Tuesday 17</i>	<i>Orientation of new Certificate and Diploma Students</i>
	<i>Wednesday 18</i>	<i>Arrival and registration of New degree student</i>
	<i>Friday 20</i>	<i>Orientation Programme for new degree students</i>
	<i>Monday 23</i>	<b>06.45 am Classes start for all level</b>
	<i>Saturday 28</i>	<i>Tour of Mtwara- All new students</i>
<b>November 2023</b>	<i>Wednesday 1</i>	<i>All SAINTS Day</i>
	<i>Thursday 2</i>	<i>Holy Eucharist celebrations for New Academic Year</i>
	<i>Wednesday 3</i>	<b>Deadline for uploading 2<sup>nd</sup> Semester Special/Supplementary Examination Results</b>
	<i>Saturday 4</i>	<b>AWARENESS DAY</b>
	<i>Saturday 18</i>	<b>Symposium Statistics</b>
	<i>Monday 20</i>	<b>End of Registration</b>
	<i>Tuesday 21</i>	<b>Academic Committee's Meeting</b>
	<i>Thursday 23</i>	<b>Management Committee's Meeting</b>
	<i>Friday 24</i>	<b>Research, Publications and Consultancy Committee Meeting.</b>
<i>Saturday 25</i>	<b>Students' BARAZA</b>	



	<b>Tuesday 28</b>	<b>Management Committee Meeting</b>
<b>December 2023</b>	<b>Monday 4</b>	<b>Finance and Planning Committee</b>
	<b>Wednesday 6</b>	<b>Governing Board Meeting</b>
	<b>Friday 8</b>	<b>GRADUATION CEREMONY</b>
	<b>Saturday 9</b>	<b>Independence Day</b>
	<b>Monday 11</b>	<b>SENATE Meeting</b>
	<b>Tuesday 12</b>	<b>Start of Mid-Semester Tests</b>
	<b>Thursday 14</b>	<b>COUNCIL Meeting</b>
	<b>Friday 15</b>	<b>End of Mid-Semester Tests</b>
	<b>Wednesday 20</b>	<b>COLLEGE BARAZA</b>
	<b>Thursday 21</b>	<b>Principal Meeting- All Staff Members</b>
	<b>Friday 22</b>	<b>Christmas Holiday Begins/ Staff Get- together</b>
<b>January 2024</b>	<b>Monday 1</b>	<b>New Year Day/Feast</b>
	<b>Wednesday 3</b>	<b>Lectures Resume at 06:45 am</b>
	<b>Thursday 4</b>	<b>Meeting of the Deans of Faculties</b>
	<b>Friday 5</b>	<b>Dean of Students Meeting with STeMMUCo Bunge</b>
	<b>Saturday 6</b>	<b>Departmental Examination Board Meeting/Departmental Meetings</b>
	<b>Tuesday 9</b>	<b>Faculty Boards' Meetings</b>
	<b>Friday 12</b>	<b>Zanzibar Revolution Day</b>
	<b>Monday 15</b>	<b>Academic Planning Committee Meeting</b>
	<b>Tuesday 16</b>	<b>Management Committee's Meeting</b>
	<b>Wednesday 17</b>	<b>Talents Day</b>
	<b>Monday 22</b>	<b>Registration for 1<sup>st</sup> Semester Final Examinations</b>

		(ON Line)
	<i>Friday 26</i>	<b>Deadline for Registration for 1<sup>st</sup> Semester Final Examinations (On Line)</b>
	<i>Saturday 27</i>	<b>End of Classes for Semester One</b>
	<i>Monday 29</i>	<b>Moderation of 1<sup>st</sup> Semester Final Examinations Begin</b>
<b>February 2024</b>		
	<i>Friday 9</i>	<b>Examination Moderation Ends</b>
	<i>Saturday 10</i>	<b>End of Lectures for First Semester</b>
	<i>Monday 12</i>	<b>Deadline for Submission of Coursework</b>
	<i>Tuesday 13 &amp; 14</i>	<b>Micro-teaching examination</b>
	<i>Wednesday 14</i>	<b>Ash Wednesday-Beginning of LENTEN SEASO/ (Fasting Day)</b>
	<i>Monday 19</i>	<b>First Semester Examinations Begin for all levels</b>
<b>March 2014</b>	<i>Saturday 2</i>	<b>End of First Semester Examinations Inter-Semester break</b>
	<i>Monday 4</i>	<b>Field Practice for NACTE, NTA level 4 &amp; 5 begins</b>
<b>SECOND SEMESTER MARCH 2024 – OCTOBER 2024</b>		
	<i>Monday 18</i>	<b>Lectures Begin at 06:45 am</b>
	<i>Tuesday 19</i>	<b>Faculty and Departmental Presentations or Workshops/ Seminars/Symposium</b>
	<i>Wednesday 20</i>	<b>Start uploading Semester I Examination Results for 2023/2024 for October Intake on NACTE Platform.</b>
	<i>Thursday 21 April</i>	<b>Research, Publications and Consultancy Committee Meeting.</b>
	<i>Friday 22</i>	<b>Academic Planning Committee.</b>
	<i>Saturday 23</i>	<i>Community Outreach –Faculty of Education</i>

	<b>Monday 25</b>	<b>Management Board Meeting</b>
	<b>Sunday 24</b>	<b>Palm Sunday</b>
	<b>Monday 25</b>	<b>Meeting of Deans of Faculties</b>
	<b>Tuesday 26</b>	<b>Deadline for uploading 1<sup>st</sup> Semester Examination Results in STAIS</b>
	<b>Tuesday 26</b>	<b>Easter Vacation Begins</b>
	<b>Thursday 28</b>	<b>Field Practice for NACTE, NTA level 4 &amp; 5 Ends</b>
	<b>Thursday 28</b>	<b>Holy Maundy Thursday</b>
	<b>Friday 29</b>	<b>GOOD FRIDAY (Fasting day) PASSION OF OUR REDEEMER</b>
	<b>Saturday 30</b>	<b>Holy Saturday PASSION VIGIL</b>
	<b>Sunday 31</b>	<b>EASTER</b>
<b>April 2024</b>	<b>Monday 1</b>	<b>EASTER MONDAY</b>
	<b>Wednesday 3</b>	<b>Easter Vacation Ends and Classes Resume at 07:45</b>
	<b>Wednesday 3</b>	<b>First Semester Supplementary/Special for Non-degree Programmes begins</b>
	<b>Wednesday 10</b>	<b>First Semester Supplementary/Special for Non-degree Programmes ends</b>
	<b>Friday 12</b>	<b>Academic Committee</b>
	<b>Monday 15</b>	<b>Management Board meeting</b>
	<b>Wednesday 17</b>	<b>Finance and Planning Committee</b>
	<b>Friday 19</b>	<b>Deadline for uploading 1<sup>st</sup> Semester Final Examination Results</b>
	<b>Friday 19</b>	<b>GOVERNING BOARD Meeting</b>
	<b>Monday 23</b>	<b>Start of First Semester Special /Supplementary Examinations</b>
	<b>Friday 26</b>	<b>UNION DAY (Union Day Symposium)</b>
	<b>Saturday 28</b>	<b>End of First Semester Special/Supplementary</b>

		<b>Examinations</b>
<b>May 2024</b>	<i>Wednesday 1</i>	<b>Workers' Day</b>
	<i>Thursday 2</i>	<b>COLLEGE BARAZA</b>
	<i>Friday 3</i>	<b>End of uploading of Semester I Examination Results for 2023/2024 for October Intake on NACTE Platform.</b>
	<i>Monday 6</i>	<b>SENATE Meeting</b>
	<i>Wednesday 9</i>	<b>COUNCIL meeting</b>
	<i>Friday 10</i>	<b>Deadline for uploading 1<sup>st</sup> Semester Special/Supplementary Examination Results</b>
	<i>Monday 12</i>	<b>Start of Mid-Semester Test</b>
	<i>Saturday 18</i>	<b>End of Mid-semester Tests</b>
	<i>Sunday 19</i>	<b>Pentecost</b>
	<i>Monday 21</i>	<b>Higher Degree Committee Meeting</b>
<b>June 2024</b>	<i>Monday 10</i>	<b>Beginning registration for 2<sup>nd</sup> Semester Examinations</b>
	<i>Thursday 20</i>	<b>Start of Comprehensive Examinations</b>
	<i>Friday 21</i>	<b>End of Comprehensive Examinations</b>
	<i>Saturday 22</i>	<b>Deadline for registration for 2<sup>nd</sup> Semester Examinations</b>
	<i>Monday 24</i>	<b>Examination Moderation Starts</b>
	<i>Wednesday 26-29</i>	<b>Defense examination</b>
<b>July 2024</b>	<i>Tuesday 2</i>	<b>Principal meeting with all staff members</b>
	<i>Wednesday 3 to Friday 5</i>	<b>Comprehensive Examinations</b>

	<i>Saturday 6</i>	<i>End of Classes for Second Semester</i>
	<i>Sunday 7</i>	<i>SABASABA DAY—University Korosho Day</i>
	<i>Monday 8</i>	<i>Deadline for submitting coursework for all levels</i>
	<i>Tuesday 9</i>	<b>Oral Comprehensive examinations</b>
	<i>Wednesday</i> <i>10 to Friday</i> <i>12</i>	<b>Moderation of 2<sup>nd</sup> semester examinations</b>
	<i>Monday 15</i>	<b>Second Semester Examinations Begin</b>
	<i>Saturday 27</i>	<b>End of Second Semester Examinations</b>
	<i>Monday 29</i>	<b>Teaching Practice begins</b>
<b>August 2014</b>	<i>Monday 5</i>	<b>Deadline for Uploading 2<sup>nd</sup> Semester Examination Results for all levels</b>
	<i>Thursday 8</i>	<b>Farmers Day (Nane-Nane)</b>
	<i>Monday 12</i>	<b>Release of 2<sup>nd</sup> Semester examination results</b>
	<i>Friday 16</i>	<b>Academic Committee Meeting</b>
	<i>Saturday 17</i>	<b>Deadline for second semester examination appeals</b>
	<i>Monday 19</i>	<b>Management Board meeting</b>
	<i>Monday 19 to Saturdays 24</i>	<b>Second Semester Special/Supplementary Examinations for Non-degree Programmes</b>
	<i>Wednesday 21</i>	<b>Finance and Planning Committee</b>
<i>Friday 23</i>	<b>Governing Board Meeting</b>	
<b>September 2024</b>	<i>Friday 6</i>	<b>Release of Second Semester Special/Supplementary Examinations results for non-degree programmes</b>
	<i>Monday 9</i>	<b>SENATE meeting</b>
	<i>Thursday 12</i>	<b>COUNCIL Meeting</b>

	<b>Thursday 13</b>	<b>End of Uploading of Second Semester Non-Degree Examination Results for 2023/2024, October Intake on NACTE platform</b>
	<b>Thursday 19</b>	<b>SPECIAL SENATE Meting</b>
<b>October 2024</b>	<b>Saturday 5</b>	<b>End of Teaching Practice/Field practice</b>
	<b>Monday 7</b>	<b>Start of Second Semester Supplementary / Special Exams</b>
	<b>Monday 14</b>	<b>Mwalimu Nyerere Day</b>
	<b>Wednesday 16</b>	<b>End of Second Semester Supplementary / Special Exams</b>
	<b>Friday 25</b>	<b>Deadline for uploading 2<sup>nd</sup> Semester Special/Supplementary Examination Results</b>

## ACADEMIC YEAR 2024 - 2025

<b>October</b>	<b>Tuesday 15</b>	<b>Arrival and registration of New students</b>
	<b>Thursday 17</b>	<b>Orientation of New Students</b>
	<b>Monday 21</b>	<b>Arrival and Registration of continuing students</b>
	<b>Tuesday 22</b>	<b>Classes resume for all programmes at 06.45 am</b>

